

## **WORK SESSION BUDGET REVIEW**

The Mayor and City Council of the City of Norfolk, Nebraska, held a budget review work session in the Training Room, 309 North 5th Street, Norfolk, Nebraska, on Monday, July 24, 2017, beginning at 1:00 p.m. to review the proposed FY 2017-2018 budgets.

Mayor Josh Moenning called the meeting to order.

Roll call found the following present: Mayor Josh Moenning and Councilmembers Dave Fauss (1:30 p.m.), Gary L. Jackson, Jim Lange, Rob Merrill, Thad Murren and Dick Pfeil. Absent: Shane Clausen and Corey Granquist.

Staff members present were City Administrator Andy Colvin, Public Safety Director Shane Weidner, City Clerk Beth Deck, Finance Officer Randy Gates, Senior Accountant Sheila Rios, Police Chief Bill Mizner, Recreation Coordinator Pat VonGlan, Risk Manager Lyle Lutt, Human Resources Director Sheila Schukei, Information Systems Manager Jim McKenzie, Communications Director Liz Wallace, City Planner Val Grimes and Police Captain Mike Bauer.

Media was presented by Mike Buhler, Norfolk Daily News.

Notice of the meeting was given in advance by publication in the Norfolk Daily News and notice of the meeting was given to the Mayor and all members of the Council prior to the meeting.

The Mayor presided and the City Clerk recorded the proceedings.

The Mayor informed the public about the location of the current copy of the Open Meetings Act posted in the meeting room and accessible to members of the public.

### General Fund Revenues

Senior Accountant Sheila Rios provided information to elected officials. The budget does not have a property levy increase but does increase due to the following: (1) budgeting 4% increase in assessed valuation, or a \$130,000 property tax increase; (2) the 5% delinquency allowance that was eliminated by LB 432; and (3) moving \$160,000 from Debt Service to the General Fund.

Sales tax is estimated to decrease because the Library Renovation one-half cent sales tax ends April 1, 2018. Rios stated the administration fee from the utility funds increased from 6% to 7%.

Councilmember Lange moved, seconded by Councilmember Pfeil to approve the General Fund budget as presented. Roll call: All Ayes. Nays: None. Absent: Clausen, Fauss and Granquist. Motion carried.

### Administrative

City Clerk Beth Deck, Finance Officer Randy Gates and Senior Accountant Sheila Rios provided information to elected officials. Staff requested approval of the Level II budget with a 2.5% cost of living adjustment and the following decreases: Line Item 68, \$15,000 for web site redevelopment; Line Item No. 84, \$12,000 for alarm system; and Line Item No. 84, \$5,000 decrease in the amount for a new copier.

Merrill moved, seconded by Murren to approve the Level II budget with a 2.5% cost of living adjustment and the following decreases: Line Item 68, \$15,000 for web site redevelopment; Line Item No. 84, \$12,000 for alarm system; and Line Item No. 84, \$5,000 decrease in the amount for a new copier. Roll call: All Ayes. Nays: None. Absent: Clausen, Fauss and Granquist. Motion carried.

### Recreation

Pat VonGlan provided information to elected officials. Staff is requesting approval of a Level II budget with a 2.5% cost of living increase and a \$10,000 decrease in Line Item No. 65, program promotions.

Merrill moved, seconded by Merrill to approve the Level II budget with a 2.5% cost of living increase and a \$10,000 decrease in Line Item No. 65, program promotions. Roll call: All Ayes. Nays: None. Absent: Clausen, Fauss and Granquist. Motion carried.

### Group Insurance

Human Resources Director Sheila Schukei provided information to elected officials and said the budget includes a 2% increase.

Merrill moved, seconded by Fauss to approve the Group Insurance budget as presented. Roll call: All Ayes. Nays: None. Absent: Clausen and Granquist. Motion carried.

### LB 840 Fund – Economic Development

City Administrator Andy Colvin provided information to elected officials on the LB 840 Fund. Most of the budget is for debt service for the natural gas line.

Councilmember Merrill moved, seconded by Councilmember Lange to accept the LB 840 Fund budget as presented. Roll call: All Ayes. Nays: None. Absent: Clausen and Granquist. Motion carried.

### Economic Development Operating Fund

City Administrator Andy Colvin provided information to elected officials. Staff request approval of a Level II budget with a 2.5% cost of living increase.

Councilmember Lange moved, seconded by Councilmember Fauss to approve a Level II budget with 2.5% cost of living increase. Roll call: All Ayes. Nays: None. Absent: Clausen and Granquist. Motion carried.

### 911 Fund/Wireless 911

Public Safety Director Shane Weidner and Police Chief Bill Mizner provided information to elected officials on the 911 Fund budget. Mizner said the number of land line calls received is 19% and the number of cell phone call received is now 81%.

Councilmember Lange moved, seconded by Councilmember Fauss to approve the 911 Fund and Wireless 911 budgets as presented. Roll call: All Ayes. Nays: None. Absent: Clausen and Granquist. Motion carried.

Police Division

Public Safety Director Shane Weidner and Police Chief Bill Mizner provided information to elected officials on the Police Division budget. The budget includes personnel costs for a public safety director—1/2 in Police and 1/2 in Fire. Staff is requesting Level II with a 2.5% increase in cost of living and the following decreases: Line Item No. 26, \$3,500 for an elliptical and Line Item No. 46, \$5,000 for paint; \$9,750 for carpeting; \$3,200 for dispatch lockers.

Councilmember Merrill moved, seconded by Councilmember Murren to approve Level II with a 2.5% increase in cost of living and the following decreases: Line Item No. 26, \$3,500 for an elliptical and Line Item No. 46, \$5,000 for paint; \$9,750 for carpeting; \$3,200 for dispatch lockers. Roll call: All Ayes. Nays: None. Absent: Clausen and Granquist. Motion carried.

Specialized Narcotics Abuse Reduction Effort Fund (SNARE)

Police Captain Mike Bauer provided information to elected officials on the SNARE budget. All levels are the same but staff request a 2.5% cost of living increase. The federal government no longer provides funding for the program and future decisions will need to be made about future funding the task force. Mizner would like to keep the Task Force in place particularly when looking across jurisdictional lines. The current funding is only enough to continue operations for another 2-3 years.

Councilmember Lange moved, seconded by Councilmember Merrill to approve the SNARE budget as presented with a 2.5% cost of living increase. Roll call: All Ayes. Nays: None. Absent: Clausen and Granquist. Motion carried.

There being no further business, the Mayor adjourned the meeting at 2:24 p.m.

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Josh Moenning  
Mayor

ATTEST:

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Elizabeth A. Deck  
City Clerk

( S E A L )