

CITY OF NORFOLK, NEBRASKA

The Mayor and City Council of the City of Norfolk met in regular session in the Council Chambers, 309 Madison Avenue, Norfolk, Nebraska on the 4th day of April, 2005, beginning at 7:30 p.m.

Following a moment of silence and the Pledge of Allegiance, Mayor Gordon Adams called the meeting to order. Roll call found the following Councilpersons present: Leshovsky, Lange, Van Dyke, Kaspar-Beckman, Wisnieski, Brenneman, Fauss, and Saunders. Absent: None.

Staff members present were: City Administrator Mike Nolan, Director of Public Works Dennis Smith, City Attorney Clint Schukei, City Clerk Beth Deck, Prevention Manager Scott Cordes, Finance Officer Randy Gates, Fire Chief Shane Weidner and Police Chief Bill Mizner.

The Mayor presided and the City Clerk recorded the proceedings.

Notice of the meeting was given in advance thereof by publication in the Norfolk Daily News, Norfolk, Nebraska, the designated method of giving notice, as shown by affidavit of publication.

Notice was given to the Mayor and all members of the Council and a copy of their acknowledgement of receipt of notice and agenda is attached to the minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the public.

Councilman Leshovsky moved, seconded by Councilman Fauss to approve the consent agenda as printed. Roll call: Ayes: Councilpersons Leshovsky, Lange, Van Dyke, Kaspar-Beckman, Wisnieski, Brenneman, Fauss and Saunders. Nays: None. Absent: None. Motion carried.

Councilman Wisnieski moved, seconded by Councilwoman Kaspar-Beckman to adopt the regular agenda as printed. Roll call: Ayes: Councilpersons Leshovsky, Lange, Van Dyke, Kaspar-Beckman, Wisnieski, Brenneman, Fauss and Saunders. Nays: None. Absent: None. Motion carried.

CONSENT AGENDA

The City Council approved the minutes of the March 21, 2005 City Council meeting as printed.

The City Clerk was authorized to establish April 18, 2005 as the date for the City Council to sit as a Board of Equalization to equalize **special assessments** for Paving District No. 486 (24th Street from Westside Avenue to Taylor Avenue) and Paving District No. 488 (Walters' East Knolls Fifth Addition).

The City Council adopted Resolution No. 2005-16 approving the final plat of **Berry Hill 12th** Addition and authorizing the Mayor to sign the accompanying subdivision agreement. This is a twenty (20) lot subdivision located north of the second fire station (West Benjamin Avenue) and includes Pinnacle Drive.

The City Council adopted Resolution No. 2005-17 approving the final plat of **McKeown's** Addition and authorizing the Mayor to sign the accompanying subdivision agreement. This is a two-lot subdivision located at 103 South Chestnut.

The City Council approved and authorized the Mayor to sign a **Real Estate Purchase** Agreement with Tom and Nicole Wiese for the Wieses' purchase of City property west of 803 North Birch Street for \$1,739.86.

The City Council approved and authorized the Mayor to sign a contract with Tom Hintz stating the terms relating to the receipt and application of **Wastewater Bio-solids** on property located 2.5 miles south and 2.5 miles east of First Street and Omaha Avenue in Stanton County.

The City Council approved the **Engineers Final Certificate** for Paving District No. 486 (24th Street from Westside Avenue to Taylor Avenue) and Paving District No. 488 (Walters' East

Knolls Fifth Addition).

The City Clerk was authorized to advertise for replacement **playground equipment** for Winter Park.

The City Council approved a Special Designated **Liquor** License for Soda Crackers, Inc., dba Country Kitchen, to sell beer, wine and distilled spirits at Magnolias, 2118 Market Lane, for its grand re-opening.

The City Council approved all bills on file in the amount of \$774,703.19.

REGULAR AGENDA

A public hearing was held to consider an application to the Nebraska Department of Economic Development for CDBG funds to be utilized for a comprehensive **revitalization activities** study. Renay Robison-Scheer, Executive Director of the Northeast Nebraska Economic Development District, provided information to the Mayor and City Council. The City of Norfolk is requesting \$8,000, of which \$500 will be used for general administration of the grant. The City of Norfolk will provide a 25% match (\$2,500). This project will benefit at least 51% low-to-moderate income persons. There will be no persons displaced as a result of CDBG activities. Robison-Scheer explained the City of Norfolk is privileged to apply for this special grant. The program is called the comprehensive revitalization program. This is the first part of a three-part grant application. The State Department of Economic Development (DED) identified and created a special program for eight Nebraska communities with population of 20,000+. DED gathered statistical information about neighborhoods in the various cities and determined which neighborhoods are low-to-moderate, which means income at or below 80% of median household income. If Norfolk develops a plan to utilize State dollars for public works and/or housing rehabilitation projects, the City can apply for funding, on a dollar-for-dollar match, over the next two years (2006 and 2007). By taking the first step and applying for the grant to do the study, the City is agreeing to develop a plan and study the areas further to determine whether or not qualifying projects meet program guidelines. The first part of the grant is the needs assessment and revitalization study. The second and third parts of the grant are funding of projects identified in qualifying areas. The entire project could qualify the City of Norfolk for up to \$350,000 for public works and housing rehabilitation projects.

DED provided Robison-Scheer with maps of the qualifying areas identified in Norfolk. The Northeast Nebraska Economic Development District (NENEDD) will contract with the City of Norfolk to do the study, as well as work with City staff and conduct neighborhood meetings to discuss needs in those areas. The next step would be to identify any City projects that qualify for funding through this grant. Once grant funding is awarded for the study, NENEDD will work to get addresses in neighborhoods identified by the State to mail surveys and questionnaires. Robison-Scheer stated Norfolk has 6-7 neighborhoods identified by the State that qualify under the grant guidelines.

Councilman Van Dyke questioned whether the expenditure of the funds falls under the LID.

Finance Officer Randy Gates stated that grant funds in general fall under the LID. The City's \$2,500 cost for the study is covered under the LID.

City Administrator Mike Nolan explained the study will be able to identify capital projects in those neighborhoods that qualify for the 2nd and 3rd year State funds. Nolan said the City would be leveraging 50% of the cost of the projects over the two years.

Councilman Wisnieski questioned whether the grant funds can be used for housing rehabilitation.

Robison-Scheer stated theoretically the funds can be used for housing rehabilitation but the City hopes to identify public works projects that need to be capitalized anyway. The City is applying for another grant for housing rehabilitation.

Public Works Director Dennis Smith explained the City is delaying the Sewer Replacement project on South 1st Street from Adams Avenue to Monroe Avenue to see if it would be eligible

for a match under this grant. If the project qualifies under the grant, the funding will be outside the LID.

Mayor Adams questioned the time frame for the study.

Robison-Scheer explained the grant award should be received in May 2005. The study must be completed by November 21, 2005.

Councilman Lange questioned whether Norfolk will be competing with the other communities for funding.

Robison-Scheer stated funding has been set aside specially for Norfolk.

No one else spoke either in favor of or in opposition to the application to the Nebraska Department of Economic Development for CDBG funds for comprehensive revitalization activities study and the Mayor declared the hearing closed.

The Mayor requested consideration of Resolution No. 2005-15 approving an application to the Nebraska Department of Economic Development, Community Development Block Grant Program, for comprehensive revitalization activities study.

Councilman Van Dyke moved for adoption of Resolution No. 2005-15 approving an application to the Nebraska Department of Economic Development, Community Development Block Grant Program, for comprehensive revitalization activities study, seconded by Councilman Wisnieski. Roll call: Ayes: Councilpersons Leshovsky, Lange, Van Dyke, Kasper-Beckman, Wisnieski, Brenneman, Fauss and Saunders. Nays: None. Absent: None. Motion carried. Resolution No. 2005-15 was adopted.

A public hearing was held to consider a zoning change from I-1 (Light Industrial District) to R-3 (Multiple Family Residential District) at 103 South **Chestnut** Street at the request of Joan Olson. Prevention Manager Scott Cordes provided information to the Mayor and City Council. The parcel contains a house and storage building. Olson wants to split the house off and rezone it to R-3 to bring it into compliance without losing use of the storage building. Olson is also requesting a new plat of the property. The change affects Lot 2 of the new plat.

On March 22, 2005 the Norfolk Planning Commission held a public hearing regarding Olson's request. The City Clerk read the Planning Commission's recommendation for approval into the record.

No one appeared either in favor of or in opposition to the zoning change and the Mayor declared the hearing closed.

The Mayor requested consideration of Ordinance No. 4787 approving a zoning change from I-1 (Light Industrial District) to R-3 (Multiple Family Residential District) at 103 South Chestnut Street at the request of Joan Olson.

Councilman Fauss introduced Ordinance No. 4787 entitled: AN ORDINANCE OF THE CITY OF NORFOLK, MADISON COUNTY, NEBRASKA, AMENDING THE ZONING DISTRICT MAP OF THE CITY OF NORFOLK, NEBRASKA, AND PROVIDING WHEN THIS ORDINANCE SHALL BE IN FULL FORCE AND EFFECT; AND PROVIDING FOR THE PUBLICATION OF THIS ORDINANCE IN PAMPHLET FORM and moved that the ordinance be passed on first reading. Councilwoman Saunders seconded the motion. Said ordinance was then read into the record by title by the City Clerk. Roll call: Ayes: Councilpersons Leshovsky, Lange, Van Dyke, Kasper-Beckman, Wisnieski, Brenneman, Fauss and Saunders. Nays: None. Absent: None. Motion carried. Ordinance No. 4787 passed on first reading.

Councilwoman Kasper-Beckman moved that the statutory rule requiring reading on three different days be suspended. Councilman Van Dyke seconded the motion to suspend the rules. Roll call: Ayes: Councilpersons Leshovsky, Lange, Van Dyke, Kasper-Beckman, Wisnieski, Brenneman, Fauss and Saunders. Nays: None. Absent: None. Motion carried. The motion to suspend the rules was adopted by three-fourths of the Council and the statutory rule requiring reading on three different days was suspended for consideration of said ordinance.

Thereafter Councilwoman Kaspar-Beckman moved that the statutory rules requiring reading on three different days be suspended and for final passage of the ordinance which motion was seconded by Councilman Van Dyke. The Mayor then stated the question "Shall Ordinance No. 4787 be passed and adopted?" Roll call: Ayes: Councilpersons Leshovsky, Lange, Van Dyke, Kaspar-Beckman, Wisnieski, Brenneman, Fauss and Saunders. Nays: None. Absent: None. Motion carried. The passage and adoption of said ordinance having been concurred in by a majority of all members of the Council, the Mayor signed and approved the ordinance and the City Clerk attested the passage and adoption of the same and affixed her signature thereto. The Mayor then instructed the City Clerk to publish said Ordinance No. 4787 as required by law.

The Mayor requested consideration of Ordinance No. 4786 amending Section 3-27 of City Code to change the **liquor** fee schedule to be consistent with State Statutes.

Councilman Leshovsky introduced Ordinance No. 4786 entitled: AN ORDINANCE OF THE CITY OF NORFOLK, NEBRASKA TO AMEND SECTION 3-27 OF THE OFFICIAL CITY CODE TO CHANGE THE FEE SCHEDULE FOR OCCUPATION TAX RELATED TO ALCOHOLIC LIQUOR TO BE CONSISTENT WITH STATE STATUTE; TO PROVIDE WHEN THIS ORDINANCE SHALL BE IN FULL FORCE AND EFFECT; AND TO PROVIDE FOR THE PUBLICATION OF THIS ORDINANCE IN PAMPHLET FORM and moved that the ordinance be passed on first reading. Councilman Wisnieski seconded the motion. Said ordinance was then read into the record by title by the City Clerk.

Councilman Fauss declared a conflict of interest and didn't participate in discussion or voting on this item.

City Attorney Clint Schukei explained LB 485 enacted during the 2004 Legislative session restructured retail liquor licenses and fees. LB 485 restructures the current licenses and repeals some of them in order to retain five classes of retail licenses: Class A, B, C, D, and I. Class D-1, E, F, H, J, K, and bottle club licenses are repealed. The changes in the licenses and fees take effect May 1, 2005.

Class A licenses (beer only sales on premises) will be \$100. Class B licenses (beer only sales off premises are raised from \$25 to \$100. Class C licenses (alcohol sales on or off premises) go from \$250 to \$300. Class D licenses (alcohol sales off premises) are raised from \$150 to \$200. Class I licenses (alcohol sales on premises) increase from \$200 to \$250.

License fees are paid to the treasurer and the proceeds go to the local school district. Municipalities and counties are authorized to impose an occupation tax up to twice the amount of the license fee. LB 485 allows all retail license holders to be eligible for a catering license and would allow non-profit corporations holding a liquor license to sell to the public in addition to members and guests.

Schukei stated the bill also contains a provision that provides that new liquor license fees will be prorated on a quarterly basis. An applicant for new license will not pay a full year's fees and occupation taxes if the application is filed after the first quarter of the license year.

Roll call on Ordinance No. 4786: Ayes: Councilpersons Leshovsky, Lange, Van Dyke, Kaspar-Beckman, Wisnieski, Brenneman, and Saunders. Nays: None. Abstaining: Fauss. Absent: None. Motion carried. Ordinance No. 4786 passed on first reading.

Councilman Van Dyke moved that the statutory rule requiring reading on three different days be suspended. Councilwoman Kaspar-Beckman seconded the motion to suspend the rules. Roll call: Ayes: Councilpersons Leshovsky, Lange, Van Dyke, Kaspar-Beckman, Wisnieski, Brenneman, and Saunders. Nays: None. Abstaining: Fauss. Absent: None. Motion carried. The motion to suspend the rules was adopted by three-fourths of the Council and the statutory rule requiring reading on three different days was suspended for consideration of said ordinance.

Thereafter Councilman Van Dyke moved that the statutory rules requiring reading on three different days be suspended and for final passage of the ordinance which motion was seconded by Councilwoman Kaspar-Beckman. The Mayor then stated the question "Shall Ordinance No. 4786 be passed and adopted?" Roll call: Ayes: Councilpersons Leshovsky, Lange, Van Dyke,

Kaspar-Beckman, Wisnieski, Brenneman, and Saunders. Nays: None. Abstaining: Fauss. Absent: None. Motion carried. The passage and adoption of said ordinance having been concurred in by a majority of all members of the Council, the Mayor signed and approved the ordinance and the City Clerk attested the passage and adoption of the same and affixed her signature thereto. The Mayor then instructed the City Clerk to publish said Ordinance No. 4786 as required by law.

The Mayor requested consideration of Ordinance No. 4788 authorizing issuance of \$495,000 of **bond anticipation notes** to provide financing for Paving District 489 (Green Meadows).

Councilman Lange introduced Ordinance No. 4788 entitled: AN ORDINANCE AUTHORIZING THE ISSUANCE AND SALE OF BOND ANTICIPATION NOTES OF THE CITY OF NORFOLK, NEBRASKA, IN THE PRINCIPAL AMOUNT OF FOUR HUNDRED NINETY-FIVE THOUSAND DOLLARS (\$495,000) FOR THE PURPOSE OF PROVIDING INTERIM FINANCING FOR THE COSTS OF STREET IMPROVEMENTS FOR PAVING DISTRICT NO. 489, PENDING THE ISSUANCE OF PERMANENT GENERAL OBLIGATION VARIOUS PURPOSE BONDS OF THE CITY; PRESCRIBING THE FORM OF SAID NOTES; AGREEING TO ISSUE THE CITY'S GENERAL OBLIGATION VARIOUS PURPOSE BONDS TO PAY THE NOTES AT MATURITY OR TO PAY THE NOTES FROM OTHER AVAILABLE FUNDS; ENTERING INTO A CONTRACT ON BEHALF OF THE CITY WITH THE HOLDERS OF SAID NOTES; AND PROVIDING FOR PUBLICATION OF THIS ORDINANCE IN PAMPHLET FORM and moved that the ordinance be passed on first reading. Councilwoman Kaspar-Beckman seconded the motion. Said ordinance was then read into the record by title by the City Clerk.

Finance Officer Randy Gates explained the bond anticipation notes provide financing for Paving District No. 489 in Green Meadow Addition. Interest rate on the notes is 2.95%. The construction bid was \$440,130.13. Engineering, administration, bond issuance costs and capitalized interest results in a total note issue of \$495,000. The issue matures September 1, 2007 and is callable in one year.

Roll call on Ordinance No. 4788: Ayes: Councilpersons Leshovsky, Lange, Van Dyke, Kaspar-Beckman, Wisnieski, Brenneman, Fauss and Saunders. Nays: None. Absent: None. Motion carried. Ordinance No. 4788 passed on first reading.

Councilman Lange moved that the statutory rule requiring reading on three different days be suspended. Councilman Brenneman seconded the motion to suspend the rules. Roll call: Ayes: Councilpersons Leshovsky, Lange, Van Dyke, Kaspar-Beckman, Wisnieski, Brenneman, Fauss and Saunders. Nays: None. Absent: None. Motion carried. The motion to suspend the rules was adopted by three-fourths of the Council and the statutory rule requiring reading on three different days was suspended for consideration of said ordinance.

Thereafter Councilman Lange moved that the statutory rules requiring reading on three different days be suspended and for final passage of the ordinance which motion was seconded by Councilman Brenneman. The Mayor then stated the question "Shall Ordinance No. 4788 be passed and adopted?" Roll call: Ayes: Councilpersons Leshovsky, Lange, Van Dyke, Kaspar-Beckman, Wisnieski, Brenneman, Fauss and Saunders. Nays: None. Absent: None. Motion carried. The passage and adoption of said ordinance having been concurred in by a majority of all members of the Council, the Mayor signed and approved the ordinance and the City Clerk attested the passage and adoption of the same and affixed her signature thereto. The Mayor then instructed the City Clerk to publish said Ordinance No. 4788 as required by law.

The Mayor requested consideration of Ordinance No. 4789 amending Section 18-7 of City Code to accurately match **fishing regulations** set forth by the Nebraska State Game and Parks Commission. References to Ta-Ha-Zouka Park have been added to Section 18-7. Daily bag limits contrary to those of the Nebraska State Game & Parks Commission are removed. This is requested by the Nebraska State Game & Parks Commission so that the City's fishing regulations match theirs. Enforcement of the regulations is by the Nebraska State Game & Parks Commission.

Councilman Wisnieski introduced Ordinance No. 4789 entitled: AN ORDINANCE OF THE CITY OF NORFOLK, NEBRASKA TO AMEND SECTION 18-7 OF THE OFFICIAL CITY

CODE TO MAKE THE FISHING REGULATIONS FOR TA-HA-ZOUKA PARK LAKE THE SAME AS THOSE NOW IN PLACE FOR SKYVIEW PARK LAKE; TO PROVIDE WHEN THIS ORDINANCE SHALL BE IN FULL FORCE AND EFFECT; AND TO PROVIDE FOR THE PUBLICATION OF THIS ORDINANCE IN PAMPHLET FORM and moved that the ordinance be passed on first reading. Councilman Fauss seconded the motion. Said ordinance was then read into the record by title by the City Clerk. Roll call: Ayes: Councilpersons Leshovsky, Lange, Van Dyke, Kaspar-Beckman, Wisnieski, Brenneman, Fauss and Saunders. Nays: None. Absent: None. Motion carried. Ordinance No. 4789 passed on first reading.

Councilman Van Dyke moved that the statutory rule requiring reading on three different days be suspended. Councilman Fauss seconded the motion to suspend the rules. Roll call: Ayes: Councilpersons Leshovsky, Lange, Van Dyke, Kaspar-Beckman, Wisnieski, Brenneman, Fauss and Saunders. Nays: None. Absent: None. Motion carried. The motion to suspend the rules was adopted by three-fourths of the Council and the statutory rule requiring reading on three different days was suspended for consideration of said ordinance.

Thereafter Councilman Van Dyke moved that the statutory rules requiring reading on three different days be suspended and for final passage of the ordinance which motion was seconded by Councilman Fauss. The Mayor then stated the question "Shall Ordinance No. 4789 be passed and adopted?" Roll call: Ayes: Councilpersons Leshovsky, Lange, Van Dyke, Kaspar-Beckman, Wisnieski, Brenneman, Fauss and Saunders. Nays: None. Absent: None. Motion carried. The passage and adoption of said ordinance having been concurred in by a majority of all members of the Council, the Mayor signed and approved the ordinance and the City Clerk attested the passage and adoption of the same and affixed her signature thereto. The Mayor then instructed the City Clerk to publish said Ordinance No. 4789 as required by law.

The Mayor requested consideration of Ordinance No. 4790 amending Section 24-12 of City Code to create a new subsection requiring that nonprofit organizations transporting elderly and handicapped persons by way of motor vehicle shall be required to have combined single limit liability coverage in the minimum amount of \$1,000,000.00. This will help the Norfolk **Handibus** obtain needed insurance for operation of its buses.

Councilwoman Kaspar-Beckman introduced Ordinance No. 4790 entitled: AN ORDINANCE OF THE CITY OF NORFOLK, NEBRASKA TO AMEND SECTION 24-12 OF THE OFFICIAL CITY CODE TO CREATE A NEW SUBSECTION REQUIRING THAT NONPROFIT ORGANIZATIONS TRANSPORTING ELDERLY AND HANDICAPPED PERSONS BY WAY OF MOTOR VEHICLE SHALL BE REQUIRED TO HAVE COMBINED SINGLE LIMIT LIABILITY COVERAGE IN THE MINIMUM AMOUNT OF \$1,000,000.00; TO PROVIDE WHEN THIS ORDINANCE SHALL BE IN FULL FORCE AND EFFECT; AND TO PROVIDE FOR THE PUBLICATION OF THIS ORDINANCE IN PAMPHLET FORM and moved that the ordinance be passed on first reading. Councilman Fauss seconded the motion. Said ordinance was then read into the record by title by the City Clerk. Roll call: Ayes: Councilpersons Leshovsky, Lange, Van Dyke, Kaspar-Beckman, Wisnieski, Brenneman, Fauss and Saunders. Nays: None. Absent: None. Motion carried. Ordinance No. 4790 passed on first reading.

Councilwoman Kaspar-Beckman moved that the statutory rule requiring reading on three different days be suspended. Councilman Fauss seconded the motion to suspend the rules. Roll call: Ayes: Councilpersons Leshovsky, Lange, Van Dyke, Kaspar-Beckman, Wisnieski, Brenneman, Fauss and Saunders. Nays: None. Absent: None. Motion carried. The motion to suspend the rules was adopted by three-fourths of the Council and the statutory rule requiring reading on three different days was suspended for consideration of said ordinance.

Thereafter Councilwoman Kaspar-Beckman moved that the statutory rules requiring reading on three different days be suspended and for final passage of the ordinance which motion was seconded by Councilman Fauss. The Mayor then stated the question "Shall Ordinance No. 4790 be passed and adopted?" Roll call: Ayes: Councilpersons Leshovsky, Lange, Van Dyke, Kaspar-Beckman, Wisnieski, Brenneman, Fauss and Saunders. Nays: None. Absent: None. Motion carried. The passage and adoption of said ordinance having been concurred in by a majority of all members of the Council, the Mayor signed and approved the ordinance and the City Clerk attested the passage and adoption of the same and affixed her signature thereto. The Mayor then instructed the City Clerk to publish said Ordinance No. 4790 as required by law.

The Mayor requested consideration of Resolution No. 2005-14 providing for placement of a No Parking “Corner to Here” sign on the west side of **11th Street** 40 feet south of the south curb line of **Michigan** Avenue.

Councilman Van Dyke moved for adoption of Resolution No. 2005-14 approving for placement of a No Parking “Corner to Here” sign on the west side of 11th Street 40 feet south of the south curb line of Michigan Avenue, seconded by Councilwoman Kaspar-Beckman.

Police Chief Bill Mizner stated a citizen reported to the Police Division that cars park too close to the corner on the west side of 11th Street just south of the intersection of 11th Street and Michigan Avenue. This creates a view obstruction for drivers and pedestrians and makes turning onto 11th Street difficult. The Operation Bureau Commander checked the location and confirmed vehicles have difficulty turning onto 11th Street from Michigan Avenue when vehicles are parked close to the intersection: 11th Street is narrower than many other residential streets. City ordinance prohibits parking within 40 feet of an intersection. Placing signs to visibly establish the 40-foot no parking zone will improve visibility and provide more room to make turns.

Roll call on Resolution No. 2005-14: Ayes: Councilpersons Leshovsky, Lange, Van Dyke, Kaspar-Beckman, Wisnieski, Brenneman, Fauss and Saunders. Nays: None. Absent: None. Motion carried. Resolution No. 2005-14 was adopted.

Sales and Use Tax for the month of January 2005 was reported as \$474,372.85. The report was included in the agenda packet.

Fire Chief Shane Weidner presented the Norfolk **Fire** Division’s 2004 Annual Report. The Fire Division’s mission is to support a higher quality of life for the citizens of Norfolk through public education, loss prevention, and service response. Highlights for 2004 are: Planning Commission held 33 public hearings; Code Enforcement conducted 7,203 inspections and issued 103 single-family dwelling permits for a total valuation of \$15,198,646 with a total of 497 building permits issued with a total valuation of \$49,708,197; and the Operations Bureau responded to 1,657 rescue calls and 431 fire calls.

No comments were received regarding the Works-in-Progress report for the period March 16-29, 2005. The report was included in the agenda packet.

Councilman Fauss moved, seconded by Councilman Wisnieski to adjourn the meeting at 8:20 p.m. Roll call: Ayes: Councilpersons Leshovsky, Lange, Van Dyke, Kaspar-Beckman, Wisnieski, Brenneman, Fauss and Saunders. Nays: None. Absent: None. Motion carried.

Gordon D. Adams
Mayor

ATTEST:

Elizabeth A. Deck
City Clerk

(S E A L)

I, the undersigned Clerk, hereby certify that the foregoing is the full, true and correct original document of proceedings of Monday, April 4, 2005, had and done by the Mayor and Council; that all of the subjects included in the proceedings were contained in the agenda for the meeting, kept continually current and available for public inspection at the office of the Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to the meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said

body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting.

Elizabeth A. Deck
City Clerk

(S E A L)