

# **Agenda Packet**

## **BUDGET REVIEW SESSION**

Thursday, July 29, 2021  
5:30 p.m.

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## Notice

The Mayor and City Council of the City of Norfolk, Nebraska will hold a work session on Thursday, July 29, 2021 in the City Council Chambers, 309 N. 5th St., Norfolk, Nebraska beginning at 5:30 p.m.. No action will be taken on items discussed.

The Committee reserves the right to adjourn into executive session as per Section 84-1410 of the Nebraska Revised Statutes.

An agenda for said meeting will be kept continuously current and will be available for public inspection at the office of the City Administrator, 309 N 5th St, Norfolk, Nebraska during normal business hours.

Brianna Duerst  
City Clerk

Publish (July 23, 2021)  
1 P.O.P.

AGENDA  
BUDGET REVIEW SESSION  
July 29, 2021

CALL TO ORDER

1. 5:30 p.m. - call meeting to order - Mayor
2. Inform the public about the location of the Open Meetings Act posted in the City Council Chambers, 309 N 5th Street, Norfolk, Nebraska, and accessible to members of the public.
3. Roll call

DISCUSSION

4. General Fund Revenues
5. Administration
6. Library
7. Housing
8. CDBG
9. Parks and Recreation
10. Group Insurance
11. ARP Fund
12. LB 840 - Economic Development
13. Economic Development Operating

STAFF MEMORANDUM  
BUDGET REVIEW SESSION

July 29, 2021

CALL TO ORDER

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3. Roll call

DISCUSSION

4. General Fund Revenues

See Enclosure 4.

5. Administration

See Enclosure 5.

6. Library

See Enclosure 6.

7. Housing

See Enclosure 7.

8. CDBG

See Enclosure 8.

9. Parks and Recreation

See Enclosure 9.

10. Group Insurance

See Enclosure 10.

11. ARP Fund

See Enclosure 11.

12. LB 840 - Economic Development

See Enclosure 12.

13. Economic Development Operating

See Enclosure 13.

FUND BUDGET SUMMARY

FUND CODE: 001

Description	Level I Decremental	Level II Decremental	Level III Maintenance	Level IV Model	2018-2019 Actual	2019-2020 Actual	2020-2021 Estimated	2020-2021 Budget	2021-2022 Budget	Dollar Increase (Decrease)	Percent Increase (Decrease)
Beginning Fund Balance	8,310,920	8,310,920	8,310,920	8,310,920	6,467,818	7,671,546	8,386,362	6,528,334	8,310,920	1,782,586	27.31%
Taxes	14,786,748	14,786,748	14,786,748	14,786,748	12,349,291	13,683,573	14,789,034	13,806,264	14,786,748	980,484	7.10%
Special Assessments Levied	-	-	-	-	621	737	869	-	-	-	-
Licenses & Permits	349,110	349,110	349,110	349,110	431,520	559,647	421,250	336,050	349,110	13,060	3.89%
Intergovernmental Revenues	610,439	610,439	610,439	620,439	833,785	1,052,697	3,056,152	634,127	610,439	(23,688)	(3.74%)
Charges for Service	2,313,030	2,313,030	2,313,030	2,313,030	2,214,889	2,059,636	2,600,371	2,170,793	2,313,030	142,237	6.55%
Rent & Other Revenue	5,376,342	5,376,342	5,376,342	5,376,342	6,507,419	5,449,690	5,368,581	5,090,377	5,376,342	285,965	5.62%
Other Interest Income	9,900	9,700	9,300	7,900	105,488	115,562	26,101	6,900	9,300	2,400	34.78%
Non-Revenue Receipts	240,000	240,000	240,000	240,000	619,000	696,821	168,510	415,000	240,000	(175,000)	(42.17%)
Total Revenue	23,685,569	23,685,369	23,684,969	23,693,569	23,062,013	23,618,363	26,430,868	22,459,511	23,684,969	1,225,458	5.46%
Total Funds Available	31,996,489	31,996,289	31,995,889	32,004,489	29,529,831	31,289,909	34,817,230	28,987,845	31,995,889	3,008,044	10.38%
Administration	4,742,643	4,788,019	4,878,379	5,271,805	3,764,481	4,234,235	4,429,102	4,293,733	4,878,379	584,646	13.62%
Engineering	917,896	926,984	945,160	963,060	689,699	662,442	751,932	905,772	945,160	39,388	4.35%
Street Maintenance	2,633,102	2,659,173	2,711,313	3,243,382	2,757,310	2,747,265	3,854,616	3,185,095	2,711,313	(473,782)	(14.87%)
Fleet Services	614,449	620,532	632,700	700,436	-	-	-	-	632,700	632,700	100.00%
Parks and Recreation	2,890,568	2,919,188	2,976,427	3,123,367	2,259,339	2,232,347	3,052,572	2,769,221	2,976,427	207,206	7.48%
Housing	555,335	560,835	571,833	592,072	435,710	493,205	530,519	542,405	571,833	29,428	5.43%
Planning & Development	642,967	649,333	662,065	734,773	647,771	539,199	619,174	627,091	662,065	34,974	5.58%
Library	1,757,335	1,774,735	1,809,535	1,837,535	1,535,044	1,574,628	1,717,558	1,721,134	1,809,535	88,401	5.14%
Fire	4,572,417	4,618,627	4,711,046	5,009,674	3,820,851	4,289,059	4,484,760	4,577,421	4,711,046	133,625	2.92%
Police	6,722,952	6,790,457	6,925,367	7,285,380	5,948,080	6,131,167	7,066,077	6,926,240	6,925,367	(873)	(0.01%)
Total Expenditures	26,049,664	26,307,883	26,823,825	28,761,484	21,858,285	22,903,547	26,506,310	25,548,112	26,823,825	1,275,713	4.99%
Ending Balance	5,946,825	5,688,406	5,172,064	3,243,005	7,671,546	8,386,362	8,310,920	3,439,733	5,172,064 *	1,732,331	50.36%
Total Funds Accounted For	31,996,489	31,996,289	31,995,889	32,004,489	29,529,831	31,289,909	34,817,230	28,987,845	31,995,889	3,008,044	10.38%

CITY OF NORFOLK, NE

\* Includes restricted funds of \$89,253 for: World War II Memorial \$5,433, Hazardous Material Program \$29,970, and Housing Agency Bonds \$53,850. Also includes \$520,785 of cash held by County Treasurer.

GENERAL FUND

FUND REVENUE DETAIL

FUND CODE: 001

Code	Description	Level I	Level II	Level III	Level IV	2018-2019	2019-2020	2020-2021			Dollar	Percent
		Decremental	Decremental	Maintenance	Model	Actual Revenues	Actual Revenues	Estimated Revenues	2020-2021 Budget	2021-2022 Budget	Increase (Decrease)	Increase (Decrease)
	Beginning Fund Balance	8,310,920	8,310,920	8,310,920	8,310,920	6,467,818	7,671,546	8,386,362	6,528,334	8,310,920	1,782,586	27.31%
	Taxes											
31101	Property Tax	3,977,249	3,977,249	3,977,249	3,977,249	2,438,357	3,217,962	3,450,000	3,792,276	3,977,249	184,973	4.88%
31102	Motor Vehicle Property Tax	550,000	550,000	550,000	550,000	556,938	589,974	615,000	520,000	550,000	30,000	5.77%
31401	Motor Vehicle Pro Rate	7,000	7,000	7,000	7,000	8,950	7,779	8,000	3,000	7,000	4,000	133.33%
31501	Liquor Tax	37,000	37,000	37,000	37,000	39,785	42,120	37,000	37,000	37,000	-	-
31505	Miscellaneous Occupation Tax	5,000	5,000	5,000	5,000	6,500	5,500	6,500	3,200	5,000	1,800	56.25%
31601	Natural Gas Occupation Tax	350,000	350,000	350,000	350,000	430,935	410,658	400,000	350,000	350,000	-	-
31602	Telecommunications Occupation Tax	50,000	50,000	50,000	50,000	63,461	61,542	51,500	57,500	50,000	(7,500)	(13.04%)
31603	CableOne Franchise Tax	160,000	160,000	160,000	160,000	181,450	172,442	170,000	160,000	160,000	-	-
31701	Local Sales Tax	8,775,737	8,775,737	8,775,737	8,775,737	7,907,015	8,362,957	9,176,272	8,129,132	8,775,737	646,605	7.95%
31702	Motor Vehicle Sales Tax	874,762	874,762	874,762	874,762	715,899	812,638	874,762	754,156	874,762	120,606	15.99%
	Total Taxes	14,786,748	14,786,748	14,786,748	14,786,748	12,349,291	13,683,573	14,789,034	13,806,264	14,786,748	980,484	7.10%
	Special Assessments Levied											
32707	Special Ass. Received - Misc.	-	-	-	-	621	737	869	-	-	-	-
	Total Special Assessments Levied	-	-	-	-	621	737	869	-	-	-	-
	Licenses & Permits											
33101	City Permits	3,000	3,000	3,000	3,000	3,731	4,926	7,000	3,000	3,000	-	-
33102	Tobacco Licenses	480	480	480	480	533	540	525	480	480	-	-
33103	Liquor Licenses	17,900	17,900	17,900	17,900	18,288	20,000	17,625	17,900	17,900	-	-
33104	Pool Permits	600	600	600	600	600	600	650	600	600	-	-
33201	Bicycle Licenses	130	130	130	130	72	131	50	70	130	60	85.71%
33202	Dog & Cat Licenses & Fines	5,000	5,000	5,000	5,000	5,860	5,083	5,000	5,000	5,000	-	-
33203	Building & Moving Permits	130,000	130,000	130,000	130,000	146,685	209,462	139,000	130,000	130,000	-	-
33204	Mechanical Permits	25,000	25,000	25,000	25,000	26,194	55,139	70,000	25,000	25,000	-	-
33205	Excavation Permits	40,000	40,000	40,000	40,000	40,725	48,188	48,000	40,000	40,000	-	-
33206	Plumbing Permits	40,000	40,000	40,000	40,000	39,289	48,456	45,000	30,000	40,000	10,000	33.33%
33207	Electrical Permits	60,000	60,000	60,000	60,000	121,991	115,590	52,000	60,000	60,000	-	-
33209	Fire Permits	2,000	2,000	2,000	2,000	3,508	1,992	2,400	2,000	2,000	-	-

FUND REVENUE DETAIL

FUND CODE: 001

Code	Description	Level I	Level II	Level III	Level IV	2018-2019	2019-2020	2020-2021	2020-2021	2021-2022	Dollar	Percent
		Decremental	Decremental	Maintenance	Model	Actual Revenues	Actual Revenues	Estimated Revenues	Budget	Budget	Increase (Decrease)	Increase (Decrease)
33210	Contractors Registration	20,000	20,000	20,000	20,000	24,045	45,765	29,000	20,000	20,000	-	-
33211	UTV Registration	5,000	5,000	5,000	5,000	-	3,775	5,000	2,000	5,000	3,000	150.00%
	Total Licenses & Permits	349,110	349,110	349,110	349,110	431,520	559,647	421,250	336,050	349,110	13,060	3.89%
Intergovernmental Revenues												
34109	Miscellaneous Federal Grants	6,515	6,515	6,515	6,515	9,931	159,234	2,049,000	6,113	6,515	402	6.58%
34301	State Street Super. Incentive Payment	7,500	7,500	7,500	7,500	3,750	7,500	7,500	7,500	7,500	-	-
34303	Resource Library Service	2,000	2,000	2,000	2,000	2,175	2,415	2,400	1,000	2,000	1,000	100.00%
34307	State Library Grant	3,300	3,300	3,300	3,300	3,317	3,425	4,500	3,300	3,300	-	-
34310	Other State Funding	-	-	-	10,000	-	-	27,170	25,420	-	(25,420)	(100.00%)
34404	Mutual Finance Organization Revenue	172,059	172,059	172,059	172,059	142,690	162,059	162,059	162,059	172,059	10,000	6.17%
34406	Municipal Equalization Fund Revenue	60,735	60,735	60,735	60,735	79,740	67,114	94,249	88,150	60,735	(27,415)	(31.10%)
34501	In Lieu of Taxes	160,000	160,000	160,000	160,000	167,728	162,470	162,000	150,000	160,000	10,000	6.67%
34506	Homestead Allocation	-	-	-	-	112,713	120,627	144,848	-	-	-	-
34507	Property Tax Credit	-	-	-	-	137,613	165,999	178,065	-	-	-	-
34801	NHA Section 8 Salary Reimbursement	96,000	96,000	96,000	96,000	103,280	103,238	125,371	96,000	96,000	-	-
34809	Other Intergovernmental Funding	102,330	102,330	102,330	102,330	70,848	98,615	98,990	94,585	102,330	7,745	8.19%
	Total Intergovernmental Revenues	610,439	610,439	610,439	620,439	833,785	1,052,697	3,056,152	634,127	610,439	(23,688)	(3.74%)
Charges for Service												
36101	Sale of Maps, Plats, & Special	400	400	400	400	637	402	400	400	400	-	-
36103	Project Engineering	3,445	3,445	3,445	3,445	-	15,547	-	-	3,445	3,445	100.00%
36105	Administration Fees	1,045,545	1,045,545	1,045,545	1,045,545	803,565	900,641	1,113,331	1,017,275	1,045,545	28,270	2.78%
36106	Planning Commission Fees	12,000	12,000	12,000	12,000	12,936	18,630	14,000	12,000	12,000	-	-
36201	Blood Alcohol Content Tests	3,000	3,000	3,000	3,000	3,226	3,643	3,000	2,500	3,000	500	20.00%
36202	Photocopy Charges - Police	6,000	6,000	6,000	6,000	6,727	6,611	6,000	6,000	6,000	-	-
36203	Tow & Storage Charges	25,000	25,000	25,000	25,000	26,058	25,620	38,000	20,000	25,000	5,000	25.00%
36204	Violation Bureau Fees	1,000	1,000	1,000	1,000	2,123	1,802	2,000	1,000	1,000	-	-
36205	Ambulance Charges	500,000	500,000	500,000	500,000	546,752	527,400	615,000	500,000	500,000	-	-
36206	Police Charges	-	-	-	-	92,775	93,773	93,900	94,078	-	(94,078)	(100.00%)
36207	Rural Fire District Fee	92,000	92,000	92,000	92,000	92,000	69,000	92,000	92,000	92,000	-	-
36208	Training Fees	3,000	3,000	3,000	3,000	3,822	6,251	9,000	3,000	3,000	-	-
36209	Rural Fire District Equipment Purchase	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	-	-

CITY OF NORFOLK, NE

GENERAL FUND



FUND REVENUE DETAIL

FUND CODE: 001

Code	Description	Level I	Level II	Level III	Level IV	2018-2019	2019-2020	2020-2021	2020-2021	2021-2022	Dollar	Percent
		Decremental	Decremental	Maintenance	Model	Actual Revenues	Actual Revenues	Estimated Revenues	2020-2021 Budget	2021-2022 Budget	Increase (Decrease)	Increase (Decrease)
36302	State Highway Maintenance Agreement	76,440	76,440	76,440	76,440	59,598	76,440	76,440	76,440	76,440	-	-
36304	Miscellaneous Labor	21,000	21,000	21,000	21,000	13,771	23,976	10,050	21,000	21,000	-	-
36308	Inspection Fees	8,000	8,000	8,000	8,000	8,732	10,407	10,000	8,000	8,000	-	-
36402	Septic Tank Inspection & Permit	-	-	-	-	-	50	50	-	-	-	-
36501	Park Facility Rental	40,000	40,000	40,000	40,000	49,362	31,963	42,000	28,000	40,000	12,000	42.86%
36503	Pool Admissions	230,000	230,000	230,000	230,000	230,432	89,933	230,000	159,250	230,000	70,750	44.43%
36504	Camping Fees	24,000	24,000	24,000	24,000	29,947	34,653	26,000	24,000	24,000	-	-
36505	Recreation Program Fees	3,000	3,000	3,000	3,000	3,825	3,315	-	3,500	3,000	(500)	(14.29%)
36506	Library Copier Fee	200	200	200	200	399	389	200	200	200	-	-
36507	Concessions	120,000	120,000	120,000	120,000	124,241	49,303	120,000	35,000	120,000	85,000	242.86%
36508	Swimming Lesson Fees	39,000	39,000	39,000	39,000	43,960	9,888	39,000	7,150	39,000	31,850	445.45%
Total Charges for Service		2,313,030	2,313,030	2,313,030	2,313,030	2,214,889	2,059,636	2,600,371	2,170,793	2,313,030	142,237	6.55%
Rent & Other Revenue												
37101	NPPD Lease	4,560,856	4,560,856	4,560,856	4,560,856	5,585,811	4,551,708	4,560,856	4,450,463	4,560,856	110,393	2.48%
37102	Other Rental Income	12,986	12,986	12,986	12,986	11,386	12,086	12,625	12,414	12,986	572	4.61%
37201	Keno	718,000	718,000	718,000	718,000	619,118	663,042	718,000	545,000	718,000	173,000	31.74%
37301	Parking Fines	9,000	9,000	9,000	9,000	11,878	9,288	12,000	7,000	9,000	2,000	28.57%
37302	Library Service Charges	20,000	20,000	20,000	20,000	27,052	16,353	22,000	20,000	20,000	-	-
37401	Revenue from Disposal of Fixed Assets	4,000	4,000	4,000	4,000	4,833	3,640	5,000	4,000	4,000	-	-
37403	Contributions - Other	1,500	1,500	1,500	1,500	28,943	26,960	8,000	1,500	1,500	-	-
37404	Miscellaneous	50,000	50,000	50,000	50,000	147,158	165,417	17,600	50,000	50,000	-	-
37407	Cash Long/Short	-	-	-	-	(25)	(5)	-	-	-	-	-
37409	Nongovernmental Grants	-	-	-	-	71,265	1,200	12,500	-	-	-	-
Total Rent & Other Revenue		5,376,342	5,376,342	5,376,342	5,376,342	6,507,419	5,449,690	5,368,581	5,090,377	5,376,342	285,965	5.62%
Other Interest Income												
38501	Special Ass. Interest - Paving	-	-	-	-	-	243	101	-	-	-	-
38801	Other Interest Income	9,900	9,700	9,300	7,900	105,488	115,319	26,000	6,900	9,300	2,400	34.78%
Total Other Interest Income		9,900	9,700	9,300	7,900	105,488	115,562	26,101	6,900	9,300	2,400	34.78%

FUND REVENUE DETAIL

FUND CODE: 001

Code	Description	Level I Decremental	Level II Decremental	Level III Maintenance	Level IV Model	2018-2019 Actual Revenues	2019-2020 Actual Revenues	2020-2021 Estimated Revenues	2020-2021 Budget	2021-2022 Budget	Dollar Increase (Decrease)	Percent Increase (Decrease)
<b>Non-Revenue Receipts</b>												
39101	Interfund Operating Transfer In	240,000	240,000	240,000	240,000	619,000	696,821	168,510	415,000	240,000	(175,000)	(42.17%)
<b>Total Non-Revenue Receipts</b>		240,000	240,000	240,000	240,000	619,000	696,821	168,510	415,000	240,000	(175,000)	(42.17%)
<b>Total Revenue</b>		23,685,569	23,685,369	23,684,969	23,693,569	23,062,013	23,618,363	26,430,868	22,459,511	23,684,969	1,225,458	5.46%
<b>Total Funds Available</b>		31,996,489	31,996,289	31,995,889	32,004,489	29,529,831	31,289,909	34,817,230	28,987,845	31,995,889	3,008,044	10.38%

**FUND REVENUE BUDGET CALCULATION**

**FUND CODE: 001**

<b>Code</b>	<b>Description</b>	<b>Amount</b>
	BEGINNING FUND BALANCE	8,310,920
	This is an estimate of the General Fund cash balance on October 1, 2021, which includes \$520,785 cash held by the County Treasurer.	
31101	PROPERTY TAX	3,977,249
	All property taxes on real and personal property are measured by value. Assuming a 1% collection fee it will be necessary to levy general fund property tax of \$4,017,021.	
31102	MOTOR VEHICLE TAXES	550,000
	Under LB271 motor vehicles are taxed at a uniform rate throughout the State. This tax is derived from a table based on age, rated weight, and suggested retail price. The county treasurer collects the tax and distributes it to the county, school district, and city where the vehicle is registered. Cities get 18% of the tax.	
31401	MOTOR VEHICLE PRO RATE	7,000
	As per Section 60-305.15, this is a truck fleet pro-rate tax the County Treasurer receives quarterly from the State Treasurer and is allocated to local taxing agencies in the same proportion that the levy of each agency bears to the total of such levies of all taxing agencies in the County.	
31501	LIQUOR TAX	37,000
	This is a retail liquor occupation tax.	
31505	MISCELLANEOUS OCCUPATION TAX	5,000
	This is revenue derived from miscellaneous occupation taxes on fireworks, etc.	
31601	NATURAL GAS OCCUPATION TAX	350,000
	This tax is based on volume of gas transported to customers in the City.	
31602	TELECOMMUNICATIONS OCCUPATION TAX	50,000
	This is an occupation tax based on 3% of telecommunication revenue from customers within the City of Norfolk.	
31603	CABLEONE FRANCHISE TAX	160,000
	This is revenue derived from a 5% cable one franchise fee.	
<b>CITY OF NORFOLK, NE</b>		
		<b>GENERAL FUND</b>

**FUND REVENUE BUDGET CALCULATION****FUND CODE: 001**

<b>Code</b>	<b>Description</b>	<b>Amount</b>
31701	LOCAL SALES TAX This is based on actual receipts for June 2020 to May 2021 derived from the 1 1/2% City sales tax.	8,775,737
31702	MOTOR VEHICLE SALES TAX LB 904 requires sales tax on motor vehicles to be spent on streets.	874,762
	LICENSES AND PERMITS	
33101	CITY PERMITS This is for various municipal permits. Based on receipts through April 2021.	3,000
33102	TOBACCO LICENSES This revenue as per Section 28-1426 of Revised Statutes, is collected by the City and remitted to the school district. Expenditures to schools will balance with receipts regardless of amount budgeted. This account self balances with Line Item #77 in the Administrative budget.	480
33103	LIQUOR LICENSES As per Section 53-138.01 of Revised Statutes, revenue collected by the City and remitted to the public schools. Expenditures to the schools will balance with receipts regardless of amount budgeted. This account self balances with Line Item #77 in the Administrative budget.	17,900
33104	POOL PERMITS Estimate based on receipts through April 2021.	600
33201	BICYCLE LICENSES Bicycle permits are collected every two years in the even numbered years. Estimate based on previous collection during even number years.	130
33202	DOG & CAT LICENSES & FINES Estimate based on receipts through April 2021.	5,000
33203	BUILDING & MOVING PERMITS Estimate based on receipts through April 2021.	130,000

**CITY OF NORFOLK, NE****GENERAL FUND**

**FUND REVENUE BUDGET CALCULATION**

**FUND CODE: 001**

Code	Description	Amount
33204	MECHANICAL PERMITS Estimate based on receipts through April 2021.	25,000
33205	EXCAVATION PERMITS Fees charged for cutting of pavement, tamping, and resurfacing of streets. Estimate based on receipts through April 2021.	40,000
33206	PLUMBING PERMITS Estimate based on receipts through April 2021.	40,000
33207	ELECTRICAL PERMITS Estimate based on receipts through April 2021.	60,000
33209	FIRE PERMITS This is for fire inspection and sprinkler permits. Estimate based on receipts through April 2021.	2,000
33210	CONTRACTORS REGISTRATION This fee is to enhance quality construction in the community. This revenue peaks every three years as the general contractors renew.	20,000
33211	UTV REGISTRATION	5,000
INTERGOVERNMENTAL REVENUES		
34109	MISCELLANEOUS FEDERAL GRANTS	6,515
	Bulletproof vest	3,515
	Alcohol Compliance Checks	3,000
		6,515
34301	STATE STREET SUPERINTENDENT INCENTIVE PAYMENT This payment from the State of Nebraska is an annual revenue for having a state licensed Street Superintendent.	7,500

**CITY OF NORFOLK, NE**

**GENERAL FUND**

**FUND REVENUE BUDGET CALCULATION****FUND CODE: 001**

<b>Code</b>	<b>Description</b>	<b>Amount</b>
34303	RESOURCE LIBRARY SERVICE State Resource Library Service and Northeast Library System.	2,000
34307	STATE LIBRARY GRANT This is grants obtained for Internet access and various library materials.	3,300
34310	OTHER STATE FUNDING This is a grant for a charging station for electric vehicles.	-
34404	MUTUAL FINANCE ORGANIZATIONAL REVENUE Distribution from the Madison County Fire Protection Mutual Finance Organization.	172,059
34406	MUNICIPAL EQUALIZATION FUND REVENUE Distribution from the Nebraska Department of Revenue Municipal Equalization Fund.	60,735
34501	IN LIEU OF TAXES As per Sections 70-651.02, 70-651.04 and 71-1410 of Revised Statutes of Nebraska, these are payments in lieu of taxes from public power districts.	160,000
34801	NHA SEC 8 SALARY REIMBURSEMENT The Section 8 Rental Assistance program was created in FY 1981-1982. The revenue is a reimbursement from HUD for city administrative expenses incidental to the program.	96,000
34809	OTHER INTERGOVERNMENTAL FUNDING School contribution for School Resource Officer.	102,330
	CHARGES FOR SERVICES	
36101	SALE OF MAPS, PLATS, AND SPECIFICATIONS This revenue is variable, depending on the volume of maps, plats and specifications sold on request.	400
36103	PROJECT ENGINEERING This account is the charge to special districts for engineering work performed in-house by the office of the City Engineer.	3,445

**CITY OF NORFOLK, NE****GENERAL FUND**

**FUND REVENUE BUDGET CALCULATION**

**FUND CODE: 001**

<b>Code</b>	<b>Description</b>	<b>Amount</b>
36105	ADMINISTRATION FEES	1,045,545
	Fees charged for administrative/professional work performed by people in the General Fund. This includes processing payments, budgetary, accounting, payroll, collections, etc.	
	Occupation Tax	13,600
	RRTSD	1,000
	S/A Districts	21,698
	Meadow Ridge Estates	10,920
	Kensington	8,462
	Royal Oaks	6,876
	Storm Water Management	15,143
	Vehicle Parking	5,780
	NNSWC	43,463
	Water	326,486
	Sewer	466,927
	Transfer Station	90,932
	Group Health	34,258
	Total	1,045,545
36106	PLANNING COMMISSION FEES	12,000
	Filing fees to recover paper, publication and a small portion of the administrative costs for rezoning and replatting applications.	
36201	BLOOD ALCOHOL CONTENT TESTS	3,000
	Breath tests for suspected drunk drivers performed by the Police Division and reimbursed as a portion of the court costs.	

**CITY OF NORFOLK, NE**

**GENERAL FUND**

**FUND REVENUE BUDGET CALCULATION****FUND CODE: 001**

<b>Code</b>	<b>Description</b>	<b>Amount</b>
36202	PHOTOCOPY CHARGES -- POLICE Charges by the Police Division for furnishing copies of accident and incident reports to insurance companies, etc.	6,000
36203	TOW & STORAGE CHARGES Charges paid by owners of impounded vehicles for towing services and storage charges.	25,000
36204	VIOLATION BUREAU FEES Administrative collection fee from Violation Bureau for processing parking tickets.	1,000
36205	AMBULANCE CHARGES Fees for ambulance services both to consumers residing inside and outside the corporate limits.	500,000
36207	RURAL FIRE DISTRICT FEE Reimbursement of costs for City to provide fire protection to surrounding rural area. The amount is determined by a written contract between the City and the Rural Fire Protection District.	92,000
36208	TRAINING FEES This is the account used for fees charged to the public for CPR, STOP and other training.	3,000
36209	RURAL DISTRICT EQUIPMENT PURCHASE This amount is by written contract between the City and the Rural Fire Protection District and is to be used to purchase fire and rescue capital items less MFO credits.	60,000
36302	STATE HIGHWAY MAINTENANCE AGREEMENT As per City's contract with the Department of Roads, this is payment for service of the City for maintenance of streets which are also highways computed on a lane-mile basis.	76,440

**CITY OF NORFOLK, NE****GENERAL FUND**



**FUND REVENUE BUDGET CALCULATION**

**FUND CODE: 001**

<b>Code</b>	<b>Description</b>	<b>Amount</b>
36304	MISCELLANEOUS LABOR	21,000
	This is a charge for miscellaneous labor performed by city personnel for the public and for other City Funds.	
	Vehicle Parking District sweeping, snow removal, flower mtce.	20,000
	Outside charges	1,000
		21,000
36308	INSPECTION FEES	8,000
	Fees for inspection of housing rehabilitation projects, storage tanks, day care centers, plan reviews, etc.	
36402	SEPTIC TANK INSPECTION & PERMIT	-
	Fees for septic tank inspection and permit.	
36501	PARK FACILITY RENTAL	40,000
	This includes rental of shelter houses at Ta-Ha-Zouka Park, ball field concessions, and North Fork Outfitting use of Skyview Lake, and \$12,500 for facility fee from NECC	
36503	POOL ADMISSIONS	230,000
	Includes admissions, season tickets, and swimming lessons at swimming pools.	
36504	CAMPING FEES	24,000
	Fees for camping privileges at Ta-Ha-Zouka Park.	
36505	RECREATION PROGRAM FEES	3,000
	Fees paid by participants of recreation programs, including volleyball, basketball, etc.	
36506	LIBRARY COPIER FEES	200
	Monies deposited in coin operated copiers at Library.	
	RENT & OTHER REVENUE	
36507	CONCESSIONS	120,000
	Revenue from the Memorial Field concession stand operated by the City.	

**CITY OF NORFOLK, NE**

**GENERAL FUND**

**FUND REVENUE BUDGET CALCULATION****FUND CODE: 001**

<b>Code</b>	<b>Description</b>	<b>Amount</b>
36508	SWIMMING LESSON FEES Fees for group lessons and private lessons at Aqua venture.	39,000
37101	NPPD LEASE Nebraska Public Power leases the City's distribution system at an annual cost of 12% of the adjusted gross revenues. This includes no rate increase from the prior year.	4,560,856
37102	OTHER RENTAL INCOME UNMC mobile EMS training unit storage rent, small cell facilities, and Faith Regional skywalk right-of-way use.	12,986
37201	KENO Proceeds received from Keno operations. Keno related expenses (2% state lottery tax and legal) and community betterment expenses are paid from this revenue.	718,000
37301	PARKING FINES As per requirements of State Statute these are parking fines collected by the City and remitted to the public schools. This item is self-balancing and expenditures will equal revenues regardless of the amount budgeted. This account self balances with Line Item #77 in the Administrative budget.	9,000
37302	LIBRARY SERVICE CHARGES Charges by the Library for reissuance of lost cards, lost books, books returned late, etc.	20,000
37401	REVENUE FROM DISPOSAL FIXED ASSETS This account is used for sale of City real and personal property and fluctuates annually. Abandoned car sales are also coded to this account. This account includes proceeds from railroad right-of-way sales.	4,000
37403	CONTRIBUTIONS -- OTHER This is a guestimate of citizen contributions, including contributions for the Norfolk Tree Bud Program.	1,500
37404	MISCELLANEOUS This is an account for the compilation of unanticipated, unbudgeted receipts and can include repayments for insurance fees for damage to city properties, refunds due to worker's compensation payments to injured employees, overpayments for services or goods, sale of scrap, purchasing card rebates, and a variety of other receipts.	50,000

**CITY OF NORFOLK, NE****GENERAL FUND**

FUND REVENUE BUDGET CALCULATION

FUND CODE: 001

Code	Description	Amount
	OTHER INTEREST INCOME	
38801	OTHER INTEREST INCOME	9,300
	Estimate of interest to be earned at 0.15% on average balance available for investment, net of credit card fees.	
	NON-REVENUE RECEIPTS	
39101	INTERFUND OPERATING TRANSFER IN	240,000
	CHAF: Street Maintenance	240,000

CITY OF NORFOLK, NE

GENERAL FUND

DIVISION EXPENDITURE DETAIL

DIVISION CODE: 110

Code	Description	Level I Decremental	Level II Decremental	Level III Maintenance	Level IV Model	2018-2019 Actual Expenditures	2019-2020 Actual Expenditures	2020-2021 Estimated Expenditures	2020-2021 Budget	*2021-2022 Budget	Dollar Increase (Decrease)	Percent Increase (Decrease)
	<b>Personnel Costs</b>											
11	Salaries & Wages	1,796,285	1,796,285	1,796,285	1,868,825	1,335,663	1,513,675	1,533,556	1,510,320	1,796,285	285,965	18.93%
12	VEBA Trust Contribution	14,400	14,400	14,400	15,120	14,220	14,400	15,640	13,500	14,400	900	6.67%
13	Group Insurance	450,068	450,068	450,068	475,449	247,555	313,108	326,601	373,791	450,068	76,277	20.41%
14	Pension	122,233	122,233	122,233	127,311	88,332	98,942	101,955	102,215	122,233	20,018	19.58%
15	FICA	137,416	137,416	137,416	142,965	96,281	105,570	109,314	115,539	137,416	21,877	18.93%
16	Worker's Compensation	1,432	1,432	1,432	1,490	1,034	1,231	1,179	1,053	1,432	379	35.99%
17	Unemployment Compensation	3,276	3,276	3,276	3,276	-	-	-	3,276	3,276	-	-
	<b>Total Personnel Costs</b>	<b>2,525,110</b>	<b>2,525,110</b>	<b>2,525,110</b>	<b>2,634,436</b>	<b>1,783,085</b>	<b>2,046,926</b>	<b>2,088,245</b>	<b>2,119,694</b>	<b>2,525,110</b>	<b>405,416</b>	<b>19.13%</b>
	<b>Operating Supplies &amp; Materials</b>											
24	Vehicular Fuel & Lubricants	774	774	774	774	1,271	484	383	395	774	379	95.95%
	<b>Total Operating Supplies &amp; Materials</b>	<b>774</b>	<b>774</b>	<b>774</b>	<b>774</b>	<b>1,271</b>	<b>484</b>	<b>383</b>	<b>395</b>	<b>774</b>	<b>379</b>	<b>95.95%</b>
	<b>Other Operating Costs</b>											
32	Garbage Fees	960	960	960	960	1,171	1,046	905	960	960	-	-
	<b>Total Other Operating Costs</b>	<b>960</b>	<b>960</b>	<b>960</b>	<b>960</b>	<b>1,171</b>	<b>1,046</b>	<b>905</b>	<b>960</b>	<b>960</b>	<b>-</b>	<b>-</b>
	<b>Utilities &amp; Maintenance</b>											
41	Electricity	9,600	12,000	12,000	12,000	7,426	7,918	9,539	12,000	12,000	-	-
42	Natural Gas & Heating Oil	3,000	5,400	5,400	5,400	3,791	2,543	3,039	5,400	5,400	-	-
43	Water & Sewer	3,000	3,000	3,000	3,000	1,647	1,602	1,830	3,000	3,000	-	-
46	Bldg., Ground, & Plant Maintenance	6,500	6,500	6,500	6,500	9,789	6,594	4,654	6,500	6,500	-	-
47	Machinery & Vehicle Maintenance	2,000	2,000	2,000	2,000	2,655	982	1,385	2,000	2,000	-	-
48	Office Equipment Maintenance	93,870	95,870	95,870	95,870	32,787	45,014	64,011	77,020	95,870	18,850	24.47%
	<b>Total Utilities &amp; Maintenance</b>	<b>117,970</b>	<b>124,770</b>	<b>124,770</b>	<b>124,770</b>	<b>58,096</b>	<b>64,653</b>	<b>84,458</b>	<b>105,920</b>	<b>124,770</b>	<b>18,850</b>	<b>17.80%</b>
	<b>Legislative Affairs</b>											
51	Public Relations	-	14,000	19,000	19,000	15,572	11,626	20,378	19,000	19,000	-	-
53	Travel & Training	9,880	21,131	74,991	84,091	22,088	18,201	12,643	75,844	74,991	(853)	(1.12%)
55	Dues & Publications	83,040	83,865	84,065	84,065	79,208	82,784	83,231	83,740	84,065	325	0.39%
59	Civil Service Commission	1,000	1,000	1,000	1,000	736	467	597	1,000	1,000	-	-
	<b>Total Legislative Affairs</b>	<b>93,920</b>	<b>119,996</b>	<b>179,056</b>	<b>188,156</b>	<b>117,604</b>	<b>113,078</b>	<b>116,849</b>	<b>179,584</b>	<b>179,056</b>	<b>(528)</b>	<b>(0.29%)</b>

CITY OF NORFOLK, NE

\*Combined Budget for Mayor and Council, City Administrator, Administration and Personnel.

ADMINISTRATION

DIVISION EXPENDITURE DETAIL

DIVISION CODE: 110

Code	Description	Level I Decremental	Level II Decremental	Level III Maintenance	Level IV Model	2018-2019 Actual Expenditures	2019-2020 Actual Expenditures	2020-2021 Estimated Expenditures	2020-2021 Budget	*2021-2022 Budget	Dollar Increase (Decrease)	Percent Increase (Decrease)
	<b>Other Administration &amp; Overhead</b>											
61	Insurance	32,651	32,651	32,651	32,651	33,840	34,901	31,271	31,990	32,651	661	2.07%
62	Telephone & Telecommunications	5,884	5,884	5,884	5,884	3,677	4,916	5,876	5,884	5,884	-	-
63	Postage	3,600	3,600	3,900	3,900	10,351	6,196	5,935	3,600	3,900	300	8.33%
64	Office Supplies	70,750	70,750	72,750	72,750	63,174	73,491	60,496	77,900	72,750	(5,150)	(6.61%)
65	Legal Notices & Advertising	3,600	3,600	3,600	3,600	6,575	1,885	1,936	3,600	3,600	-	-
67	Legal Fees	4,000	4,000	4,000	4,000	784	-	2,000	4,000	4,000	-	-
68	Other Professional Fees	370,353	375,353	396,853	396,853	242,016	243,393	275,480	275,064	396,853	121,789	44.28%
69	Miscellaneous	-	-	-	-	-	-	6,990	-	-	-	-
	<b>Total Administration &amp; Overhead</b>	<u>490,838</u>	<u>495,838</u>	<u>519,638</u>	<u>519,638</u>	<u>360,417</u>	<u>364,782</u>	<u>389,984</u>	<u>402,038</u>	<u>519,638</u>	<u>117,600</u>	<u>29.25%</u>
	<b>Gov't. Subsidies &amp; Transfers</b>											
77	Fines & Licenses - School District	25,380	25,380	25,380	25,380	32,219	28,144	25,613	25,380	25,380	-	-
78	Intra. Operating Transfer Out	1,477,691	1,477,691	1,477,691	1,707,691	1,311,784	1,569,940	1,678,492	1,449,762	1,477,691	27,929	1.93%
	<b>Total Gov't. Subsidies &amp; Transfers</b>	<u>1,503,071</u>	<u>1,503,071</u>	<u>1,503,071</u>	<u>1,733,071</u>	<u>1,344,003</u>	<u>1,598,084</u>	<u>1,704,105</u>	<u>1,475,142</u>	<u>1,503,071</u>	<u>27,929</u>	<u>1.89%</u>
	<b>Capital Outlay</b>											
82	Building & Improvements	-	7,500	15,000	60,000	-	45,182	44,173	10,000	15,000	5,000	50.00%
84	Machinery & Equipment	10,000	10,000	10,000	10,000	98,834	-	-	-	10,000	10,000	100.00%
	<b>Total Capital Outlay</b>	<u>10,000</u>	<u>17,500</u>	<u>25,000</u>	<u>70,000</u>	<u>98,834</u>	<u>45,182</u>	<u>44,173</u>	<u>10,000</u>	<u>25,000</u>	<u>15,000</u>	<u>150.00%</u>
	<b>Total Expenditures</b>	<u>4,742,643</u>	<u>4,788,019</u>	<u>4,878,379</u>	<u>5,271,805</u>	<u>3,764,481</u>	<u>4,234,235</u>	<u>4,429,102</u>	<u>4,293,733</u>	<u>4,878,379</u>	<u>584,646</u>	<u>13.62%</u>

ADMINISTRATION

LEVEL I					LEVEL II					LEVEL III					LEVEL IV				
CODE					CODE					CODE					CODE				
7/22/2021																			
10 PERSONNEL COSTS					10 PERSONNEL COSTS					10 PERSONNEL COSTS					10 PERSONNEL COSTS				
11 SALARIES & WAGES					11 SALARIES & WAGES					11 SALARIES & WAGES					11 SALARIES & WAGES				
Average Monthly Salary					Average Monthly Salary					Average Monthly Salary					Average Monthly Salary				
\$144,942 x 12 1,739,304					\$144,942 x 12 1,739,304					\$144,942 x 12 1,739,304					\$150,987 x 12 1,811,844				
Overtime Avg. Hr.					Overtime Avg. Hr.					Overtime Avg. Hr.					Overtime Avg. Hr.				
\$46.34 x 148.5 6,881					\$46.34 x 148.5 6,881					\$46.34 x 148.5 6,881					\$46.34 x 148.5 6,881				
Mayor & Council					Mayor & Council					Mayor & Council					Mayor & Council				
Monthly Average					Monthly Average					Monthly Average					Monthly Average				
\$4,175 x 12 50,100					\$4,175 x 12 50,100					\$4,175 x 12 50,100					\$4,175 x 12 50,100				
TOTAL SALARIES					TOTAL SALARIES					TOTAL SALARIES					TOTAL SALARIES				
12 VEBA TRUST CONTRIBUTION					12 VEBA TRUST CONTRIBUTION					12 VEBA TRUST CONTRIBUTION					12 VEBA TRUST CONTRIBUTION				
\$1,200 per Mo. x 12 14,400					\$1,200 per Mo. x 12 14,400					\$1,200 per Mo. x 12 14,400					\$1,260 per Mo. x 12 15,120				
TOTAL VEBA TRUST CONTRI.					TOTAL VEBA TRUST CONTRI.					TOTAL VEBA TRUST CONTRI.					TOTAL VEBA TRUST CONTRI.				
13 GROUP INSURANCE					13 GROUP INSURANCE					13 GROUP INSURANCE					13 GROUP INSURANCE				
Avg. Mo. \$36,805 x 12 441,660					Avg. Mo. \$36,805 x 12 441,660					Avg. Mo. \$36,805 x 12 441,660					Avg. Mo. \$38,908 x 12 466,896				
City Administrator Health Insurance					City Administrator Health Insurance					City Administrator Health Insurance					City Administrator Health Insurance				
\$444 x 12 5,328					\$444 x 12 5,328					\$444 x 12 5,328					\$444 x 12 5,328				
Employee Assistance Program					Employee Assistance Program					Employee Assistance Program					Employee Assistance Program				
\$21.00 ea. x 20.00 420					\$21.00 ea. x 20.00 420					\$21.00 ea. x 20.00 420					\$21.00 ea. x 21.00 441				
LTD Premium					LTD Premium					LTD Premium					LTD Premium				
Avg. Mo. \$221.70 x 12 2,660					Avg. Mo. \$221.70 x 12 2,660					Avg. Mo. \$221.70 x 12 2,660					Avg. Mo. \$232.02 x 12 2,784				
TOTAL GROUP INS.					TOTAL GROUP INS.					TOTAL GROUP INS.					TOTAL GROUP INS.				
14 PENSION					14 PENSION					14 PENSION					14 PENSION				
\$1,746,185 x 7.00% 122,233					\$1,746,185 x 7.00% 122,233					\$1,746,185 x 7.00% 122,233					\$1,818,725 x 7.00% 127,311				
TOTAL PENSION					TOTAL PENSION					TOTAL PENSION					TOTAL PENSION				
15 FICA					15 FICA					15 FICA					15 FICA				
\$1,796,285 x 7.65% 137,416					\$1,796,285 x 7.65% 137,416					\$1,796,285 x 7.65% 137,416					\$1,868,825 x 7.65% 142,965				
TOTAL FICA					TOTAL FICA					TOTAL FICA					TOTAL FICA				
16 WORKER'S COMPENSATION					16 WORKER'S COMPENSATION					16 WORKER'S COMPENSATION					16 WORKER'S COMPENSATION				
Avg. Mo. \$115.98 x 12 1,392					Avg. Mo. \$115.98 x 12 1,392					Avg. Mo. \$115.98 x 12 1,392					Avg. Mo. \$120.82 x 12 1,450				
Mayor & Council					Mayor & Council					Mayor & Council					Mayor & Council				

Avg. Mo.	\$3.34	x	12	<u>40</u>	Avg. Mo.	\$3.34	x	12	<u>40</u>	Avg. Mo.	\$3.34	x	12	<u>40</u>	Avg. Mo.	\$3.34	x	12	<u>40</u>
TOTAL WORKER'S COMP.				1,432	TOTAL WORKER'S COMP.				1,432	TOTAL WORKER'S COMP.				1,432	TOTAL WORKER'S COMP.				1,490
17 UNEMPLOYMENT COMPENSATION					17 UNEMPLOYMENT COMPENSATION					17 UNEMPLOYMENT COMPENSATION					17 UNEMPLOYMENT COMPENSATION				
Assumes full benefits for					Assumes full benefits for					Assumes full benefits for					Assumes full benefits for				
1 employee					1 employee					1 employee					1 employee				
	126	x	26	<u>3,276</u>		126	x	26	<u>3,276</u>		126	x	26	<u>3,276</u>		126	x	26	<u>3,276</u>
TOTAL UNEMPLOY. COMP.				3,276	TOTAL UNEMPLOY. COMP.				3,276	TOTAL UNEMPLOY. COMP.				3,276	TOTAL UNEMPLOY. COMP.				3,276
<b>TOTAL PERSONNEL COSTS</b>				<b>2,525,110</b>	<b>TOTAL PERSONNEL COSTS</b>				<b>2,525,110</b>	<b>TOTAL PERSONNEL COSTS</b>				<b>2,525,110</b>	<b>TOTAL PERSONNEL COSTS</b>				<b>2,634,436</b>
<b>20 OPER. SUP. &amp; MATERIALS</b>					<b>20 OPER. SUP. &amp; MATERIALS</b>					<b>20 OPER. SUP. &amp; MATERIALS</b>					<b>20 OPER. SUP. &amp; MATERIALS</b>				
24 VEHICULAR FUEL & LUBE					24 VEHICULAR FUEL & LUBE					24 VEHICULAR FUEL & LUBE					24 VEHICULAR FUEL & LUBE				
Gas					Gas					Gas					Gas				
300 gal.	x	\$2.50		750	300 gal.	x	\$2.50		750	300 gal.	x	\$2.50		750	300 gal.	x	\$2.50		750
Oil Changes	2				Oil Changes	2				Oil Changes	2				Oil Changes	2			
4 qts.	x	\$2.94		<u>24</u>	4 qts.	x	\$2.94		<u>24</u>	4 qts.	x	\$2.94		<u>24</u>	4 qts.	x	\$2.94		<u>24</u>
TOTAL VEHICLE FUEL & LUBE				774	TOTAL VEHICLE FUEL & LUBE				774	TOTAL VEHICLE FUEL & LUBE				774	TOTAL VEHICLE FUEL & LUBE				774
<b>TOTAL OPER. SUP. &amp; MAT.</b>				<b>774</b>	<b>TOTAL OPER. SUP. &amp; MAT.</b>				<b>774</b>	<b>TOTAL OPER. SUP. &amp; MAT.</b>				<b>774</b>	<b>TOTAL OPER. SUP. &amp; MAT.</b>				<b>774</b>
<b>30 OTHER OPERATING COSTS</b>					<b>30 OTHER OPERATING COSTS</b>					<b>30 OTHER OPERATING COSTS</b>					<b>30 OTHER OPERATING COSTS</b>				
32 GARBAGE FEES					32 GARBAGE FEES					32 GARBAGE FEES					32 GARBAGE FEES				
Trash Collection					Trash Collection					Trash Collection					Trash Collection				
Month	12	x	\$80	<u>960</u>	Month	12	x	\$80	<u>960</u>	Month	12	x	\$80	<u>960</u>	Month	12	x	\$80	<u>960</u>
TOTAL GARBAGE FEES				960	TOTAL GARBAGE FEES				960	TOTAL GARBAGE FEES				960	TOTAL GARBAGE FEES				960
<b>TOTAL OTHER OPER. COSTS</b>				<b>960</b>	<b>TOTAL OTHER OPER. COSTS</b>				<b>960</b>	<b>TOTAL OTHER OPER. COSTS</b>				<b>960</b>	<b>TOTAL OTHER OPER. COSTS</b>				<b>960</b>
<b>40 UTILITIES &amp; MAINTENANCE</b>					<b>40 UTILITIES &amp; MAINTENANCE</b>					<b>40 UTILITIES &amp; MAINTENANCE</b>					<b>40 UTILITIES &amp; MAINTENANCE</b>				
41 ELECTRICITY					41 ELECTRICITY					41 ELECTRICITY					41 ELECTRICITY				
Admin Bldg.	12	x	800	<u>9,600</u>	Admin Bldg.	12	x	1,000	<u>12,000</u>	Admin Bldg.	12	x	1,000	<u>12,000</u>	Admin Bldg.	12	x	1,000	<u>12,000</u>
TOTAL ELECTRICITY				9,600	TOTAL ELECTRICITY				12,000	TOTAL ELECTRICITY				12,000	TOTAL ELECTRICITY				12,000
42 NATURAL GAS					42 NATURAL GAS					42 NATURAL GAS					42 NATURAL GAS				
Admin Bldg.	12	x	\$250	<u>3,000</u>	Admin Bldg.	12	x	\$450	<u>5,400</u>	Admin Bldg.	12	x	\$450	<u>5,400</u>	Admin Bldg.	12	x	\$450	<u>5,400</u>
TOTAL NATURAL GAS				3,000	TOTAL NATURAL GAS				5,400	TOTAL NATURAL GAS				5,400	TOTAL NATURAL GAS				5,400
43 WATER & SEWER					43 WATER & SEWER					43 WATER & SEWER					43 WATER & SEWER				
Admin. Building				<u>3,000</u>	Admin. Building				<u>3,000</u>	Admin. Building				<u>3,000</u>	Admin. Building				<u>3,000</u>
TOTAL WATER & SEWER				3,000	TOTAL WATER & SEWER				3,000	TOTAL WATER & SEWER				3,000	TOTAL WATER & SEWER				3,000
46 BLDG, GRND & PLANT MAINT.					46 BLDG, GRND & PLANT MAINT.					46 BLDG, GRND & PLANT MAINT.					46 BLDG, GRND & PLANT MAINT.				
Cabling				500	Cabling				500	Cabling				500	Cabling				500

Routine maintenance for heating/ air conditioning system, electrical, etc.				6,000	Routine maintenance for heating/ air conditioning system, electrical, etc.				6,000	Routine maintenance for heating/ air conditioning system, electrical, etc.				6,000	Routine maintenance for heating/ air conditioning system, electrical, etc.				6,000
TOTAL BLDG,GRD.&PLT MAINT.				6,500	TOTAL BLDG,GRD.&PLT MAINT.				6,500	TOTAL BLDG,GRD.&PLT MAINT.				6,500	TOTAL BLDG,GRD.&PLT MAINT.				6,500
47 MACHINERY & VEH. MAINT.					47 MACHINERY & VEH. MAINT.					47 MACHINERY & VEH. MAINT.					47 MACHINERY & VEH. MAINT.				
Maintenance on vehicle				2,000	Maintenance on vehicle				2,000	Maintenance on vehicle				2,000	Maintenance on vehicle				2,000
TOTAL MACH.&VEH. MAINT.				2,000	TOTAL MACH.&VEH. MAINT.				2,000	TOTAL MACH.&VEH. MAINT.				2,000	TOTAL MACH.&VEH. MAINT.				2,000
48 OFFICE EQUIPMENT MAINT.					48 OFFICE EQUIPMENT MAINT.					48 OFFICE EQUIPMENT MAINT.					48 OFFICE EQUIPMENT MAINT.				
Anti-Virus License				8,000	Anti-Virus License				8,000	Anti-Virus License				8,000	Anti-Virus License				8,000
Backup Software Maintenance				1,500	Backup Software Maintenance				1,500	Backup Software Maintenance				1,500	Backup Software Maintenance				1,500
Citizen Request Maintenance				3,000	Citizen Request Maintenance				3,000	Citizen Request Maintenance				3,000	Citizen Request Maintenance				3,000
Constant Contact				1,000	Constant Contact				1,000	Constant Contact				1,000	Constant Contact				1,000
Copier \$210 x 12				2,520	Copier \$210 x 12				2,520	Copier \$210 x 12				2,520	Copier \$210 x 12				2,520
Door Access Control Maintenance				750	Door Access Control Maintenance				750	Door Access Control Maintenance				750	Door Access Control Maintenance				750
Motorola Radio \$600 x 2				1,200	Motorola Radio \$600 x 2				1,200	Motorola Radio \$600 x 2				1,200	Motorola Radio \$600 x 2				1,200
Financial Software Maintenance				24,000	Financial Software Maintenance				24,000	Financial Software Maintenance				24,000	Financial Software Maintenance				24,000
Firewall Maintenance				7,000	Firewall Maintenance				7,000	Firewall Maintenance				7,000	Firewall Maintenance				7,000
Generator Maintenance				1,000	Generator Maintenance				1,000	Generator Maintenance				1,000	Generator Maintenance				1,000
Mail Archive Software Maintenance				2,000	Mail Archive Software Maintenance				2,000	Mail Archive Software Maintenance				2,000	Mail Archive Software Maintenance				2,000
Mail Server Software Maintenance				4,000	Mail Server Software Maintenance				4,000	Mail Server Software Maintenance				4,000	Mail Server Software Maintenance				4,000
Mobile Text Alerts				0	Mobile Text Alerts				2,000	Mobile Text Alerts				2,000	Mobile Text Alerts				2,000
Municipal Code Online				7,000	Municipal Code Online				7,000	Municipal Code Online				7,000	Municipal Code Online				7,000
Network Repairs				2,000	Network Repairs				2,000	Network Repairs				2,000	Network Repairs				2,000
Outlook Backup Software Mtce				1,000	Outlook Backup Software Mtce				1,000	Outlook Backup Software Mtce				1,000	Outlook Backup Software Mtce				1,000
Phone System Maintenance				1,900	Phone System Maintenance				1,900	Phone System Maintenance				1,900	Phone System Maintenance				1,900
Remote Access Software				2,000	Remote Access Software				2,000	Remote Access Software				2,000	Remote Access Software				2,000
Server Maintenance				2,000	Server Maintenance				2,000	Server Maintenance				2,000	Server Maintenance				2,000
Website Maintenance				8,000	Website Maintenance				8,000	Website Maintenance				8,000	Website Maintenance				8,000
Office 365				14,000	Office 365				14,000	Office 365				14,000	Office 365				14,000
TOTAL OFFICE EQUIP. MAINT.				93,870	TOTAL OFFICE EQUIP. MAINT.				95,870	TOTAL OFFICE EQUIP. MAINT.				95,870	TOTAL OFFICE EQUIP. MAINT.				95,870
TOTAL UTILITIES & MAINT.				117,970	TOTAL UTILITIES & MAINT.				124,770	TOTAL UTILITIES & MAINT.				124,770	TOTAL UTILITIES & MAINT.				124,770
50 LEGISLATIVE AFFAIRS					50 LEGISLATIVE AFFAIRS					50 LEGISLATIVE AFFAIRS					50 LEGISLATIVE AFFAIRS				
51 PUBLIC RELATIONS					51 PUBLIC RELATIONS					51 PUBLIC RELATIONS					51 PUBLIC RELATIONS				
Gift Certificates				0	Gift Certificates				4,500	Gift Certificates				6,000	Gift Certificates				6,000
PR Programs				0	PR Programs				6,500	PR Programs				10,000	PR Programs				10,000
PR Awards				0	PR Awards				1,500	PR Awards				1,500	PR Awards				1,500
Service Awards				0	Service Awards				1,500	Service Awards				1,500	Service Awards				1,500



TOTAL PUBLIC RELATIONS	0	TOTAL PUBLIC RELATIONS	14,000	TOTAL PUBLIC RELATIONS	19,000	TOTAL PUBLIC RELATIONS	19,000
53 TRAVEL & TRAINING		53 TRAVEL & TRAINING		53 TRAVEL & TRAINING		53 TRAVEL & TRAINING	
City Administrator Car Allowance		City Administrator Car Allowance		City Administrator Car Allowance		City Administrator Car Allowance	
\$500 x 12	6,000	\$500 x 12	6,000	\$500 x 12	6,000	\$500 x 12	6,000
City Admin. ICMA Conference		City Admin. ICMA Conference		City Admin. ICMA Conference		City Admin. ICMA Conference	
Reg. 0 x \$700	0	Reg. 0 x \$700	0	Reg. 1 x \$700	700	Reg. 1 x \$700	700
Meals 0 x \$50	0	Meals 0 x \$50	0	Meals 5 x \$50	250	Meals 5 x \$50	250
Lodging 0 x \$250	0	Lodging 0 x \$250	0	Lodging 5 x \$250	1,250	Lodging 5 x \$250	1,250
Plane Fare 0 x \$475	0	Plane Fare 0 x \$475	0	Plane Fare 1 x \$475	475	Plane Fare 1 x \$475	475
City Admin. Annual Conference		City Admin. Annual Conference		City Admin. Annual Conference		City Admin. Annual Conference	
Reg. 0 x \$300	0	Reg. 0 x \$300	0	Reg. 1 x \$300	300	Reg. 1 x \$300	300
Meals 0 x \$50	0	Meals 0 x \$50	0	Meals 5 x \$50	250	Meals 5 x \$50	250
Lodging 0 x \$250	0	Lodging 0 x \$250	0	Lodging 5 x \$250	1,250	Lodging 5 x \$250	1,250
Plane Fare 0 x \$475	0	Plane Fare 0 x \$475	0	Plane Fare 1 x \$475	475	Plane Fare 1 x \$475	475
City Admin. NE City Manager Conference		City Admin. NE City Manager Conference		City Admin. NE City Manager Conference		City Admin. NE City Manager Conference	
Reg. 0 x \$125	0	Reg. 0 x \$125	0	Reg. 2 x \$125	250	Reg. 2 x \$125	250
Meals 0 x \$35	0	Meals 0 x \$35	0	Meals 6 x \$35	210	Meals 6 x \$35	210
Lodging 0 x \$125	0	Lodging 0 x \$125	0	Lodging 8 x \$125	1,000	Lodging 8 x \$125	1,000
Clerk's Academy		Clerk's Academy		Clerk's Academy		Clerk's Academy	
Reg.	0	Reg.	250	Reg.	250	Reg.	250
Meals 0 x \$35	0	Meals 5 x \$35	175	Meals 5 x \$35	175	Meals 5 x \$35	175
Lodging 0 x \$125	0	Lodging 5 x \$125	625	Lodging 5 x \$125	625	Lodging 5 x \$125	625
Mileage 0 x \$0.560	0	Mileage 520 x \$0.560	291	Mileage 520 x \$0.560	291	Mileage 520 x \$0.560	291
Clerk National Conference		Clerk National Conference		Clerk National Conference		Clerk National Conference	
Reg. 0 x \$600	0	Reg. 0 x \$600	0	Reg. 0 x \$600	0	Reg. 0 x \$600	0
Meals 0 x \$50	0	Meals 0 x \$50	0	Meals 0 x \$50	0	Meals 0 x \$50	0
Lodging 0 x \$250	0	Lodging 0 x \$250	0	Lodging 0 x \$250	0	Lodging 0 x \$250	0
Plane Fare 0 x \$475	0	Plane Fare 0 x \$475	0	Plane Fare 0 x \$475	0	Plane Fare 0 x \$475	0
Finance Officer:		Finance Officer:		Finance Officer:		Finance Officer:	
Reg. 0 x \$600	0	Reg. 0 x \$600	0	Reg. 0 x \$600	0	Reg. 0 x \$600	0
Meals 0 x \$50	0	Meals 0 x \$50	0	Meals 0 x \$50	0	Meals 0 x \$50	0
Lodging 0 x \$250	0	Lodging 0 x \$250	0	Lodging 0 x \$250	0	Lodging 0 x \$250	0
Plane Fare 0 x \$475	0	Plane Fare 0 x \$475	0	Plane Fare 0 x \$475	0	Plane Fare 0 x \$475	0
Finance Officer:		Finance Officer:		Finance Officer:		Finance Officer:	
Annual GP GFOA Conference		Annual GP GFOA Conference		Annual GP GFOA Conference		Annual GP GFOA Conference	
Reg. 0 x \$150	0	Reg. 3 x \$150	450	Reg. 3 x \$150	450	Reg. 3 x \$150	450
Meals 0 x \$35	0	Meals 6 x \$35	210	Meals 6 x \$35	210	Meals 6 x \$35	210
Lodging 0 x \$125	0	Lodging 6 x \$125	750	Lodging 6 x \$125	750	Lodging 6 x \$125	750
Human Resources Director		Human Resources Director		Human Resources Director		Human Resources Director	
Reg. 0 x \$300	0	Reg. 0 x \$300	0	Reg. 1 x \$300	300	Reg. 1 x \$300	300

Meals	0 x	\$50	0	Meals	0 x	\$50	0	Meals	5 x	\$50	250	Meals	5 x	\$50	250
Lodging	0 x	\$250	0	Lodging	0 x	\$250	0	Lodging	5 x	\$250	1,250	Lodging	5 x	\$250	1,250
Plane Fare	0 x	\$475	0	Plane Fare	0 x	\$475	0	Plane Fare	1 x	\$475	475	Plane Fare	1 x	\$475	475
League Accounting & Finance Conf.				League Accounting & Finance Conf.				League Accounting & Finance Conf.				League Accounting & Finance Conf.			
Reg.	3 x	\$300	900	Reg.	3 x	\$300	900	Reg.	5 x	\$300	1,500	Reg.	5 x	\$300	1,500
Meals	6 x	\$35	210	Meals	6 x	\$35	210	Meals	10 x	\$35	350	Meals	10 x	\$35	350
Lodging	6 x	\$125	750	Lodging	6 x	\$125	750	Lodging	10 x	\$125	1,250	Lodging	10 x	\$125	1,250
League Annual Meeting				League Annual Meeting				League Annual Meeting				League Annual Meeting			
Reg.	1 x	\$300	300	Reg.	1 x	\$300	300	Reg.	7 x	\$300	2,100	Reg.	7 x	\$300	2,100
Meals	3 x	\$35	105	Meals	3 x	\$35	105	Meals	21 x	\$35	735	Meals	21 x	\$35	735
Lodging	3 x	\$125	375	Lodging	3 x	\$125	375	Lodging	21 x	\$125	2,625	Lodging	21 x	\$125	2,625
League Mid-Winter Conference				League Mid-Winter Conference				League Mid-Winter Conference				League Mid-Winter Conference			
Reg.	2 x	\$300	600	Reg.	2 x	\$300	600	Reg.	10 x	\$300	3,000	Reg.	10 x	\$300	3,000
Meals	4 x	\$35	140	Meals	4 x	\$35	140	Meals	20 x	\$35	700	Meals	20 x	\$35	700
Lodging	4 x	\$125	500	Lodging	4 x	\$125	500	Lodging	20 x	\$125	2,500	Lodging	20 x	\$125	2,500
Miscellaneous Travel				Miscellaneous Travel				Miscellaneous Travel				Miscellaneous Travel			
Registration			0	Registration			0	Registration			6,000	Registration			6,000
Mileage	0 x	\$0.560	0	Mileage	0 x	\$0.560	0	Mileage	3000 x	\$0.560	1,680	Mileage	3000 x	\$0.560	1,680
Meals	0 x	\$35	0	Meals	0 x	\$35	0	Meals	65 x	\$35	2,275	Meals	75 x	\$35	2,625
Lodging	0 x	\$125	0	Lodging	0 x	\$125	0	Lodging	40 x	\$125	5,000	Lodging	50 x	\$125	6,250
National League of Cities (3 Representatives)				National League of Cities (3 Representatives)				National League of Cities (3 Representatives)				National League of Cities (3 Representatives)			
Reg.	0 x	\$600	0	Reg.	0 x	\$600	0	Reg.	3 x	\$600	1,800	Reg.	3 x	\$600	1,800
Meals	0 x	\$50	0	Meals	0 x	\$50	0	Meals	15 x	\$50	750	Meals	15 x	\$50	750
Lodging	0 x	\$250	0	Lodging	0 x	\$250	0	Lodging	15 x	\$250	3,750	Lodging	15 x	\$250	3,750
Plane Fare	0 x	\$475	0	Plane Fare	0 x	\$475	0	Plane Fare	3 x	\$475	1,425	Plane Fare	3 x	\$475	1,425
PRIMA Conference				PRIMA Conference				PRIMA Conference				PRIMA Conference			
Reg. (4)	0 x	\$60	0	Reg. (4)	0 x	\$60	0	Reg. (4)	4 x	\$60	240	Reg. (4)	4 x	\$60	240
Meals	0 x	\$50	0	Meals	0 x	\$50	0	Meals	28 x	\$50	1,400	Meals	28 x	\$50	1,400
Lodging	0 x	\$250	0	Lodging	0 x	\$250	0	Lodging	6 x	\$250	1,500	Lodging	6 x	\$250	1,500
Risk Manager				Risk Manager				Risk Manager				Risk Manager			
Reg.	0 x	\$600	0	Reg.	0 x	\$600	0	Reg.	1 x	\$600	600	Reg.	1 x	\$600	600
Meals	0 x	\$50	0	Meals	0 x	\$50	0	Meals	3 x	\$50	150	Meals	3 x	\$50	150
Lodging	0 x	\$250	0	Lodging	0 x	\$250	0	Lodging	3 x	\$250	750	Lodging	3 x	\$250	750
Plane Fare	0 x	\$475	0	Plane Fare	0 x	\$475	0	Plane Fare	1 x	\$475	475	Plane Fare	1 x	\$475	475
Secretarial Training				Secretarial Training				Secretarial Training				Secretarial Training			
			0				500				500				500
IS Training			0	IS Training			4,000	IS Training			8,000	IS Training			8,000
Security Training			0	Security Training			2,500	Security Training			5,000	Security Training			5,000
Tuit. Reimb.	1,500 x	0	0	Tuit. Reimb.	1,500 x	1	1,500	Tuit. Reimb.	1,500 x	1	1,500	Tuit. Reimb.	1,500 x	6	9,000
TOTAL TRAVEL & TRAINING			9,880	TOTAL TRAVEL & TRAINING			21,131	TOTAL TRAVEL & TRAINING			74,991	TOTAL TRAVEL & TRAINING			84,091

## 55 DUES &amp; PUBLICATIONS

Accountant	
AICPA	250
AGA	65
NE Society of CPA	150
GFOA	150
CPFO	175
City Administrator:	
NE City Manager	300
ICMA	1,200
City Clerk:	
NNMCA Clerk's Association	60
Clerk's Section League	60
IIMC	200
Finance Officer:	
GFOA	250
AICPA	200
CPA Permit( \$80 every other yr.)	80
NE Society of CPA	145
Human Resources Director:	
NEN Personnel Association	30
IPMA	160
Mayor	
Lincoln Journal Star	500
Omaha World Herald	325
Risk Manager:	
PRIMA	0
SHRM Publication	0
NCMA	0
Systems Operator:	
Books & Publications	500
General:	
NEDA Membership	150
ASCAP Fee	400
CAFR Application Fee	505
GF GFOA 3 x \$60	180
GFOA	530
League Directories	250
League of NE Municipalities	46,000
Miscellaneous Publications	1,440
National League of Cities	1,900

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Accountant	
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GFOA	150
CPFO	175
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Clerk's Section League	60
IIMC	200
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GFOA	250
AICPA	200
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NE Society of CPA	145
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NEN Personnel Association	30
IPMA	160
Mayor	
Lincoln Journal Star	500
Omaha World Herald	325
Risk Manager:	
PRIMA	300
SHRM Publication	525
NCMA	200
Systems Operator:	
Books & Publications	500
General:	
NEDA Membership	150
ASCAP Fee	400
CAFR Application Fee	505
GF GFOA 3 x \$60	180
GFOA	530
League Directories	250
League of NE Municipalities	46,000
Miscellaneous Publications	1,440
National League of Cities	1,900

NENEDD Membership	26,000	NENEDD Membership	26,000	NENEDD Membership	26,000	NENEDD Membership	26,000
Norfolk Daily News	185	Norfolk Daily News	185	Norfolk Daily News	185	Norfolk Daily News	185
Training Film	200	Training Film	200	Training Film	200	Training Film	200
Wall Street Journal	500	Wall Street Journal	500	Wall Street Journal	500	Wall Street Journal	500
<b>TOTAL DUES &amp; PUBLICATIONS</b>	<b>83,040</b>	<b>TOTAL DUES &amp; PUBLICATIONS</b>	<b>83,865</b>	<b>TOTAL DUES &amp; PUBLICATIONS</b>	<b>84,065</b>	<b>TOTAL DUES &amp; PUBLICATIONS</b>	<b>84,065</b>
<b>59 CIVIL SERVICE COMMISSION</b>		<b>59 CIVIL SERVICE COMMISSION</b>		<b>59 CIVIL SERVICE COMMISSION</b>		<b>59 CIVIL SERVICE COMMISSION</b>	
Legislative Affairs, testing material and office supplies	1,000	Legislative Affairs, testing material and office supplies	1,000	Legislative Affairs, testing material and office supplies	1,000	Legislative Affairs, testing material and office supplies	1,000
<b>TOTAL CIVIL SERV. COMM.</b>	<b>1,000</b>	<b>TOTAL CIVIL SERV. COMM.</b>	<b>1,000</b>	<b>TOTAL CIVIL SERV. COMM.</b>	<b>1,000</b>	<b>TOTAL CIVIL SERV. COMM.</b>	<b>1,000</b>
<b>TOTAL LEGISLATIVE AFFAIRS</b>	<b>93,920</b>	<b>TOTAL LEGISLATIVE AFFAIRS</b>	<b>119,996</b>	<b>TOTAL LEGISLATIVE AFFAIRS</b>	<b>179,056</b>	<b>TOTAL LEGISLATIVE AFFAIRS</b>	<b>188,156</b>
<b>60 OTHER ADMIN. &amp; OVERHEAD</b>		<b>60 OTHER ADMIN. &amp; OVERHEAD</b>		<b>60 OTHER ADMIN. &amp; OVERHEAD</b>		<b>60 OTHER ADMIN. &amp; OVERHEAD</b>	
<b>61 INSURANCE</b>		<b>61 INSURANCE</b>		<b>61 INSURANCE</b>		<b>61 INSURANCE</b>	
Buildings/Contents	5,520	Buildings/Contents	5,520	Buildings/Contents	5,520	Buildings/Contents	5,520
Additional Property	1,580	Additional Property	1,580	Additional Property	1,580	Additional Property	1,580
Vehicles	530	Vehicles	530	Vehicles	530	Vehicles	530
Errors & Omissions	750	Errors & Omissions	750	Errors & Omissions	750	Errors & Omissions	750
General Liability	24,271	General Liability	24,271	General Liability	24,271	General Liability	24,271
<b>TOTAL INSURANCE</b>	<b>32,651</b>	<b>TOTAL INSURANCE</b>	<b>32,651</b>	<b>TOTAL INSURANCE</b>	<b>32,651</b>	<b>TOTAL INSURANCE</b>	<b>32,651</b>
<b>62 TELEPHONE &amp; TELECOMMUNICATIONS</b>		<b>62 TELEPHONE &amp; TELECOMMUNICATIONS</b>		<b>62 TELEPHONE &amp; TELECOMMUNICATIONS</b>		<b>62 TELEPHONE &amp; TELECOMMUNICATIONS</b>	
AT & T Long Distance Charges		AT & T Long Distance Charges		AT & T Long Distance Charges		AT & T Long Distance Charges	
Month 12 x \$92	1,104	Month 12 x \$92	1,104	Month 12 x \$92	1,104	Month 12 x \$92	1,104
Miscellaneous Charges & Maint.	1,900	Miscellaneous Charges & Maint.	1,900	Miscellaneous Charges & Maint.	1,900	Miscellaneous Charges & Maint.	1,900
City Administrator cell phone allowance		City Administrator cell phone allowance		City Administrator cell phone allowance		City Administrator cell phone allowance	
12 x \$100	1,200	12 x \$100	1,200	12 x \$100	1,200	12 x \$100	1,200
Century Link		Century Link		Century Link		Century Link	
12 x \$140	1,680	12 x \$140	1,680	12 x \$140	1,680	12 x \$140	1,680
<b>TOT. TELEPHONE&amp;TELECOMM</b>	<b>5,884</b>	<b>TOT. TELEPHONE&amp;TELECOMM</b>	<b>5,884</b>	<b>TOT. TELEPHONE&amp;TELECOMM</b>	<b>5,884</b>	<b>TOT. TELEPHONE&amp;TELECOMM</b>	<b>5,884</b>
<b>63 POSTAGE</b>		<b>63 POSTAGE</b>		<b>63 POSTAGE</b>		<b>63 POSTAGE</b>	
Month \$300 x 12	3,600	Month \$300 x 12	3,600	Month \$325 x 12	3,900	Month \$325 x 12	3,900
<b>TOTAL POSTAGE</b>	<b>3,600</b>	<b>TOTAL POSTAGE</b>	<b>3,600</b>	<b>TOTAL POSTAGE</b>	<b>3,900</b>	<b>TOTAL POSTAGE</b>	<b>3,900</b>
<b>64 OFFICE SUPPLIES</b>		<b>64 OFFICE SUPPLIES</b>		<b>64 OFFICE SUPPLIES</b>		<b>64 OFFICE SUPPLIES</b>	
Admin - tablets w/docking station (2)	6,000	Admin - tablets w/docking station (2)	6,000	Admin - tablets w/docking station (2)	6,000	Admin - tablets w/docking station (2)	6,000
Annual Report - printing & mailing	9,500	Annual Report - printing & mailing	9,500	Annual Report - printing & mailing	9,500	Annual Report - printing & mailing	9,500
Council Laptops & Printers (3)	8,100	Council Laptops & Printers (3)	8,100	Council Laptops & Printers (3)	8,100	Council Laptops & Printers (3)	8,100
General Office Supplies	27,000	General Office Supplies	27,000	General Office Supplies	29,000	General Office Supplies	29,000
Mail Archive software upgrade	2,000	Mail Archive software upgrade	2,000	Mail Archive software upgrade	2,000	Mail Archive software upgrade	2,000

Miscellaneous Hardware	5,000	Miscellaneous Hardware	5,000	Miscellaneous Hardware	5,000	Miscellaneous Hardware	5,000
Miscellaneous Software	5,000	Miscellaneous Software	5,000	Miscellaneous Software	5,000	Miscellaneous Software	5,000
Windows Update Server	8,000	Windows Update Server	8,000	Windows Update Server	8,000	Windows Update Server	8,000
Video Equipment	150	Video Equipment	150	Video Equipment	150	Video Equipment	150
<b>TOTAL OFFICE SUPPLIES</b>	<b>70,750</b>	<b>TOTAL OFFICE SUPPLIES</b>	<b>70,750</b>	<b>TOTAL OFFICE SUPPLIES</b>	<b>72,750</b>	<b>TOTAL OFFICE SUPPLIES</b>	<b>72,750</b>
<b>65 LEGAL NOTICES &amp; ADVERTISE</b>		<b>65 LEGAL NOTICES &amp; ADVERTISE</b>		<b>65 LEGAL NOTICES &amp; ADVERTISE</b>		<b>65 LEGAL NOTICES &amp; ADVERTISE</b>	
Month \$300 x 12	3,600	Month \$300 x 12	3,600	Month \$300 x 12	3,600	Month \$300 x 12	3,600
<b>TOT. LEGAL NOTICES&amp;ADVER.</b>	<b>3,600</b>	<b>TOT. LEGAL NOTICES&amp;ADVER.</b>	<b>3,600</b>	<b>TOT. LEGAL NOTICES&amp;ADVER.</b>	<b>3,600</b>	<b>TOT. LEGAL NOTICES&amp;ADVER.</b>	<b>3,600</b>
<b>67 LEGAL FEES</b>		<b>67 LEGAL FEES</b>		<b>67 LEGAL FEES</b>		<b>67 LEGAL FEES</b>	
Labor Attorney	4,000	Labor Attorney	4,000	Labor Attorney	4,000	Labor Attorney	4,000
<b>TOTAL LEGAL FEES</b>	<b>4,000</b>	<b>TOTAL LEGAL FEES</b>	<b>4,000</b>	<b>TOTAL LEGAL FEES</b>	<b>4,000</b>	<b>TOTAL LEGAL FEES</b>	<b>4,000</b>
<b>68 OTHER PROFESSIONAL FEES</b>		<b>68 OTHER PROFESSIONAL FEES</b>		<b>68 OTHER PROFESSIONAL FEES</b>		<b>68 OTHER PROFESSIONAL FEES</b>	
Audit	30,000	Audit	30,000	Audit	37,500	Audit	37,500
Cleaning Service (Admin)	4,000	Cleaning Service (Admin)	4,000	Cleaning Service (Admin)	8,000	Cleaning Service (Admin)	8,000
Filing Fees, etc.	3,000	Filing Fees, etc.	3,000	Filing Fees, etc.	3,000	Filing Fees, etc.	3,000
Flu Vaccine	2,500	Flu Vaccine	2,500	Flu Vaccine	2,500	Flu Vaccine	2,500
Norfolk Public Transportation	36,204	Norfolk Public Transportation	36,204	Norfolk Public Transportation	36,204	Norfolk Public Transportation	36,204
Information Systems (Consultant)	8,000	Information Systems (Consultant)	8,000	Information Systems (Consultant)	8,000	Information Systems (Consultant)	8,000
Keno Expense(Tax and Legal)	118,000	Keno Expense(Tax and Legal)	118,000	Keno Expense(Tax and Legal)	118,000	Keno Expense(Tax and Legal)	118,000
Microfilming	1,000	Microfilming	1,000	Microfilming	1,000	Microfilming	1,000
New Hire Physicals		New Hire Physicals		New Hire Physicals		New Hire Physicals	
1 @ \$625	625	1 @ \$625	625	1 @ \$625	625	1 @ \$625	625
Pictometry Aerial Photography	9,000	Pictometry Aerial Photography	9,000	Pictometry Aerial Photography	9,000	Pictometry Aerial Photography	9,000
Shredding Services (paper)	500	Shredding Services (paper)	500	Shredding Services (paper)	500	Shredding Services (paper)	500
Special Studies	0	Special Studies	0	Special Studies	10,000	Special Studies	10,000
Workforce Collaboration Grant	23,524	Workforce Collaboration Grant	23,524	Workforce Collaboration Grant	23,524	Workforce Collaboration Grant	23,524
Sales Tax & LB840 Ballot Issues	25,000	Sales Tax & LB840 Ballot Issues	30,000	Sales Tax & LB840 Ballot Issues	30,000	Sales Tax & LB840 Ballot Issues	30,000
Senior Center	50,000	Senior Center	50,000	Senior Center	50,000	Senior Center	50,000
Arts Council	59,000	Arts Council	59,000	Arts Council	59,000	Arts Council	59,000
<b>TOTAL OTHER PROF. FEES</b>	<b>370,353</b>	<b>TOTAL OTHER PROF. FEES</b>	<b>375,353</b>	<b>TOTAL OTHER PROF. FEES</b>	<b>396,853</b>	<b>TOTAL OTHER PROF. FEES</b>	<b>396,853</b>
<b>TOT. OTHER ADMIN.&amp;OVHEAD</b>	<b>490,838</b>	<b>TOT. OTHER ADMIN.&amp;OVHEAD</b>	<b>495,838</b>	<b>TOT. OTHER ADMIN.&amp;OVHEAD</b>	<b>519,638</b>	<b>TOT. OTHER ADMIN.&amp;OVHEAD</b>	<b>519,638</b>
<b>70 GOV'T SUBSIDIES &amp; TRANSFERS</b>		<b>70 GOV'T SUBSIDIES &amp; TRANSFERS</b>		<b>70 GOV'T SUBSIDIES &amp; TRANSFERS</b>		<b>70 GOV'T SUBSIDIES &amp; TRANSFERS</b>	
<b>77 FINES &amp; LICENSES-SCHOOL DIST.</b>		<b>77 FINES &amp; LICENSES-SCHOOL DIST.</b>		<b>77 FINES &amp; LICENSES-SCHOOL DIST.</b>		<b>77 FINES &amp; LICENSES-SCHOOL DIST.</b>	
Self balancing with a revenue account. All collection of liquor licenses, tobacco licenses & parking fines go to public schools.		Self balancing with a revenue account. All collection of liquor licenses, tobacco licenses & parking fines go to public schools.		Self balancing with a revenue account. All collection of liquor licenses, tobacco licenses & parking fines go to public schools.		Self balancing with a revenue account. All collection of liquor licenses, tobacco licenses & parking fines go to public schools.	

Liquor Licenses:				Liquor Licenses:				Liquor Licenses:				Liquor Licenses:			
Class A	1 x	\$100	100	Class A	1 x	\$100	100	Class A	1 x	\$100	100	Class A	1 x	\$100	100
Class AB	1 x	\$200	200	Class AB	1 x	\$200	200	Class AB	1 x	\$200	200	Class AB	1 x	\$200	200
Class AK	1 x	\$200	200	Class AK	1 x	\$200	200	Class AK	1 x	\$200	200	Class AK	1 x	\$200	200
Class B	7 x	\$100	700	Class B	7 x	\$100	700	Class B	7 x	\$100	700	Class B	7 x	\$100	700
Class C	29 x	\$300	8,700	Class C	29 x	\$300	8,700	Class C	29 x	\$300	8,700	Class C	29 x	\$300	8,700
Class CG	1 x	\$300	300	Class CG	1 x	\$300	300	Class CG	1 x	\$300	300	Class CG	1 x	\$300	300
Class CK	5 x	\$300	1,500	Class CK	5 x	\$300	1,500	Class CK	5 x	\$300	1,500	Class CK	5 x	\$300	1,500
Class D	10 x	\$200	2,000	Class D	10 x	\$200	2,000	Class D	10 x	\$200	2,000	Class D	10 x	\$200	2,000
Class DK	1 x	\$200	200	Class DK	1 x	\$200	200	Class DK	1 x	\$200	200	Class DK	1 x	\$200	200
Class I	13 x	\$250	3,250	Class I	13 x	\$250	3,250	Class I	13 x	\$250	3,250	Class I	13 x	\$250	3,250
Class IK	3 x	\$250	750	Class IK	3 x	\$250	750	Class IK	3 x	\$250	750	Class IK	3 x	\$250	750
Parking Fines			7,000	Parking Fines			7,000	Parking Fines			7,000	Parking Fines			7,000
Tobacco Licenses:				Tobacco Licenses:				Tobacco Licenses:				Tobacco Licenses:			
	32 x	\$15	480		32 x	\$15	480		32 x	\$15	480		32 x	\$15	480
TOTAL FINES & LICENSES			25,380	TOTAL FINES & LICENSES			25,380	TOTAL FINES & LICENSES			25,380	TOTAL FINES & LICENSES			25,380
78 INTRA. OPERATING TRANSFER OUT				78 INTRA. OPERATING TRANSFER OUT				78 INTRA. OPERATING TRANSFER OUT				78 INTRA. OPERATING TRANSFER OUT			
Restricted funds - Keno Funds				Restricted funds - Keno Funds				Restricted funds - Keno Funds				Restricted funds - Keno Funds			
transferred to Capital Projects Fund			600,000	transferred to Capital Projects Fund			600,000	transferred to Capital Projects Fund			600,000	transferred to Capital Projects Fund			600,000
Property Tax to Capital Projects Fund			477,691	Property Tax to Capital Projects Fund			477,691	Property Tax to Capital Projects Fund			477,691	Property Tax to Capital Projects Fund			477,691
Council Priority-Debt Service on				Council Priority-Debt Service on				Council Priority-Debt Service on				Council Priority-Debt Service on			
Administration Building			124,223	Administration Building			124,223	Administration Building			124,223	Administration Building			124,223
Transfer to Capital Projects:				Transfer to Capital Projects:				Transfer to Capital Projects:				Transfer to Capital Projects:			
Admin. Window Replacement			0	Admin. Window Replacement			0	Admin. Window Replacement			0	Admin. Window Replacement			165,000
Admin. Carpet Replacement			0	Admin. Carpet Replacement			0	Admin. Carpet Replacement			0	Admin. Carpet Replacement			65,000
Council Priority-Transfer to Capital				Council Priority-Transfer to Capital				Council Priority-Transfer to Capital				Council Priority-Transfer to Capital			
Projects Fund			275,777	Projects Fund			275,777	Projects Fund			275,777	Projects Fund			275,777
TOTAL INTRA. OPER. TRANS. OUT			1,477,691	TOTAL INTRA. OPER. TRANS. OUT			1,477,691	TOTAL INTRA. OPER. TRANS. OUT			1,477,691	TOTAL INTRA. OPER. TRANS. OUT			1,707,691
TOTAL GOV'T SUBSID.&TRAN.			1,503,071	TOTAL GOV'T SUBSID.&TRAN.			1,503,071	TOTAL GOV'T SUBSID.&TRAN.			1,503,071	TOTAL GOV'T SUBSID.&TRAN.			1,733,071
80 CAPITAL OUTLAY				80 CAPITAL OUTLAY				80 CAPITAL OUTLAY				80 CAPITAL OUTLAY			
82 BUILDING & IMPROVEMENTS				82 BUILDING & IMPROVEMENTS				82 BUILDING & IMPROVEMENTS				82 BUILDING & IMPROVEMENTS			
Furnace/AC Replacement			0	Furnace/AC Replacement			7,500	Furnace/AC Replacement			15,000	Furnace/AC Replacement			15,000
Keyless Entry			0	Keyless Entry			0	Keyless Entry			0	Keyless Entry			20,000
Fire Alarm			0	Fire Alarm			0	Fire Alarm			0	Fire Alarm			15,000
Intruder Alarm			0	Intruder Alarm			0	Intruder Alarm			0	Intruder Alarm			10,000
TOTAL BUILDING & IMPRO.			0	TOTAL BUILDING & IMPRO.			7,500	TOTAL BUILDING & IMPRO.			15,000	TOTAL BUILDING & IMPRO.			60,000
84 MACHINERY & EQUIPMENT				84 MACHINERY & EQUIPMENT				84 MACHINERY & EQUIPMENT				84 MACHINERY & EQUIPMENT			
Firewall Replacement			10,000	Firewall Replacement			10,000	Firewall Replacement			10,000	Firewall Replacement			10,000

TOTAL MACHINERY & EQUIP.	10,000	TOTAL MACHINERY & EQUIP.	10,000	TOTAL MACHINERY & EQUIP.	10,000	TOTAL MACHINERY & EQUIP.	10,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>10,000</b>	<b>TOTAL CAPITAL OUTLAY</b>	<b>17,500</b>	<b>TOTAL CAPITAL OUTLAY</b>	<b>25,000</b>	<b>TOTAL CAPITAL OUTLAY</b>	<b>70,000</b>
<b>TOTAL ADMIN. EXPEND.</b>	<b>4,742,643</b>	<b>TOTAL ADMIN. EXPEND.</b>	<b>4,788,019</b>	<b>TOTAL ADMIN. EXPEND.</b>	<b>4,878,379</b>	<b>TOTAL ADMIN. EXPEND.</b>	<b>5,271,805</b>
<b>ENDING BALANCE</b>	<b>5,946,825</b>	<b>ENDING BALANCE</b>	<b>5,688,406</b>	<b>ENDING BALANCE</b>	<b>5,172,064</b>	<b>ENDING BALANCE</b>	<b>3,243,005</b>
RESTRICTED FUNDS:		RESTRICTED FUNDS:		RESTRICTED FUNDS:		RESTRICTED FUNDS:	
World War II Memorial	5,656	World War II Memorial	5,656	World War II Memorial	5,656	World War II Memorial	5,656
Hazardous Material Program	29,970	Hazardous Material Program	29,970	Hazardous Material Program	29,970	Hazardous Material Program	29,970
Projected balance at end of fiscal year.		Projected balance at end of fiscal year.		Projected balance at end of fiscal year.		Projected balance at end of fiscal year.	
Per Ordinance #5155, the following amount is restricted:		Per Ordinance #5155, the following amount is restricted:		Per Ordinance #5155, the following amount is restricted:		Per Ordinance #5155, the following amount is restricted:	
Housing Agency Bonds	53,850	Housing Agency Bonds	53,850	Housing Agency Bonds	53,850	Housing Agency Bonds	53,850
<b>TOTAL RESTRICTED FUNDS</b>	<b>89,476</b>	<b>TOTAL RESTRICTED FUNDS</b>	<b>89,476</b>	<b>TOTAL RESTRICTED FUNDS</b>	<b>89,476</b>	<b>TOTAL RESTRICTED FUNDS</b>	<b>89,476</b>
<b>UNRESTRICTED BALANCE</b>	<b>5,857,349</b>	<b>UNRESTRICTED BALANCE</b>	<b>5,598,930</b>	<b>UNRESTRICTED BALANCE</b>	<b>5,082,588</b>	<b>UNRESTRICTED BALANCE</b>	<b>3,153,529</b>
<b>TOTAL FUNDS ACCT. FOR</b>	<b>31,996,489</b>	<b>TOTAL FUNDS ACCT. FOR</b>	<b>31,996,289</b>	<b>TOTAL FUNDS ACCT. FOR</b>	<b>31,995,889</b>	<b>TOTAL FUNDS ACCT. FOR</b>	<b>32,004,489</b>
FY 20-21 Budget	4,293,733	FY 20-21 Budget	4,293,733	FY 20-21 Budget	4,293,733	FY 20-21 Budget	4,293,733
Plus: April 1st cola adjustment	34,098	Plus: April 1st cola adjustment	34,098	Plus: April 1st cola adjustment	34,098	Plus: April 1st cola adjustment	34,098
Plus: Moving Andy 100% to Admin	53,538	Plus: Moving Andy 100% to Admin	53,538	Plus: Moving Andy 100% to Admin	53,538	Plus: Moving Andy 100% to Admin	53,538
Plus: Moving PSD to Admin	181,793	Plus: Moving PSD to Admin	180,243	Plus: Moving PSD to Admin	176,856	Plus: Moving PSD to Admin	176,856
Plus: Workforce Grant Rebudget	23,524	Plus: Workforce Grant Rebudget	23,524	Plus: Workforce Grant Rebudget	23,524	Plus: Workforce Grant Rebudget	23,524
Plus: Senior Center & Arts Council	109,000	Plus: Senior Center & Arts Council	109,000	Plus: Senior Center & Arts Council	109,000	Plus: Senior Center & Arts Council	109,000
Adjusted FY 20-21 Budget	4,695,686	Adjusted FY 20-21 Budget	4,694,136	Adjusted FY 20-21 Budget	4,690,749	Adjusted FY 20-21 Budget	4,690,749
Total Allowable Budget		Total Allowable Budget		Total Allowable Budget		Total Allowable Budget	
4695686 x 1.01	4,742,643	4694136 x 1.02	4,788,019	4690749 x 1.04	4,878,379		
Adjusted Allowable Budget	4,742,643	Adjusted Allowable Budget	4,788,019	Adjusted Allowable Budget	4,878,379		
Difference Total Budget	(0)	Difference Total Budget	(0)	Difference Total Budget	(0)		
NOTE: Positive # OK.		NOTE: Positive # OK.		NOTE: Positive # OK.			
						Percentage Increase	12.387%

**Administration**  
PERSONNEL ROSTER

<b>Title</b>	<b>Level I</b>	<b>Level II</b>	<b>Level III</b>	<b>Level IV</b>
Mayor	1	1	1	1
Councilmembers	8	8	8	8
City Administrator	1	1	1	1
Public Safety Director/Asst. City Administrator	1	1	1	1
Finance Officer	1	1	1	1
Information System Manager	1	1	1	1
Human Resources Director	1	1	1	1
Operations Manager/Risk Mgr.	1	1	1	1
Programmer/Analyst	1	1	1	1
IT Person	0	0	0	1
Senior Accountant	1	1	1	1
City Clerk	1	1	1	1
Technology & Implementation Support Specialist	1	1	1	1
Accountant	1	1	1	1
Human Resources Specialist	1	1	1	1
Payroll Specialist	1	1	1	1
Communications Manager	1	1	1	1
Admin. Support Specialist	1	1	1	1
Administrative Assistant III	1	1	1	1
Account Clerk III	3	3	3	3
Admin. Assist. II/Claims Coordinator	1	1	1	1
Total Administration	29.000	29.000	29.000	30.000



DIVISION EXPENDITURE DETAIL

DIVISION CODE: 444

Code	Description	Level I Decremental	Level II Decremental	Level III Maintenance	Level IV Model	2018-2019 Actual Expenditures	2019-2020 Actual Expenditures	2020-2021 Estimated Expenditures	2020-2021 Budget	2021-2022 Budget	Dollar Increase (Decrease)	Percent Increase (Decrease)
	<b>Personnel Costs</b>											
11	Salaries & Wages	888,458	888,458	888,458	888,458	765,346	787,522	830,000	833,778	888,458	54,680	6.56%
12	VEBA Trust Contribution	9,360	9,360	9,360	9,360	9,000	9,500	9,360	9,360	9,360	-	-
13	Group Insurance	241,520	241,520	241,520	241,520	168,704	191,211	221,174	221,174	241,520	20,346	9.20%
14	Pension	61,856	61,856	61,856	61,856	45,032	49,073	61,856	58,054	61,856	3,802	6.55%
15	FICA	67,967	67,967	67,967	67,967	55,268	56,623	67,967	63,784	67,967	4,183	6.56%
16	Worker's Compensation	1,398	1,398	1,398	1,398	1,809	1,716	1,453	1,453	1,398	(55)	(3.79%)
	<b>Total Personnel Costs</b>	1,270,559	1,270,559	1,270,559	1,270,559	1,045,160	1,095,644	1,191,810	1,187,603	1,270,559	82,956	6.99%
	<b>Operating Supplies &amp; Materials</b>											
23	Library Material & Book Repairs	244,050	244,050	252,925	252,925	234,747	226,840	242,000	244,050	252,925	8,875	3.64%
	<b>Total Operating Supplies &amp; Materials</b>	244,050	244,050	252,925	252,925	234,747	226,840	242,000	244,050	252,925	8,875	3.64%
	<b>Other Operating Costs</b>											
32	Garbage Fees	828	828	828	828	776	833	820	804	828	24	2.99%
	<b>Total Other Operating Costs</b>	828	828	828	828	776	833	820	804	828	24	2.99%
	<b>Utilities &amp; Maintenance</b>											
41	Electricity	37,800	37,800	37,800	37,800	36,207	34,561	34,500	34,560	37,800	3,240	9.38%
42	Natural Gas & Heating Oil	4,812	4,812	4,812	4,812	7,106	4,385	4,550	4,560	4,812	252	5.53%
43	Water & Sewer	2,400	2,400	2,400	2,400	3,951	4,035	2,400	2,400	2,400	-	-
46	Building Ground & Plant Maintenance	27,738	27,738	27,738	27,738	17,328	25,669	33,000	35,104	27,738	(7,366)	(20.98%)
48	Office Equipment Maintenance	12,061	12,061	12,061	20,061	12,622	8,724	11,000	12,055	12,061	6	0.05%
	<b>Total Utilities &amp; Maintenance</b>	84,811	84,811	84,811	92,811	77,215	77,373	85,450	88,679	84,811	(3,868)	(4.36%)
	<b>Legislative Affairs</b>											
51	Public Relations	12,850	19,750	26,775	26,775	25,264	12,293	20,000	18,250	26,775	8,525	46.71%
53	Travel & Training	6,393	6,393	6,393	6,393	9,031	8,947	3,000	8,153	6,393	(1,760)	(21.59%)
55	Dues & Publications	1,700	1,700	1,700	1,700	1,354	1,594	1,500	1,700	1,700	-	-
	<b>Total Legislative Affairs</b>	20,943	27,843	34,868	34,868	35,649	22,834	24,500	28,103	34,868	6,765	24.07%

DIVISION EXPENDITURE DETAIL

DIVISION CODE: 444

Code	Description	Level I Decremental	Level II Decremental	Level III Maintenance	Level IV Model	2018-2019 Actual Expenditures	2019-2020 Actual Expenditures	2020-2021 Estimated Expenditures	2020-2021 Budget	2021-2022 Budget	Dollar Increase (Decrease)	Percent Increase (Decrease)
	Other Administration & Overhead											
61	Insurance	36,227	36,227	36,227	36,227	29,708	32,451	32,737	33,428	36,227	2,799	8.37%
62	Telephone & Telecommunications	12,240	12,240	12,240	12,240	7,734	10,296	12,000	12,240	12,240	-	-
63	Postage	10,000	10,000	10,000	10,000	12,466	11,412	10,000	10,000	10,000	-	-
64	Office Supplies	35,270	45,770	64,670	64,670	37,873	41,326	74,000	74,570	64,670	(9,900)	(13.28%)
65	Legal Notices & Advertising	1,000	1,000	1,000	1,000	924	645	200	1,000	1,000	-	-
66	Computer Service	39,532	39,532	39,532	39,532	34,465	48,585	38,482	38,482	39,532	1,050	2.73%
68	Other Professional Fees	1,875	1,875	1,875	1,875	537	2,749	2,000	2,175	1,875	(300)	(13.79%)
	Total Administration & Overhead	136,144	146,644	165,544	165,544	123,707	147,463	169,419	171,895	165,544	(6,351)	(3.69%)
	Capital Outlay											
84	Machinery & Equipment	-	-	-	20,000	17,790	3,641	3,559	-	-	-	-
	Total Capital Outlay	-	-	-	20,000	17,790	3,641	3,559	-	-	-	-
	Total Expenditures	1,757,335	1,774,735	1,809,535	1,837,535	1,535,044	1,574,628	1,717,558	1,721,134	1,809,535	88,401	5.14%

**LIBRARY**

LEVEL I				LEVEL II				LEVEL III				LEVEL IV			
CODE				CODE				CODE				CODE			
7/6/2021															
<b>10 PERSONNEL COSTS</b>				<b>10 PERSONNEL COSTS</b>				<b>10 PERSONNEL COSTS</b>				<b>10 PERSONNEL COSTS</b>			
11 SALARIES & WAGES				11 SALARIES & WAGES				11 SALARIES & WAGES				11 SALARIES & WAGES			
Average Monthly Salary				Average Monthly Salary				Average Monthly Salary				Average Monthly Salary			
\$73,254 x 12 879,048				\$73,254 x 12 879,048				\$73,254 x 12 879,048				\$73,254 x 12 879,048			
Part-time Summer Help				Part-time Summer Help				Part-time Summer Help				Part-time Summer Help			
\$10.00 x 480 4,800				\$10.00 x 480 4,800				\$10.00 x 480 4,800				\$10.00 x 480 4,800			
Overtime Average Hour				Overtime Average Hour				Overtime Average Hour				Overtime Average Hour			
\$35.46 x 130 4,610				\$35.46 x 130 4,610				\$35.46 x 130 4,610				\$35.46 x 130 4,610			
TOTAL SALARIES 888,458				TOTAL SALARIES 888,458				TOTAL SALARIES 888,458				TOTAL SALARIES 888,458			
12 VEBA TRUST CONTRIBUTION				12 VEBA TRUST CONTRIBUTION				12 VEBA TRUST CONTRIBUTION				12 VEBA TRUST CONTRIBUTION			
\$780 per Mo. x 12 9,360				\$780 per Mo. x 12 9,360				\$780 per Mo. x 12 9,360				\$780 per Mo. x 12 9,360			
TOTAL VEBA TRUST CONTRI. 9,360				TOTAL VEBA TRUST CONTRI. 9,360				TOTAL VEBA TRUST CONTRI. 9,360				TOTAL VEBA TRUST CONTRI. 9,360			
13 GROUP INSURANCE				13 GROUP INSURANCE				13 GROUP INSURANCE				13 GROUP INSURANCE			
Avg. Mo. \$19,982 x 12 239,784				Avg. Mo. \$19,982 x 12 239,784				Avg. Mo. \$19,982 x 12 239,784				Avg. Mo. \$19,982 x 12 239,784			
Employee Assistance Program				Employee Assistance Program				Employee Assistance Program				Employee Assistance Program			
\$21.00 ea. x 21.0 441				\$21.00 ea. x 21.0 441				\$21.00 ea. x 21.0 441				\$21.00 ea. x 21.0 441			
LTD Premium				LTD Premium				LTD Premium				LTD Premium			
Avg. Mo. \$107.93 x 12 1,295				Avg. Mo. \$107.93 x 12 1,295				Avg. Mo. \$107.93 x 12 1,295				Avg. Mo. \$107.93 x 12 1,295			
TOTAL GROUP INS. 241,520				TOTAL GROUP INS. 241,520				TOTAL GROUP INS. 241,520				TOTAL GROUP INS. 241,520			
14 PENSION				14 PENSION				14 PENSION				14 PENSION			
\$883,658 x 7.00% 61,856				\$883,658 x 7.00% 61,856				\$883,658 x 7.00% 61,856				\$883,658 x 7.00% 61,856			
TOTAL PENSION 61,856				TOTAL PENSION 61,856				TOTAL PENSION 61,856				TOTAL PENSION 61,856			
15 FICA				15 FICA				15 FICA				15 FICA			
\$888,458 x 7.65% 67,967				\$888,458 x 7.65% 67,967				\$888,458 x 7.65% 67,967				\$888,458 x 7.65% 67,967			
TOTAL FICA 67,967				TOTAL FICA 67,967				TOTAL FICA 67,967				TOTAL FICA 67,967			
16 WORKER'S COMPENSATION				16 WORKER'S COMPENSATION				16 WORKER'S COMPENSATION				16 WORKER'S COMPENSATION			
Avg. Mo. \$116.49 x 12 1,398				Avg. Mo. \$116.49 x 12 1,398				Avg. Mo. \$116.49 x 12 1,398				Avg. Mo. \$116.49 x 12 1,398			
TOTAL WORKER'S COMP. 1,398				TOTAL WORKER'S COMP. 1,398				TOTAL WORKER'S COMP. 1,398				TOTAL WORKER'S COMP. 1,398			
<b>TOTAL PERSONNEL COSTS 1,270,559</b>				<b>TOTAL PERSONNEL COSTS 1,270,559</b>				<b>TOTAL PERSONNEL COSTS 1,270,559</b>				<b>TOTAL PERSONNEL COSTS 1,270,559</b>			
<b>20 OPER. SUP. &amp; MATERIALS</b>				<b>20 OPER. SUP. &amp; MATERIALS</b>				<b>20 OPER. SUP. &amp; MATERIALS</b>				<b>20 OPER. SUP. &amp; MATERIALS</b>			

23 LIBRARY MAT.& BOOK REPAIRS				23 LIBRARY MAT.& BOOK REPAIRS				23 LIBRARY MAT.& BOOK REPAIRS				23 LIBRARY MAT.& BOOK REPAIRS			
Books, Magazines, Newspapers,	160,000			Books, Magazines, Newspapers,	160,000			Books, Magazines, Newspapers,	168,875			Books, Magazines, Newspapers,	168,875		
Media	32,000			Media	32,000			Media	32,000			Media	32,000		
Binding	250			Binding	250			Binding	250			Binding	250		
Online Databases	51,800			Online Databases	51,800			Online Databases	51,800			Online Databases	51,800		
TOTAL LIB. MAT.&BOOK REP.	244,050			TOTAL LIB. MAT.&BOOK REP.	244,050			TOTAL LIB. MAT.&BOOK REP.	252,925			TOTAL LIB. MAT.&BOOK REP.	252,925		
TOTAL OPER. SUP. & MAT.	244,050			TOTAL OPER. SUP. & MAT.	244,050			TOTAL OPER. SUP. & MAT.	252,925			TOTAL OPER. SUP. & MAT.	252,925		
30 OTHER OPERATING COSTS				30 OTHER OPERATING COSTS				30 OTHER OPERATING COSTS				30 OTHER OPERATING COSTS			
32 GARBAGE FEES				32 GARBAGE FEES				32 GARBAGE FEES				32 GARBAGE FEES			
Month	12 x	\$69	828	Month	12 x	\$69	828	Month	12 x	\$69	828	Month	12 x	\$69	828
TOTAL GARBAGE FEES			828	TOTAL GARBAGE FEES			828	TOTAL GARBAGE FEES			828	TOTAL GARBAGE FEES			828
TOTAL OTHER OPER. COSTS			828	TOTAL OTHER OPER. COSTS			828	TOTAL OTHER OPER. COSTS			828	TOTAL OTHER OPER. COSTS			828
40 UTILITIES & MAINTENANCE				40 UTILITIES & MAINTENANCE				40 UTILITIES & MAINTENANCE				40 UTILITIES & MAINTENANCE			
41 ELECTRICITY				41 ELECTRICITY				41 ELECTRICITY				41 ELECTRICITY			
Avg. Mo.	12 x	\$3,150	37,800	Avg. Mo.	12 x	\$3,150	37,800	Avg. Mo.	12 x	\$3,150	37,800	Avg. Mo.	12 x	\$3,150	37,800
TOTAL ELECTRICITY			37,800	TOTAL ELECTRICITY			37,800	TOTAL ELECTRICITY			37,800	TOTAL ELECTRICITY			37,800
42 NATURAL GAS & HEATING OIL				42 NATURAL GAS & HEATING OIL				42 NATURAL GAS & HEATING OIL				42 NATURAL GAS & HEATING OIL			
Avg. Mo.	12 x	\$401	4,812	Avg. Mo.	12 x	\$401	4,812	Avg. Mo.	12 x	\$401	4,812	Avg. Mo.	12 x	\$401	4,812
TOTAL NATURAL GAS&HTG. OIL			4,812	TOTAL NATURAL GAS&HTG. OIL			4,812	TOTAL NATURAL GAS&HTG. OIL			4,812	TOTAL NATURAL GAS&HTG. OIL			4,812
43 WATER & SEWER				43 WATER & SEWER				43 WATER & SEWER				43 WATER & SEWER			
Avg. Mo.	12 x	\$200	2,400	Avg. Mo.	12 x	\$200	2,400	Avg. Mo.	12 x	\$200	2,400	Avg. Mo.	12 x	\$200	2,400
TOTAL WATER & SEWER			2,400	TOTAL WATER & SEWER			2,400	TOTAL WATER & SEWER			2,400	TOTAL WATER & SEWER			2,400
46 BLDG. GROUND & PLANT MAINT.				46 BLDG. GROUND & PLANT MAINT.				46 BLDG. GROUND & PLANT MAINT.				46 BLDG. GROUND & PLANT MAINT.			
Outdoor Maintenance			1,000	Outdoor Maintenance			1,000	Outdoor Maintenance			1,000	Outdoor Maintenance			1,000
Ice Melter, 75 lbs.			170	Ice Melter, 75 lbs.			170	Ice Melter, 75 lbs.			170	Ice Melter, 75 lbs.			170
Miscellaneous Supplies			1,500	Miscellaneous Supplies			1,500	Miscellaneous Supplies			1,500	Miscellaneous Supplies			1,500
Floor Cleaning Supplies			520	Floor Cleaning Supplies			520	Floor Cleaning Supplies			520	Floor Cleaning Supplies			520
Lighting Supplies & Repair			1,000	Lighting Supplies & Repair			1,000	Lighting Supplies & Repair			1,000	Lighting Supplies & Repair			1,000
Furnace Filters			1,020	Furnace Filters			1,020	Furnace Filters			1,020	Furnace Filters			1,020
General Cleaning Supplies			510	General Cleaning Supplies			510	General Cleaning Supplies			510	General Cleaning Supplies			510
Restroom Supplies			1,530	Restroom Supplies			1,530	Restroom Supplies			1,530	Restroom Supplies			1,530
General Maintenance Supplies			4,250	General Maintenance Supplies			4,250	General Maintenance Supplies			4,250	General Maintenance Supplies			4,250
HVAC Maintenance			5,200	HVAC Maintenance			5,200	HVAC Maintenance			5,200	HVAC Maintenance			5,200
Pest Control			888	Pest Control			888	Pest Control			888	Pest Control			888
Roof Maintenance			1,500	Roof Maintenance			1,500	Roof Maintenance			1,500	Roof Maintenance			1,500
Fire Alarm Maintenance			2,800	Fire Alarm Maintenance			2,800	Fire Alarm Maintenance			2,800	Fire Alarm Maintenance			2,800

Sprinkler Maintenance	1,500	Sprinkler Maintenance	1,500	Sprinkler Maintenance	1,500	Sprinkler Maintenance	1,500
Plumbing, Electrical & Miscellaneous		Plumbing, Electrical & Miscellaneous		Plumbing, Electrical & Miscellaneous		Plumbing, Electrical & Miscellaneous	
Repair Parts	3,500	Repair Parts	3,500	Repair Parts	3,500	Repair Parts	3,500
Fire Extinguisher Maintenance	550	Fire Extinguisher Maintenance	550	Fire Extinguisher Maintenance	550	Fire Extinguisher Maintenance	550
Door Access Controls Maintenance	300	Door Access Controls Maintenance	300	Door Access Controls Maintenance	300	Door Access Controls Maintenance	300
TOTAL BLDG.,GRD.&PLT. MAINT.	27,738	TOTAL BLDG.,GRD.&PLT. MAINT.	27,738	TOTAL BLDG.,GRD.&PLT. MAINT.	27,738	TOTAL BLDG.,GRD.&PLT. MAINT.	27,738

48 OFFICE EQUIPMENT MAINTENANCE		48 OFFICE EQUIPMENT MAINTENANCE		48 OFFICE EQUIPMENT MAINTENANCE		48 OFFICE EQUIPMENT MAINTENANCE	
Service Contracts:		Service Contracts:		Service Contracts:		Service Contracts:	
Copier	2,900	Copier	2,900	Copier	2,900	Copier	2,900
Makerspace Equipment Repair	350	Makerspace Equipment Repair	350	Makerspace Equipment Repair	350	Makerspace Equipment Repair	350
RFID Self Check & Security System	6,211	RFID Self Check & Security System	6,211	RFID Self Check & Security System	6,211	RFID Self Check & Security System	6,211
Phone System Maintenance	1,600	Phone System Maintenance	1,600	Phone System Maintenance	1,600	Phone System Maintenance	1,600
Repairs for Other Office Equip.	1,000	Repairs for Other Office Equip.	1,000	Repairs for Other Office Equip.	1,000	Repairs for Other Office Equip.	1,000
Office 365 Software	0	Office 365 Software	0	Office 365 Software	0	Office 365 Software	8,000
TOTAL OFFICE EQUIP. &MAINT.	12,061	TOTAL OFFICE EQUIP. &MAINT.	12,061	TOTAL OFFICE EQUIP. &MAINT.	12,061	TOTAL OFFICE EQUIP. &MAINT.	20,061
TOTAL UTILITIES & MAINT.	84,811	TOTAL UTILITIES & MAINT.	84,811	TOTAL UTILITIES & MAINT.	84,811	TOTAL UTILITIES & MAINT.	92,811

50 LEGISLATIVE AFFAIRS

51 PUBLIC RELATIONS		51 PUBLIC RELATIONS		51 PUBLIC RELATIONS		51 PUBLIC RELATIONS	
Marketing	1,450	Marketing	2,450	Marketing	2,450	Marketing	2,450
Literature Festival	3,150	Literature Festival	4,200	Literature Festival	4,200	Literature Festival	4,200
Summer Reading	2,250	Summer Reading	4,550	Summer Reading	4,725	Summer Reading	4,725
Children's Programs	3,000	Children's Programs	4,275	Children's Programs	8,400	Children's Programs	8,400
Adult Programs	3,000	Adult Programs	4,275	Adult Programs	7,000	Adult Programs	7,000
TOTAL PUBLIC RELATIONS	12,850	TOTAL PUBLIC RELATIONS	19,750	TOTAL PUBLIC RELATIONS	26,775	TOTAL PUBLIC RELATIONS	26,775

53 TRAVEL & TRAINING

Nebr. Library Association		Nebr. Library Association		Nebr. Library Association		Nebr. Library Association	
Convention (Director)		Convention (Director)		Convention (Director)		Convention (Director)	
Reg. Fee	1 x \$160	Reg. Fee	1 x \$160	Reg. Fee	1 x \$160	Reg. Fee	1 x \$160
Mileage	220 x \$0.560	Mileage	220 x \$0.560	Mileage	220 x \$0.560	Mileage	220 x \$0.560
Meals	1 x \$35	Meals	1 x \$35	Meals	1 x \$35	Meals	1 x \$35
Lodging	1 x \$125	Lodging	1 x \$125	Lodging	1 x \$125	Lodging	1 x \$125
NLA Convention		NLA Convention		NLA Convention		NLA Convention	
Reg. Fee	5 x \$160	Reg. Fee	5 x \$160	Reg. Fee	5 x \$160	Reg. Fee	5 x \$160
Mileage	440 x \$0.560	Mileage	440 x \$0.560	Mileage	440 x \$0.560	Mileage	440 x \$0.560
Meals	5 x \$35	Meals	5 x \$35	Meals	5 x \$35	Meals	5 x \$35
Lodging	5 x \$125	Lodging	5 x \$125	Lodging	5 x \$125	Lodging	5 x \$125
NLA Spring Area Meeting		NLA Spring Area Meeting		NLA Spring Area Meeting		NLA Spring Area Meeting	
Registration	0	Registration	0	Registration	0	Registration	0

Mileage	0 x	\$0.560	0	Mileage	0 x	\$0.560	0	Mileage	0 x	\$0.560	0	Mileage	0 x	\$0.560	0
ALA Conference/National Conference				ALA Conference/National Conference				ALA Conference/National Conference				ALA Conference/National Conference			
Reg. Fee	1 x	\$350	350	Reg. Fee	1 x	\$350	350	Reg. Fee	1 x	\$350	350	Reg. Fee	1 x	\$350	350
Airfare	1 x	\$475	475	Airfare	1 x	\$475	475	Airfare	1 x	\$475	475	Airfare	1 x	\$475	475
Mileage	220 x	\$0.560	123	Mileage	220 x	\$0.560	123	Mileage	220 x	\$0.560	123	Mileage	220 x	\$0.560	123
Hotel	3 x	\$250	750	Hotel	3 x	\$250	750	Hotel	3 x	\$250	750	Hotel	3 x	\$250	750
Meals	3 x	\$50	150	Meals	3 x	\$50	150	Meals	3 x	\$50	150	Meals	3 x	\$50	150
Miscellaneous Meetings, Business Trips & Continuing Education for Director			750	Miscellaneous Meetings, Business Trips & Continuing Education for Director			750	Miscellaneous Meetings, Business Trips & Continuing Education for Director			750	Miscellaneous Meetings, Business Trips & Continuing Education for Director			750
Miscellaneous Mileage & Fees				Miscellaneous Mileage & Fees				Miscellaneous Mileage & Fees				Miscellaneous Mileage & Fees			
Con't Education (Staff)			750	Con't Education (Staff)			750	Con't Education (Staff)			750	Con't Education (Staff)			750
Outreach Librarian:				Outreach Librarian:				Outreach Librarian:				Outreach Librarian:			
Month	12 x	\$55	660	Month	12 x	\$55	660	Month	12 x	\$55	660	Month	12 x	\$55	660
Secretary				Secretary				Secretary				Secretary			
Month	12 x	\$8	96	Month	12 x	\$8	96	Month	12 x	\$8	96	Month	12 x	\$8	96
TOTAL TRAVEL & TRAINING			6,393	TOTAL TRAVEL & TRAINING			6,393	TOTAL TRAVEL & TRAINING			6,393	TOTAL TRAVEL & TRAINING			6,393
55 DUES & PUBLICATIONS				55 DUES & PUBLICATIONS				55 DUES & PUBLICATIONS				55 DUES & PUBLICATIONS			
NLA Dues (Staff and Director)			400	NLA Dues (Staff and Director)			400	NLA Dues (Staff and Director)			400	NLA Dues (Staff and Director)			400
ALA Dues (Director)			150	ALA Dues (Director)			150	ALA Dues (Director)			150	ALA Dues (Director)			150
OneLibrary Consortium Dues			750	OneLibrary Consortium Dues			750	OneLibrary Consortium Dues			750	OneLibrary Consortium Dues			750
Misc. Dues & Prof. Publications			400	Misc. Dues & Prof. Publications			400	Misc. Dues & Prof. Publications			400	Misc. Dues & Prof. Publications			400
TOTAL DUES & PUBLICATIONS			1,700	TOTAL DUES & PUBLICATIONS			1,700	TOTAL DUES & PUBLICATIONS			1,700	TOTAL DUES & PUBLICATIONS			1,700
TOTAL LEGISLATIVE AFFAIRS			20,943	TOTAL LEGISLATIVE AFFAIRS			27,843	TOTAL LEGISLATIVE AFFAIRS			34,868	TOTAL LEGISLATIVE AFFAIRS			34,868
60 OTHER ADMIN. & OVERHEAD				60 OTHER ADMIN. & OVERHEAD				60 OTHER ADMIN. & OVERHEAD				60 OTHER ADMIN. & OVERHEAD			
61 INSURANCE				61 INSURANCE				61 INSURANCE				61 INSURANCE			
Buildings/Contents			31,300	Buildings/Contents			31,300	Buildings/Contents			31,300	Buildings/Contents			31,300
Additional Property			245	Additional Property			245	Additional Property			245	Additional Property			245
Errors & Omissions			472	Errors & Omissions			472	Errors & Omissions			472	Errors & Omissions			472
General Liability			4,210	General Liability			4,210	General Liability			4,210	General Liability			4,210
TOTAL INSURANCE			36,227	TOTAL INSURANCE			36,227	TOTAL INSURANCE			36,227	TOTAL INSURANCE			36,227
62 TELEPHONE & TELECOMMUNICATIONS				62 TELEPHONE & TELECOMMUNICATIONS				62 TELEPHONE & TELECOMMUNICATIONS				62 TELEPHONE & TELECOMMUNICATIONS			
Phone				Phone				Phone				Phone			
Month	12 x	\$95	1,140	Month	12 x	\$95	1,140	Month	12 x	\$95	1,140	Month	12 x	\$95	1,140
Long Distance Charges				Long Distance Charges				Long Distance Charges				Long Distance Charges			
Month	12 x	\$20	240	Month	12 x	\$20	240	Month	12 x	\$20	240	Month	12 x	\$20	240
Internet	12 x	\$800	9,600	Internet	12 x	\$800	9,600	Internet	12 x	\$800	9,600	Internet	12 x	\$800	9,600
Cable Modem WiFi				Cable Modem WiFi				Cable Modem WiFi				Cable Modem WiFi			
Month	12 x	\$105	1,260	Month	12 x	\$105	1,260	Month	12 x	\$105	1,260	Month	12 x	\$105	1,260

TOT. TELEPHONE&TELECOMM.	12,240	TOT. TELEPHONE&TELECOMM.	12,240	TOT. TELEPHONE&TELECOMM.	12,240	TOT. TELEPHONE&TELECOMM.	12,240
63 POSTAGE		63 POSTAGE		63 POSTAGE		63 POSTAGE	
Notices, Interlibrary Loan,		Notices, Interlibrary Loan,		Notices, Interlibrary Loan,		Notices, Interlibrary Loan,	
Promotional Mailings, etc.	10,000	Promotional Mailings, etc.	10,000	Promotional Mailings, etc.	10,000	Promotional Mailings, etc.	10,000
TOTAL POSTAGE	10,000	TOTAL POSTAGE	10,000	TOTAL POSTAGE	10,000	TOTAL POSTAGE	10,000
64 OFFICE SUPPLIES		64 OFFICE SUPPLIES		64 OFFICE SUPPLIES		64 OFFICE SUPPLIES	
First Aid Supplies	50	First Aid Supplies	50	First Aid Supplies	50	First Aid Supplies	50
Processing & Mending Supplies	2,200	Processing & Mending Supplies	2,200	Processing & Mending Supplies	2,200	Processing & Mending Supplies	2,200
Circulation Supplies	2,000	Circulation Supplies	2,000	Circulation Supplies	2,000	Circulation Supplies	2,000
Printed Circulation Supplies	1,370	Printed Circulation Supplies	1,370	Printed Circulation Supplies	1,370	Printed Circulation Supplies	1,370
Printing Children's Supplies	1,750	Printing Children's Supplies	1,750	Printing Children's Supplies	1,750	Printing Children's Supplies	1,750
General Office Supplies	4,000	General Office Supplies	4,000	General Office Supplies	4,000	General Office Supplies	4,000
Inter. Loan Supplies	400	Inter. Loan Supplies	400	Inter. Loan Supplies	400	Inter. Loan Supplies	400
Printer Paper & Toner	5,000	Printer Paper & Toner	5,000	Printer Paper & Toner	5,000	Printer Paper & Toner	5,000
Barcode		Barcode		Barcode		Barcode	
Reader 2 x \$450	900	Reader 2 x \$450	900	Reader 2 x \$450	900	Reader 2 x \$450	900
Library Cards (5,000)	1,500	Library Cards (5,000)	1,500	Library Cards (5,000)	1,500	Library Cards (5,000)	1,500
Receipt		Receipt		Receipt		Receipt	
Printers 2 x \$450	900	Printers 2 x \$450	900	Printers 2 x \$450	900	Printers 2 x \$450	900
Computers 7 x \$2,100	14,700	Computers 12 x \$2,100	25,200	Computers 21 x \$2,100	44,100	Computers 21 x \$2,100	44,100
Printers 2 x \$250	500	Printers 2 x \$250	500	Printers 2 x \$250	500	Printers 2 x \$250	500
Book Truck 0 x \$550	0	Book Truck 0 x \$550	0	Book Truck 0 x \$550	0	Book Truck 0 x \$550	0
TOTAL OFFICE SUPPLIES	35,270	TOTAL OFFICE SUPPLIES	45,770	TOTAL OFFICE SUPPLIES	64,670	TOTAL OFFICE SUPPLIES	64,670
65 LEGAL NOTICES & ADVERTISE		65 LEGAL NOTICES & ADVERTISE		65 LEGAL NOTICES & ADVERTISE		65 LEGAL NOTICES & ADVERTISE	
Meeting Notices	700	Meeting Notices	700	Meeting Notices	700	Meeting Notices	700
Help Wanted Ads	300	Help Wanted Ads	300	Help Wanted Ads	300	Help Wanted Ads	300
TOT. LEGAL NOTICES&ADVER.	1,000	TOT. LEGAL NOTICES&ADVER.	1,000	TOT. LEGAL NOTICES&ADVER.	1,000	TOT. LEGAL NOTICES&ADVER.	1,000
66 COMPUTER SERVICE		66 COMPUTER SERVICE		66 COMPUTER SERVICE		66 COMPUTER SERVICE	
PC Reservation	1,800	PC Reservation	1,800	PC Reservation	1,800	PC Reservation	1,800
OCLC Cataloging	13,390	OCLC Cataloging	13,390	OCLC Cataloging	13,390	OCLC Cataloging	13,390
OCLC ILL	742	OCLC ILL	742	OCLC ILL	742	OCLC ILL	742
Calendar Software	1,600	Calendar Software	1,600	Calendar Software	1,600	Calendar Software	1,600
SirsiDynix maintenance	22,000	SirsiDynix maintenance	22,000	SirsiDynix maintenance	22,000	SirsiDynix maintenance	22,000
TOTAL COMPUTER SERVICE	39,532	TOTAL COMPUTER SERVICE	39,532	TOTAL COMPUTER SERVICE	39,532	TOTAL COMPUTER SERVICE	39,532
68 PROFESSIONAL FEES		68 PROFESSIONAL FEES		68 PROFESSIONAL FEES		68 PROFESSIONAL FEES	
New Hire Physicals		New Hire Physicals		New Hire Physicals		New Hire Physicals	

3 @ \$625	1,875	3 @ \$625	1,875	3 @ \$625	1,875	3 @ \$625	1,875
TOTAL PROFESSIONAL FEES	1,875	TOTAL PROFESSIONAL FEES	1,875	TOTAL PROFESSIONAL FEES	1,875	TOTAL PROFESSIONAL FEES	1,875
TOT. OTHER ADMIN.&OVHEAD	136,144	TOT. OTHER ADMIN.&OVHEAD	146,644	TOT. OTHER ADMIN.&OVHEAD	165,544	TOT. OTHER ADMIN.&OVHEAD	165,544
<b>80 CAPITAL OUTLAY</b>		<b>80 CAPITAL OUTLAY</b>		<b>80 CAPITAL OUTLAY</b>		<b>80 CAPITAL OUTLAY</b>	
84 MACHINERY & EQUIPMENT		84 MACHINERY & EQUIPMENT		84 MACHINERY & EQUIPMENT		84 MACHINERY & EQUIPMENT	
Electric Vehicle Charging Station	0	Electric Vehicle Charging Station	0	Electric Vehicle Charging Station	0	Electric Vehicle Charging Station	20,000
TOTAL MACHINERY & EQUIP.	0	TOTAL MACHINERY & EQUIP.	0	TOTAL MACHINERY & EQUIP.	0	TOTAL MACHINERY & EQUIP.	20,000
TOTAL CAPITAL OUTLAY	0	TOTAL CAPITAL OUTLAY	0	TOTAL CAPITAL OUTLAY	0	TOTAL CAPITAL OUTLAY	20,000
<b>GRAND TOTAL</b>	<b>1,757,335</b>	<b>GRAND TOTAL</b>	<b>1,774,735</b>	<b>GRAND TOTAL</b>	<b>1,809,535</b>	<b>GRAND TOTAL</b>	<b>1,837,535</b>
FY 20-21 Budget	1,721,134	FY 20-21 Budget	1,721,134	FY 20-21 Budget	1,721,134	FY 20-21 Budget	1,721,134
Plus: April 1st cola adjustment	18,805	Plus: April 1st cola adjustment	18,805	Plus: April 1st cola adjustment	18,805	Plus: April 1st cola adjustment	18,805
Adjusted FY 20-21 Budget	1,739,939	Adjusted FY 20-21 Budget	1,739,939	Adjusted FY 20-21 Budget	1,739,939	Adjusted FY 20-21 Budget	1,739,939
Total Allowable Budget		Total Allowable Budget		Total Allowable Budget		Total Allowable Budget	
1,739,939 x 1.01	1,757,338	1,739,939 x 1.02	1,774,738	1,739,939 x 1.04	1,809,537	Percentage Increase	5.609%
Difference Total Budget	3	Difference Total Budget	3	Difference Total Budget	2		
NOTE: Positive # OK.		NOTE: Positive # OK.		NOTE: Positive # OK.			



**Library**  
PERSONNEL ROSTER

<b>Title</b>	<b>Level I</b>	<b>Level II</b>	<b>Level III</b>	<b>Level IV</b>
Library Director	1	1	1	1
Librarian I	2	2	2	2
Patron Services Supervisor	1	1	1	1
Library Technology Specialist	1	1	1	1
Circulation Supervisor	1	1	1	1
Customer Services Supervisor	1	1	1	1
Youth Services Library Assistant II	1	1	1	1
Library Technician	0.5	0.5	0.5	0.5
Maintenance Worker	1	1	1	1
Reference Assistant	2	2	2	2
Administrative Assistant I	1	1	1	1
Library Assistant II	1	1	1	1
Library Assistant I	0.45	0.45	0.45	0.45
Library Assistant	1.1375	1.1375	1.1375	1.1375
Library Aide	0.375	0.375	0.375	0.375
Library Page	0.6	0.6	0.6	0.6
Total Library	16.063	16.063	16.063	16.063

DIVISION EXPENDITURE DETAIL

DIVISION CODE: 366

Code	Description	Level I Decremental	Level II Decremental	Level III Maintenance	Level IV Model	2018-2019 Actual Expenditures	2019-2020 Actual Expenditures	2020-2021 Estimated Expenditures	2020-2021 Budget	2021-2022 Budget	Dollar Increase (Decrease)	Percent Increase (Decrease)
<b>Personnel Costs</b>												
11	Salaries & Wages	333,696	336,036	342,852	347,951	285,539	309,149	326,462	325,316	342,852	17,536	5.39%
12	VEBA Trust Contribution	3,600	4,320	4,320	4,320	3,780	4,520	4,320	4,320	4,320	-	-
13	Group Insurance	152,112	152,116	152,127	152,134	87,131	112,729	132,366	132,366	152,127	19,761	14.93%
14	Pension	23,359	23,523	24,000	24,357	18,258	19,931	20,750	22,772	24,000	1,228	5.39%
15	FICA	25,528	25,707	26,228	26,618	19,857	21,955	24,974	24,887	26,228	1,341	5.39%
16	Worker's Compensation	2,653	2,686	2,782	2,838	3,217	3,791	2,555	2,310	2,782	472	20.43%
<b>Total Personnel Costs</b>		540,948	544,388	552,309	558,218	417,781	472,075	511,427	511,971	552,309	40,338	7.88%
<b>Operating Supplies &amp; Materials</b>												
24	Vehicular Fuel & Lubricants	300	300	300	300	371	264	238	149	300	151	101.34%
26	Minor Apparatus & Tools	100	100	100	100	-	-	-	100	100	-	-
<b>Total Operating Supplies &amp; Materials</b>		400	400	400	400	371	264	238	249	400	151	60.64%
<b>Utilities &amp; Maintenance</b>												
46	Bldg., Ground, & Plant Maintenance	2,076	2,076	2,076	2,076	835	6,902	500	2,076	2,076	-	-
47	Machinery & Vehicle Maintenance	1,085	1,085	1,085	1,085	346	109	750	1,623	1,085	(538)	(33.15%)
48	Office Equipment Maintenance	2,044	2,300	1,800	5,800	204	293	600	2,800	1,800	(1,000)	(35.71%)
49	Communication Equipment Maint.	500	500	500	500	-	-	-	500	500	-	-
<b>Total Utilities &amp; Maintenance</b>		5,705	5,961	5,461	9,461	1,385	7,304	1,850	6,999	5,461	(1,538)	(21.97%)
<b>Legislative Affairs</b>												
53	Travel & Training	300	704	300	5,209	6,930	2,306	1,425	6,036	300	(5,736)	(95.03%)
55	Dues & Publications	165	165	165	165	161	-	163	161	165	4	2.48%
<b>Total Legislative Affairs</b>		465	869	465	5,374	7,091	2,306	1,588	6,197	465	(5,732)	(92.50%)
<b>Other Administration &amp; Overhead</b>												
61	Insurance	3,266	3,266	3,266	3,266	1,159	1,198	1,801	1,236	3,266	2,030	164.24%
62	Telephone & Telecommunications	1,800	1,800	1,800	1,800	810	864	738	1,800	1,800	-	-
63	Postage	500	500	500	500	163	343	40	500	500	-	-
64	Office Supplies	1,126	2,026	6,007	11,428	7,087	8,972	4,224	11,828	6,007	(5,821)	(49.21%)

DIVISION EXPENDITURE DETAIL

DIVISION CODE: 366

Code	Description	Level I Decremental	Level II Decremental	Level III Maintenance	Level IV Model	2018-2019 Actual Expenditures	2019-2020 Actual Expenditures	2020-2021 Estimated Expenditures	2020-2021 Budget	2021-2022 Budget	Dollar Increase (Decrease)	Percent Increase (Decrease)
65	Legal Notices & Advertising	500	1,000	1,000	1,000	212	163	613	1,000	1,000	-	-
68	Other Professional Fees	625	625	625	625	(349)	(284)	8,000	625	625	-	-
Total Administration & Overhead		7,817	9,217	13,198	18,619	9,082	11,256	15,416	16,989	13,198	(3,791)	(22.31%)
Total Expenditures		555,335	560,835	571,833	592,072	435,710	493,205	530,519	542,405	571,833	29,428	5.43%

HOUSING

LEVEL I				LEVEL II				LEVEL III				LEVEL IV			
CODE				CODE				CODE				CODE			
7/6/2021															
<b>10 PERSONNEL COSTS</b>				<b>10 PERSONNEL COSTS</b>				<b>10 PERSONNEL COSTS</b>				<b>10 PERSONNEL COSTS</b>			
11 SALARIES & WAGES				11 SALARIES & WAGES				11 SALARIES & WAGES				11 SALARIES & WAGES			
Average Monthly Salary				Average Monthly Salary				Average Monthly Salary				Average Monthly Salary			
\$27,808 x				\$28,003 x				\$28,571 x				\$28,909 x			
Overtime Avg. Hr.				Overtime Avg. Hr.				Overtime Avg. Hr.				Overtime Avg. Hr.			
\$41.70 x				\$41.70 x				\$41.70 x				\$41.70 x			
0				0				0				25			
<u>0</u>				<u>0</u>				<u>0</u>				<u>1,043</u>			
TOTAL SALARIES				TOTAL SALARIES				TOTAL SALARIES				TOTAL SALARIES			
333,696				336,036				342,852				347,951			
12 VEBA TRUST CONTRIBUTION				12 VEBA TRUST CONTRIBUTION				12 VEBA TRUST CONTRIBUTION				12 VEBA TRUST CONTRIBUTION			
\$300 per Mo. x				\$360 per Mo. x				\$360 per Mo. x				\$360 per Mo. x			
12				12				12				12			
<u>3,600</u>				<u>4,320</u>				<u>4,320</u>				<u>4,320</u>			
TOTAL VEBA TRUST CONTRI.				TOTAL VEBA TRUST CONTRI.				TOTAL VEBA TRUST CONTRI.				TOTAL VEBA TRUST CONTRI.			
3,600				4,320				4,320				4,320			
13 GROUP INSURANCE				13 GROUP INSURANCE				13 GROUP INSURANCE				13 GROUP INSURANCE			
Avg. Mo. \$12,618 x				Avg. Mo. \$12,618 x				Avg. Mo. \$12,618 x				Avg. Mo. \$12,618 x			
12				12				12				12			
151,416				151,416				151,416				151,416			
Employee Assistance Program				Employee Assistance Program				Employee Assistance Program				Employee Assistance Program			
\$21.00 ea. x				\$21.00 ea. x				\$21.00 ea. x				\$21.00 ea. x			
6				6				6				6			
126				126				126				126			
LTD Premium				LTD Premium				LTD Premium				LTD Premium			
Avg. Mo. \$47.47 x				Avg. Mo. \$47.80 x				Avg. Mo. \$48.77 x				Avg. Mo. \$49.35 x			
12				12				12				12			
<u>570</u>				<u>574</u>				<u>585</u>				<u>592</u>			
TOTAL GROUP INS.				TOTAL GROUP INS.				TOTAL GROUP INS.				TOTAL GROUP INS.			
152,112				152,116				152,127				152,134			
14 PENSION				14 PENSION				14 PENSION				14 PENSION			
\$333,696 x				\$336,036 x				\$342,852 x				\$347,951 x			
7.00%				7.00%				7.00%				7.00%			
<u>23,359</u>				<u>23,523</u>				<u>24,000</u>				<u>24,357</u>			
TOTAL PENSION				TOTAL PENSION				TOTAL PENSION				TOTAL PENSION			
23,359				23,523				24,000				24,357			
15 FICA				15 FICA				15 FICA				15 FICA			
\$333,696 x				\$336,036 x				\$342,852 x				\$347,951 x			
7.65%				7.65%				7.65%				7.65%			
<u>25,528</u>				<u>25,707</u>				<u>26,228</u>				<u>26,618</u>			
TOTAL FICA				TOTAL FICA				TOTAL FICA				TOTAL FICA			
25,528				25,707				26,228				26,618			
16 WORKER'S COMPENSATION				16 WORKER'S COMPENSATION				16 WORKER'S COMPENSATION				16 WORKER'S COMPENSATION			
Avg. Mo. \$221.12 x				Avg. Mo. \$223.85 x				Avg. Mo. \$231.81 x				Avg. Mo. \$236.54 x			
12				12				12				12			
<u>2,653</u>				<u>2,686</u>				<u>2,782</u>				<u>2,838</u>			
TOTAL WORKER'S COMP.				TOTAL WORKER'S COMP.				TOTAL WORKER'S COMP.				TOTAL WORKER'S COMP.			
2,653				2,686				2,782				2,838			
<b>TOTAL PERSONNEL COSTS</b>				<b>TOTAL PERSONNEL COSTS</b>				<b>TOTAL PERSONNEL COSTS</b>				<b>TOTAL PERSONNEL COSTS</b>			
<b>540,948</b>				<b>544,388</b>				<b>552,309</b>				<b>558,218</b>			
<b>20 OPER. SUP. &amp; MATERIALS</b>				<b>20 OPER. SUP. &amp; MATERIALS</b>				<b>20 OPER. SUP. &amp; MATERIALS</b>				<b>20 OPER. SUP. &amp; MATERIALS</b>			
24 VEHICULAR FUEL & LUBE				24 VEHICULAR FUEL & LUBE				24 VEHICULAR FUEL & LUBE				24 VEHICULAR FUEL & LUBE			
Gasoline				Gasoline				Gasoline				Gasoline			

120 gal	x	\$2.50	300	120 gal	x	\$2.50	300	120 gal	x	\$2.50	300	120 gal	x	\$2.50	300
TOTAL VEHICLE FUEL & LUBE			300	TOTAL VEHICLE FUEL & LUBE			300	TOTAL VEHICLE FUEL & LUBE			300	TOTAL VEHICLE FUEL & LUBE			300
26 MINOR APPARATUS & TOOLS				26 MINOR APPARATUS & TOOLS				26 MINOR APPARATUS & TOOLS				26 MINOR APPARATUS & TOOLS			
Miscellaneous Hand Tools			100	Miscellaneous Hand Tools			100	Miscellaneous Hand Tools			100	Miscellaneous Hand Tools			100
TOTAL MINOR APP. & TOOLS			100	TOTAL MINOR APP. & TOOLS			100	TOTAL MINOR APP. & TOOLS			100	TOTAL MINOR APP. & TOOLS			100
TOTAL OPER. SUP. & MAT.			400	TOTAL OPER. SUP. & MAT.			400	TOTAL OPER. SUP. & MAT.			400	TOTAL OPER. SUP. & MAT.			400
40 UTILITIES & MAINTENANCE				40 UTILITIES & MAINTENANCE				40 UTILITIES & MAINTENANCE				40 UTILITIES & MAINTENANCE			
46 BLDG. GROUND & PLANT MAINT.				46 BLDG. GROUND & PLANT MAINT.				46 BLDG. GROUND & PLANT MAINT.				46 BLDG. GROUND & PLANT MAINT.			
Parking				Parking				Parking				Parking			
6 Mo.	x	\$65	390	6 Mo.	x	\$65	390	6 Mo.	x	\$65	390	6 Mo.	x	\$65	390
Fire Extinguisher Insp./			50	Fire Extinguisher Insp./			50	Fire Extinguisher Insp./			50	Fire Extinguisher Insp./			50
Hand Towels				Hand Towels				Hand Towels				Hand Towels			
12 cases	x	\$24	288	12 cases	x	\$24	288	12 cases	x	\$24	288	12 cases	x	\$24	288
Tissue Paper				Tissue Paper				Tissue Paper				Tissue Paper			
9 cases	x	\$32	288	9 cases	x	\$32	288	9 cases	x	\$32	288	9 cases	x	\$32	288
Hand Soap			60	Hand Soap			60	Hand Soap			60	Hand Soap			60
Cleaning Supplies			1,000	Cleaning Supplies			1,000	Cleaning Supplies			1,000	Cleaning Supplies			1,000
TOT. BLDG, GRD &PLT MAINT.			2,076	TOT. BLDG, GRD &PLT MAINT.			2,076	TOT. BLDG, GRD &PLT MAINT.			2,076	TOT. BLDG, GRD &PLT MAINT.			2,076
47 MACHINERY & VEH. MAINT.				47 MACHINERY & VEH. MAINT.				47 MACHINERY & VEH. MAINT.				47 MACHINERY & VEH. MAINT.			
2 Vehicles	x	\$500	1,000	2 Vehicles	x	\$500	1,000	2 Vehicles	x	\$500	1,000	2 Vehicles	x	\$500	1,000
Oil				Oil				Oil				Oil			
16 qts.	x	\$2.94	47	16 qts.	x	\$2.94	47	16 qts.	x	\$2.94	47	16 qts.	x	\$2.94	47
Anti-freeze				Anti-freeze				Anti-freeze				Anti-freeze			
6 gal.	x	\$6.30	38	6 gal.	x	\$6.30	38	6 gal.	x	\$6.30	38	6 gal.	x	\$6.30	38
TOTAL MACH.&VEH. MAINT.			1,085	TOTAL MACH.&VEH. MAINT.			1,085	TOTAL MACH.&VEH. MAINT.			1,085	TOTAL MACH.&VEH. MAINT.			1,085
48 OFFICE EQUIPMENT MAINTENANCE				48 OFFICE EQUIPMENT MAINTENANCE				48 OFFICE EQUIPMENT MAINTENANCE				48 OFFICE EQUIPMENT MAINTENANCE			
Maintenance Contract for New				Maintenance Contract for New				Maintenance Contract for New				Maintenance Contract for New			
Copier			1,044	Copier			1,300	Copier			1,300	Copier			1,300
Phone System Maintenance			500	Phone System Maintenance			500	Phone System Maintenance			500	Phone System Maintenance			500
Office 365			0	Office 365			0	Office 365			0	Office 365			3,000
Computer/Copier Upgrade, Repair &				Computer/Copier Upgrade, Repair &				Computer/Copier Upgrade, Repair &				Computer/Copier Upgrade, Repair &			
Maintenance			500	Maintenance			500	Maintenance			0	Maintenance			1,000
TOTAL OFFICE EQUIP. &MAINT.			2,044	TOTAL OFFICE EQUIP. &MAINT.			2,300	TOTAL OFFICE EQUIP. &MAINT.			1,800	TOTAL OFFICE EQUIP. &MAINT.			5,800
49 COMM. EQUIP. MAINT.				49 COMM. EQUIP. MAINT.				49 COMM. EQUIP. MAINT.				49 COMM. EQUIP. MAINT.			
			500				500				500				500
TOTAL COMM. EQUIP. MAINT.			500	TOTAL COMM. EQUIP. MAINT.			500	TOTAL COMM. EQUIP. MAINT.			500	TOTAL COMM. EQUIP. MAINT.			500

<b>TOTAL UTILITIES &amp; MAINT.</b>	<b>5,705</b>	<b>TOTAL UTILITIES &amp; MAINT.</b>	<b>5,961</b>	<b>TOTAL UTILITIES &amp; MAINT.</b>	<b>5,461</b>	<b>TOTAL UTILITIES &amp; MAINT.</b>	<b>9,461</b>
<b>50 LEGISLATIVE AFFAIRS</b>		<b>50 LEGISLATIVE AFFAIRS</b>		<b>50 LEGISLATIVE AFFAIRS</b>		<b>50 LEGISLATIVE AFFAIRS</b>	
53 TRAVEL & TRAINING		53 TRAVEL & TRAINING		53 TRAVEL & TRAINING		53 TRAVEL & TRAINING	
Housing Conference	0	Housing Conference	0	Housing Conference	0	Housing Conference	1,000
Airfare 0 x \$475	0	Airfare 0 x \$475	0	Airfare 0 x \$475	0	Airfare 0 x \$475	0
Conf. Fee	0	Conf. Fee	0	Conf. Fee	0	Conf. Fee	1,000
Lodging 0 x \$125	0	Lodging 0 x \$125	0	Lodging 0 x \$125	0	Lodging 4 x \$125	500
Meals 0 x \$35	0	Meals 0 x \$35	0	Meals 0 x \$35	0	Meals 4 x \$35	140
Miscellaneous Meetings & Seminars(6 employees)	300	Miscellaneous Meetings & Seminars(6 employees)	704	Miscellaneous Meetings & Seminars(6 employees)	300	Miscellaneous Meetings & Seminars(6 employees)	800
Tuition Reimbursement		Tuition Reimbursement		Tuition Reimbursement		Tuition Reimbursement	
\$1,500 x 0	0	\$1,500 x 0	0	\$1,500 x 0	0	\$1,500 x 1	1,500
Mileage - x \$0.56	0	Mileage - x \$0.56	0	Mileage - x \$0.56	0	Mileage 480 x \$0.56	269
<b>TOTAL TRAVEL &amp; TRAINING</b>	<b>300</b>	<b>TOTAL TRAVEL &amp; TRAINING</b>	<b>704</b>	<b>TOTAL TRAVEL &amp; TRAINING</b>	<b>300</b>	<b>TOTAL TRAVEL &amp; TRAINING</b>	<b>5,209</b>
55 DUES & PUBLICATIONS		55 DUES & PUBLICATIONS		55 DUES & PUBLICATIONS		55 DUES & PUBLICATIONS	
Norfolk Daily News	165	Norfolk Daily News	165	Norfolk Daily News	165	Norfolk Daily News	165
<b>TOTAL DUES &amp;PUBLICATIONS</b>	<b>165</b>	<b>TOTAL DUES &amp;PUBLICATIONS</b>	<b>165</b>	<b>TOTAL DUES &amp;PUBLICATIONS</b>	<b>165</b>	<b>TOTAL DUES &amp;PUBLICATIONS</b>	<b>165</b>
<b>TOTAL LEGISLATIVE AFFAIRS</b>	<b>465</b>	<b>TOTAL LEGISLATIVE AFFAIRS</b>	<b>869</b>	<b>TOTAL LEGISLATIVE AFFAIRS</b>	<b>465</b>	<b>TOTAL LEGISLATIVE AFFAIRS</b>	<b>5,374</b>
<b>60 OTHER ADMIN. &amp; OVERHEAD</b>		<b>60 OTHER ADMIN. &amp; OVERHEAD</b>		<b>60 OTHER ADMIN. &amp; OVERHEAD</b>		<b>60 OTHER ADMIN. &amp; OVERHEAD</b>	
61 INSURANCE		61 INSURANCE		61 INSURANCE		61 INSURANCE	
Buildings/Contents	70	Buildings/Contents	70	Buildings/Contents	70	Buildings/Contents	70
Vehicles	1,630	Vehicles	1,630	Vehicles	1,630	Vehicles	1,630
Errors & Omissions	236	Errors & Omissions	236	Errors & Omissions	236	Errors & Omissions	236
General Liability	1,330	General Liability	1,330	General Liability	1,330	General Liability	1,330
<b>TOTAL INSURANCE</b>	<b>3,266</b>	<b>TOTAL INSURANCE</b>	<b>3,266</b>	<b>TOTAL INSURANCE</b>	<b>3,266</b>	<b>TOTAL INSURANCE</b>	<b>3,266</b>
62 TELEPHONE & TELECOMMUNICATIONS		62 TELEPHONE & TELECOMMUNICATIONS		62 TELEPHONE & TELECOMMUNICATIONS		62 TELEPHONE & TELECOMMUNICATIONS	
Qwest 2 lines		Qwest 2 lines		Qwest 2 lines		Qwest 2 lines	
Month 12 x \$75	900	Month 12 x \$75	900	Month 12 x \$75	900	Month 12 x \$75	900
Long Distance Charges (AT&T and Worldcom)		Long Distance Charges (AT&T and Worldcom)		Long Distance Charges (AT&T and Worldcom)		Long Distance Charges (AT&T and Worldcom)	
Month 12 x \$75	900	Month 12 x \$75	900	Month 12 x \$75	900	Month 12 x \$75	900
<b>TOT. TELEPHONE&amp;TELECOMM.</b>	<b>1,800</b>	<b>TOT. TELEPHONE&amp;TELECOMM.</b>	<b>1,800</b>	<b>TOT. TELEPHONE&amp;TELECOMM.</b>	<b>1,800</b>	<b>TOT. TELEPHONE&amp;TELECOMM.</b>	<b>1,800</b>
63 POSTAGE		63 POSTAGE		63 POSTAGE		63 POSTAGE	
Housing Development Postage	500	Housing Development Postage	500	Housing Development Postage	500	Housing Development Postage	500
<b>TOTAL POSTAGE</b>	<b>500</b>	<b>TOTAL POSTAGE</b>	<b>500</b>	<b>TOTAL POSTAGE</b>	<b>500</b>	<b>TOTAL POSTAGE</b>	<b>500</b>

64 OFFICE SUPPLIES		64 OFFICE SUPPLIES		64 OFFICE SUPPLIES		64 OFFICE SUPPLIES	
PC Standard	0	PC Standard	0	PC Standard	2,100	PC Standard	4,800
Office Desks and Chairs		Office Desks and Chairs		Office Desks and Chairs		Office Desks and Chairs	
Computer Supplies	0	Computer Supplies	400	Computer Supplies	300	Computer Supplies	1,200
Copy Paper & Toner Supplies	300	Copy Paper & Toner Supplies	426	Copy Paper & Toner Supplies	2,000	Copy Paper & Toner Supplies	3,000
Printed Materials	200	Printed Materials	200	Printed Materials	607	Printed Materials	607
Pencils, Pens, File Folders,		Pencils, Pens, File Folders,		Pencils, Pens, File Folders,		Pencils, Pens, File Folders,	
Notebooks, Misc.	626	Notebooks, Misc.	1,000	Notebooks, Misc.	1,000	Notebooks, Misc.	1,821
TOTAL OFFICE SUPPLIES	1,126	TOTAL OFFICE SUPPLIES	2,026	TOTAL OFFICE SUPPLIES	6,007	TOTAL OFFICE SUPPLIES	11,428
65 LEGAL NOTICES & ADVERTISE		65 LEGAL NOTICES & ADVERTISE		65 LEGAL NOTICES & ADVERTISE		65 LEGAL NOTICES & ADVERTISE	
Advertising Fees	500	Advertising Fees	1,000	Advertising Fees	1,000	Advertising Fees	1,000
TOT. LEGAL NOTICES&ADVER.	500	TOT. LEGAL NOTICES&ADVER.	1,000	TOT. LEGAL NOTICES&ADVER.	1,000	TOT. LEGAL NOTICES&ADVER.	1,000
68 OTHER PROFESSIONAL FEES		68 OTHER PROFESSIONAL FEES		68 OTHER PROFESSIONAL FEES		68 OTHER PROFESSIONAL FEES	
New Hire Physicals		New Hire Physicals		New Hire Physicals		New Hire Physicals	
1 @ \$625	625	1 @ \$625	625	1 @ \$625	625	1 @ \$625	625
TOTAL OTHER PROF. FEES	625	TOTAL OTHER PROF. FEES	625	TOTAL OTHER PROF. FEES	625	TOTAL OTHER PROF. FEES	625
TOT. OTHER ADMIN.&OVHEAD	7,817	TOT. OTHER ADMIN.&OVHEAD	9,217	TOT. OTHER ADMIN.&OVHEAD	13,198	TOT. OTHER ADMIN.&OVHEAD	18,619
<b>GRAND TOTAL</b>	<b>555,335</b>	<b>GRAND TOTAL</b>	<b>560,835</b>	<b>GRAND TOTAL</b>	<b>571,833</b>	<b>GRAND TOTAL</b>	<b>592,072</b>
FY 20-21 Budget	542,405	FY 20-21 Budget	542,405	FY 20-21 Budget	542,405	FY 20-21 Budget	542,405
Plus: April 1st cola adjustment	7,435	Plus: April 1st cola adjustment	7,435	Plus: April 1st cola adjustment	7,435	Plus: April 1st cola adjustment	7,435
Adjusted FY 20-21 Budget	549,840	Adjusted FY 20-21 Budget	549,840	Adjusted FY 20-21 Budget	549,840	Adjusted FY 20-21 Budget	549,840
Total Allowable Budget		Total Allowable Budget		Total Allowable Budget		Total Allowable Budget	
549840 x 1.01	555,338	549840 x 1.02	560,837	549840 x 1.040	571,834	Percentage Increase	7.681%
Difference Total Budget	3	Difference Total Budget	2	Difference Total Budget	1		
NOTE: Positive # OK.		NOTE: Positive # OK.		NOTE: Positive # OK.			

**Housing**  
PERSONNEL ROSTER

<b>Title</b>	<b>Level I</b>	<b>Level II</b>	<b>Level III</b>	<b>Level IV</b>
Housing Director	1	1	1	1
Housing Program Manager	1	1	1	1
Housing Coordinator/Maintenance	0.70525	0.7575	0.9095	1
Housing Accounting Specialist	1	1	1	1
Client Support Assistant	2	2	2	2
Total Housing	5.70525	5.7575	5.9095	6



## FUND REVENUE DETAIL

FUND CODE: 104

Code	Description	2018-2019 Actual Revenues	2019-2020 Actual Revenues	2020-2021 Estimated Revenues	2020-2021 Budget	2021-2022 Budget	Dollar Increase (Decrease)	Percent Increase (Decrease)
	<b>Beginning Fund Balance</b>	606,233	529,708	129,469	159,700	71,967	(87,733)	(54.94%)
	<b>Intergovernmental Revenues</b>							
34104	Community Development Block Grant	499,206	600,072	248,068	643,740	1,605,000	961,260	149.32%
34310	Other State Funding	-	660	300,000	-	235,000	235,000	100.00%
	<b>Total Intergovernmental Revenues</b>	499,206	600,732	548,068	643,740	1,840,000	1,196,260	185.83%
	<b>Rent &amp; Other Revenue</b>							
37408	Late Charges	558	4	153	-	-	-	-
	<b>Total Rent &amp; Other Revenue</b>	558	4	153	-	-	-	-
	<b>Other Interest Income</b>							
38801	Other Interest Income	9,327	2,621	210	300	100	(200)	(66.67%)
	<b>Total Other Interest Income</b>	9,327	2,621	210	300	100	(200)	(66.67%)
	<b>Non-Revenue Receipts</b>							
39701	Owner Rehab. Loan Principal Payments	13,821	37,634	9,300	8,000	8,000	-	-
39703	Home Loan Principal Payments	-	-	11,064	-	22,128	22,128	100.00%
39704	Other Loans Principal Payments	794	663	306	-	-	-	-
39705	NAHFT MR Loan Repayments	-	11,000	26,000	-	-	-	-
39707	NAHFT Rehab Loan Repayments	668	1,252	1,000	1,000	1,000	-	-
	<b>Total Non-Revenue Receipts</b>	15,283	50,549	47,670	9,000	31,128	22,128	245.87%
	<b>Total Revenue</b>	524,374	653,906	596,101	653,040	1,871,228	1,218,188	186.54%
	<b>Total Funds Available</b>	1,130,607	1,183,614	725,570	812,740	1,943,195	1,130,455	139.09%

CITY OF NORFOLK, NE

COMMUNITY DEVELOPMENT BLOCK GRANT FUND

**FUND REVENUE BUDGET CALCULATION****FUND CODE: 104**

<b>Code</b>	<b>Description</b>	<b>Amount</b>
	BEGINNING FUND BALANCE	71,967
	Estimate of beginning balance on October 1, 2021.	
34104	COMMUNITY DEVELOPMENT BLOCK GRANT	1,605,000
	Other Grants for Economic Dev. & Housing	400,000
	Downtown Revitalization Grant	400,000
	Economic Development Grant	505,000
	Housing Rehab Grant	300,000
34310	OTHER STATE FUNDING	235,000
	Nebraska Affordable Trust Fund	
38801	OTHER INTEREST INCOME	100
	Estimate of interest to be earned at 0.15% on average balance available for investment.	
39701	OWNER REHAB. LOAN PRINCIPAL PAYMENTS	8,000
39703	HOME LOAN PRINCIPAL PAYMENTS	22,128
39707	NAHFT REHAB LOAN REPAYMENTS	1,000

**CITY OF NORFOLK, NE****COMMUNITY DEVELOPMENT BLOCK GRANT FUND**

## DIVISION EXPENDITURE DETAIL

DIVISION CODE: 360

Code	Description	2018-2019 Actual Expenditures	2019-2020 Actual Expenditures	2020-2021 Estimated Expenditures	2020-2021 Budget	2021-2022 Budget	Dollar Increase (Decrease)	Percent Increase (Decrease)
	<b>Other Operating Costs</b>							
38	Rehabilitation	45,234	125,089	350,576	141,200	498,935	357,735	253.35%
39	Other Comm. & Economic Dev. Exp.	532,848	907,893	70,246	433,730	1,060,400	626,670	144.48%
	<b>Total Other Operating Costs</b>	<u>578,082</u>	<u>1,032,982</u>	<u>420,822</u>	<u>574,930</u>	<u>1,559,335</u>	<u>984,405</u>	<u>171.22%</u>
	<b>Other Admin. &amp; Overhead</b>							
65	Legal Notices & Advertising	884	134	200	500	500	-	-
68	Other Professional Fees	21,933	20,027	32,701	31,950	126,360	94,410	295.49%
	<b>Total Other Admin. &amp; Overhead</b>	<u>22,817</u>	<u>20,161</u>	<u>32,901</u>	<u>32,450</u>	<u>126,860</u>	<u>94,410</u>	<u>290.94%</u>
	<b>Capital Outlay</b>							
87	Infrastructure	-	1,002	199,880	205,360	257,000	51,640	25.15%
	<b>Total Capital Outlay</b>	<u>-</u>	<u>1,002</u>	<u>199,880</u>	<u>205,360</u>	<u>257,000</u>	<u>51,640</u>	<u>25.15%</u>
	<b>Total Expenditures</b>	600,899	1,054,145	653,603	812,740	1,943,195	1,130,455	139.09%
	<b>Ending Balance</b>	<u>529,708</u>	<u>129,469</u>	<u>71,967</u>	-	-	-	-
	<b>Total Funds Accounted For</b>	<u><u>1,130,607</u></u>	<u><u>1,183,614</u></u>	<u><u>725,570</u></u>	<u><u>812,740</u></u>	<u><u>1,943,195</u></u>	<u><u>1,130,455</u></u>	<u><u>139.09%</u></u>

CITY OF NORFOLK, NE

COMMUNITY DEVELOPMENT BLOCK GRANT FUND

**DIVISION EXPENDITURE BUDGET CALCULATION**

**DIVISION CODE: 360**

<b>Code</b>	<b>Description</b>	<b>Amount</b>	<b>Code</b>	<b>Description</b>	<b>Amount</b>	<b>Code</b>	<b>Description</b>	<b>Amount</b>
<b>30</b>	<b>OTHER OPERATING COSTS</b>		<b>80</b>	<b>CAPITAL OUTLAY</b>				
38	REHABILITATION		87	INFRASTRUCTURE				
	Owner Rehabilitation from			Downtown Revitalization Grant	257,000			
	program income	42,295		TOTAL INFRASTRUCTURE	257,000			
	Nebraska Affordable Trust Fund	206,640		<b>TOTAL CAPITAL OUTLAY</b>	<b>257,000</b>			
	Housing Rehab Grant	250,000						
	<b>TOTAL REHABILITATION</b>	<b>498,935</b>		<b>TOTAL EXPENDITURES</b>	<b>1,943,195</b>			
39	OTHER COMM. & ECON. DEV.							
	Other grants for economic							
	development and housing	400,000						
	Downtown Revitalization Grant	100,000						
	Economic Development Grant	500,000						
	Meadow Ridge Program Income	60,400						
	TOT.OTHER COMM.&EC. DEV.	1,060,400						
	<b>TOT. OTHER OPER. COSTS</b>	<b>1,559,335</b>						
<b>60</b>	<b>OTHER ADMIN. &amp; OVERHEAD</b>							
65	LEGAL NOTICES							
	Advertising	500						
	<b>TOTAL LEGAL NOTICES</b>	<b>500</b>						
68	PROFESSIONAL FEES							
	Downtown Revitalization Grant	43,000						
	Housing Rehab Grant	50,000						
	Economic Development Grant	5,000						
	Nebraska Affordable Trust Fund	28,360						
	<b>TOTAL PROFESSIONAL FEES</b>	<b>126,360</b>						
	<b>TOT. OTHER ADMIN. &amp; OH.</b>	<b>126,860</b>						

**CITY OF NORFOLK, NE**

**COMMUNITY DEVELOPMENT BLOCK GRANT FUND**

DIVISION EXPENDITURE DETAIL

DIVISION CODE: 235

Code	Description	Level I	Level II	Level III	Level IV	2018-2019	2019-2020	2020-2021	2020-2021	2021-2022	Dollar	Percent
		Decremental	Decremental	Maintenance	Model	Actual Expenditures	Actual Expenditures	Estimated Expenditures				
									Budget	Budget	(Decrease)	(Decrease)
<b>Personnel Costs</b>												
11	Salaries & Wages	1,606,886	1,606,886	1,606,886	1,651,186	1,169,035	1,178,966	1,536,189	1,538,533	1,606,886	68,353	4.44%
12	VEBA Trust Contribution	9,648	9,648	9,648	10,368	9,640	9,720	9,820	9,648	9,648	-	-
13	Group Insurance	264,126	264,126	264,126	289,459	159,082	193,698	264,126	229,822	264,126	34,304	14.93%
14	Pension	58,026	58,026	58,026	61,127	46,293	47,068	5,800	53,370	58,026	4,656	8.72%
15	FICA	122,927	122,927	122,927	126,316	86,852	87,416	117,600	117,698	122,927	5,229	4.44%
16	Worker's Compensation	26,668	26,668	26,668	27,460	22,965	22,894	25,000	20,609	26,668	6,059	29.40%
17	Unemployment Compensation	10,000	10,000	10,000	10,000	8,308	2,820	8,300	10,000	10,000	-	-
	<b>Total Personnel Costs</b>	<b>2,098,281</b>	<b>2,098,281</b>	<b>2,098,281</b>	<b>2,175,916</b>	<b>1,502,175</b>	<b>1,542,582</b>	<b>1,966,835</b>	<b>1,979,680</b>	<b>2,098,281</b>	<b>118,601</b>	<b>5.99%</b>
<b>Operating Supplies &amp; Materials</b>												
21	Uniforms	10,600	10,600	10,600	10,600	8,020	11,241	9,500	10,600	10,600	-	-
24	Vehicular Fuel & Lubricants	37,858	37,858	37,858	37,858	31,240	26,289	28,000	21,155	37,858	16,703	78.96%
26	Minor Apparatus & Tools	7,750	8,750	14,850	14,850	4,581	6,930	6,500	6,700	14,850	8,150	121.64%
27	Signs, Paint & Lumber	4,400	6,900	6,900	6,900	2,119	4,783	6,500	7,300	6,900	(400)	(5.48%)
29	Other Operating Supplies & Materials	1,300	1,300	1,300	1,300	884	623	1,200	2,600	1,300	(1,300)	(50.00%)
	<b>Total Operating Supplies &amp; Materials</b>	<b>61,908</b>	<b>65,408</b>	<b>71,508</b>	<b>71,508</b>	<b>46,844</b>	<b>49,866</b>	<b>51,700</b>	<b>48,355</b>	<b>71,508</b>	<b>23,153</b>	<b>47.88%</b>
<b>Other Operating Costs</b>												
31	Rent	2,700	2,700	2,700	2,700	2,456	2,529	2,600	2,500	2,700	200	8.00%
32	Garbage Fees	11,200	11,200	11,200	11,200	11,612	11,575	11,000	10,700	11,200	500	4.67%
36	Recreation Program Expenses	22,200	29,200	38,200	38,200	33,737	26,680	35,000	39,250	38,200	(1,050)	(2.68%)
	<b>Total Other Operating Costs</b>	<b>36,100</b>	<b>43,100</b>	<b>52,100</b>	<b>52,100</b>	<b>47,805</b>	<b>40,784</b>	<b>48,600</b>	<b>52,450</b>	<b>52,100</b>	<b>(350)</b>	<b>(0.67%)</b>
<b>Utilities &amp; Maintenance</b>												
41	Electricity	129,204	129,204	129,204	129,204	123,347	117,422	125,000	127,020	129,204	2,184	1.72%
42	Natural Gas & Heating Oil	33,500	33,500	33,500	33,500	33,845	15,186	33,000	32,500	33,500	1,000	3.08%
43	Water & Sewer	58,200	58,200	58,200	58,200	77,481	83,372	58,200	62,400	58,200	(4,200)	(6.73%)
46	Bldg., Ground, & Plant Maintenance	106,655	109,695	122,195	122,195	182,786	123,756	120,000	123,595	122,195	(1,400)	(1.13%)
47	Machinery & Vehicle Maintenance	27,500	27,500	27,500	27,500	20,557	25,923	26,000	27,500	27,500	-	-
48	Office Equipment Maintenance	3,200	3,200	3,200	5,700	485	169	500	1,200	3,200	2,000	166.67%
	<b>Total Utilities &amp; Maintenance</b>	<b>358,259</b>	<b>361,299</b>	<b>373,799</b>	<b>376,299</b>	<b>438,501</b>	<b>365,828</b>	<b>362,700</b>	<b>374,215</b>	<b>373,799</b>	<b>(416)</b>	<b>(0.11%)</b>

DIVISION EXPENDITURE DETAIL

DIVISION CODE: 235

Code	Description	Level I Decremental	Level II Decremental	Level III Maintenance	Level IV Model	2018-2019 Actual Expenditures	2019-2020 Actual Expenditures	2020-2021 Estimated Expenditures	2020-2021 Budget	2021-2022 Budget	Dollar Increase (Decrease)	Percent Increase (Decrease)
	<b>Legislative Affairs</b>											
53	Travel & Training	6,508	6,508	6,508	6,508	160	534	2,000	4,885	6,508	1,623	33.22%
55	Dues & Publications	705	705	905	905	527	1,154	1,000	680	905	225	33.09%
	<b>Total Legislative Affairs</b>	7,213	7,213	7,413	7,413	687	1,688	3,000	5,565	7,413	1,848	33.21%
	<b>Other Administration &amp; Overhead</b>											
61	Insurance	68,669	68,669	68,669	68,669	50,181	58,770	64,950	60,020	68,669	8,649	14.41%
62	Telephone & Telecommunications	15,560	15,560	15,560	15,560	12,961	11,706	12,887	15,560	15,560	-	-
63	Postage	740	740	740	740	212	331	400	740	740	-	-
64	Office Supplies	2,745	7,825	10,764	10,569	7,582	11,321	10,000	10,543	10,764	221	2.10%
65	Legal Notices & Advertising	10,500	20,500	25,500	25,500	3,432	1,314	4,000	25,500	25,500	-	-
68	Other Professional Fees	108,475	108,475	108,475	108,475	2,223	1,243	6,000	8,475	108,475	100,000	1179.94%
69	Miscellaneous Expenses	97,118	97,118	97,118	97,118	68,142	31,750	40,000	97,118	97,118	-	-
	<b>Total Administration &amp; Overhead</b>	303,807	318,887	326,826	326,631	144,733	116,435	138,237	217,956	326,826	108,870	49.95%
	<b>Gov't Subsidies &amp; Transfers</b>											
78	Intra. Operating Transfer Out	-	-	-	-	8,000	87,500	375,000	-	-	-	-
79	Transfer to Other Government Agencies	12,500	12,500	12,500	12,500	12,500	12,500	12,500	12,500	12,500	-	-
	<b>Total Gov't Subsidies &amp; Transfers</b>	12,500	12,500	12,500	12,500	20,500	100,000	387,500	12,500	12,500	-	-
	<b>Capital Outlay</b>											
84	Machinery & Equipment	-	-	21,500	88,500	49,508	12,800	65,000	66,000	21,500	(44,500)	(67.42%)
87	Infrastructure	12,500	12,500	12,500	12,500	8,586	2,364	29,000	12,500	12,500	-	-
	<b>Total Capital Outlay</b>	12,500	12,500	34,000	101,000	58,094	15,164	94,000	78,500	34,000	(44,500)	(56.69%)
	<b>Total Expenditures</b>	2,890,568	2,919,188	2,976,427	3,123,367	2,259,339	2,232,347	3,052,572	2,769,221	2,976,427	207,206	7.48%

PARKS AND RECREATION

LEVEL I				LEVEL II				LEVEL III				LEVEL IV			
CODE				CODE				CODE				CODE			
07/07/21															
10 PERSONNEL COSTS				10 PERSONNEL COSTS				10 PERSONNEL COSTS				10 PERSONNEL COSTS			
11 SALARIES & WAGES				11 SALARIES & WAGES				11 SALARIES & WAGES				11 SALARIES & WAGES			
Average Monthly Salary				Average Monthly Salary				Average Monthly Salary				Average Monthly Salary			
\$66,162 x 12 793,944				\$66,162 x 12 793,944				\$66,162 x 12 793,944				\$69,894 x 12 838,728			
Seasonal Ave. Monthly				Seasonal Ave. Monthly				Seasonal Ave. Monthly				Seasonal Ave. Monthly			
\$35,553 x 7 248,871				\$35,553 x 7 248,871				\$35,553 x 7 248,871				\$35,553 x 7 248,871			
Overtime Avg. Hr.				Overtime Avg. Hr.				Overtime Avg. Hr.				Overtime Avg. Hr.			
\$39.38 x 889 35,005				\$39.38 x 889 35,005				\$39.38 x 889 35,005				\$38.83 x 889 34,521			
Overtime Avg. Hr.- Seasonal				Overtime Avg. Hr.- Seasonal				Overtime Avg. Hr.- Seasonal				Overtime Avg. Hr.- Seasonal			
\$27.97 x 604 16,897				\$27.97 x 604 16,897				\$27.97 x 604 16,897				\$27.97 x 604 16,897			
Part-time Help -6 Summer				Part-time Help -6 Summer				Part-time Help -6 Summer				Part-time Help - 6 Summer			
\$16.81 x 2,640 44,378				\$16.81 x 2,640 44,378				\$16.81 x 2,640 44,378				\$16.81 x 2,640 44,378			
Recreation Salaries				Recreation Salaries				Recreation Salaries				Recreation Salaries			
Swimming Aides 50,140				Swimming Aides 50,140				Swimming Aides 50,140				Swimming Aides 50,140			
Lifeguards 300,803				Lifeguards 300,803				Lifeguards 300,803				Lifeguards 300,803			
Pool Cashiers 33,962				Pool Cashiers 33,962				Pool Cashiers 33,962				Pool Cashiers 33,962			
Swim Lessons/Programs 34,862				Swim Lessons/Programs 34,862				Swim Lessons/Programs 34,862				Swim Lessons/Programs 34,862			
Concession Stand Workers 43,863				Concession Stand Workers 43,863				Concession Stand Workers 43,863				Concession Stand Workers 43,863			
Adult Program Leaders 4,160				Adult Program Leaders 4,160				Adult Program Leaders 4,160				Adult Program Leaders 4,160			
TOTAL SALARIES 1,606,886				TOTAL SALARIES 1,606,886				TOTAL SALARIES 1,606,886				TOTAL SALARIES 1,651,186			
12 VEBA TRUST CONTRIBUTION				12 VEBA TRUST CONTRIBUTION				12 VEBA TRUST CONTRIBUTION				12 VEBA TRUST CONTRIBUTION			
\$804 per Mo. x 12 9,648				\$804 per Mo. x 12 9,648				\$804 per Mo. x 12 9,648				\$864 per Mo. x 12 10,368			
TOTAL VEBA TRUST CONTRI. 9,648				TOTAL VEBA TRUST CONTRI. 9,648				TOTAL VEBA TRUST CONTRI. 9,648				TOTAL VEBA TRUST CONTRI. 10,368			
13 GROUP INSURANCE				13 GROUP INSURANCE				13 GROUP INSURANCE				13 GROUP INSURANCE			
Avg. Mo. \$21,874 x 12 262,490				Avg. Mo. \$21,874 x 12 262,490				Avg. Mo. \$21,874 x 12 262,490				Avg. Mo. \$23,977 x 12 287,726			
Employee Assistance Program				Employee Assistance Program				Employee Assistance Program				Employee Assistance Program			
\$21.00 ea. x 13.4 281				\$21.00 ea. x 13.4 281				\$21.00 ea. x 13.4 281				\$21.00 ea. x 14.4 302			
LTD Premium				LTD Premium				LTD Premium				LTD Premium			
Avg. Mo. \$112.92 x 12 1,355				Avg. Mo. \$112.92 x 12 1,355				Avg. Mo. \$112.92 x 12 1,355				Avg. Mo. \$119.29 x 12 1,431			
TOTAL GROUP INS. 264,126				TOTAL GROUP INS. 264,126				TOTAL GROUP INS. 264,126				TOTAL GROUP INS. 289,459			
14 PENSION				14 PENSION				14 PENSION				14 PENSION			
\$828,949 x 7.00% 58,026				\$828,949 x 7.00% 58,026				\$828,949 x 7.00% 58,026				\$873,249 x 7.00% 61,127			
TOTAL PENSION 58,026				TOTAL PENSION 58,026				TOTAL PENSION 58,026				TOTAL PENSION 61,127			

15 FICA					15 FICA					15 FICA					15 FICA				
\$1,606,886	x	7.65%	122,927		\$1,606,886	x	7.65%	122,927		\$1,606,886	x	7.65%	122,927		\$1,651,186	x	7.65%	126,316	
TOTAL FICA			<u>122,927</u>		TOTAL FICA			<u>122,927</u>		TOTAL FICA			<u>122,927</u>		TOTAL FICA			<u>126,316</u>	
16 WORKER'S COMPENSATION					16 WORKER'S COMPENSATION					16 WORKER'S COMPENSATION					16 WORKER'S COMPENSATION				
Avg. Mo.	\$1,143	x	12	13,711	Avg. Mo.	\$1,143	x	12	13,711	Avg. Mo.	\$1,143	x	12	13,711	Avg. Mo.	\$1,209	x	12	14,503
Seasonal					Seasonal					Seasonal					Seasonal				
Avg. Mo.	\$629	x	7	4,405	Avg. Mo.	\$629	x	7	4,405	Avg. Mo.	\$629	x	7	4,405	Avg. Mo.	\$629	x	7	4,405
Part-time Help					Part-time Help					Part-time Help					Part-time Help				
Avg. Mo.	\$65	x	3	195	Avg. Mo.	\$65	x	3	195	Avg. Mo.	\$65	x	3	195	Avg. Mo.	\$65	x	3	195
Recreation Leaders					Recreation Leaders					Recreation Leaders					Recreation Leaders				
Avg. Mo.	\$696	x	12	<u>8,357</u>	Avg. Mo.	\$696	x	12	<u>8,357</u>	Avg. Mo.	\$696	x	12	<u>8,357</u>	Avg. Mo.	\$696	x	12	<u>8,357</u>
TOTAL WORKER'S COMP.				26,668	TOTAL WORKER'S COMP.				26,668	TOTAL WORKER'S COMP.				26,668	TOTAL WORKER'S COMP.				27,460
17 UNEMPLOYMENT COMPENSATION					17 UNEMPLOYMENT COMPENSATION					17 UNEMPLOYMENT COMPENSATION					17 UNEMPLOYMENT COMPENSATION				
5 Month Average for Seasonal					5 Month Average for Seasonal					5 Month Average for Seasonal					5 Month Average for Seasonal				
\$2,000	x		5	<u>10,000</u>	\$2,000	x		5	<u>10,000</u>	\$2,000	x		5	<u>10,000</u>	\$2,000	x		5	<u>10,000</u>
TOTAL UNEMPLOY. COMP.				10,000	TOTAL UNEMPLOY. COMP.				10,000	TOTAL UNEMPLOY. COMP.				10,000	TOTAL UNEMPLOY. COMP.				10,000
TOTAL PERSONNEL COSTS				<b>2,098,281</b>	TOTAL PERSONNEL COSTS				<b>2,098,281</b>	TOTAL PERSONNEL COSTS				<b>2,098,281</b>	TOTAL PERSONNEL COSTS				<b>2,175,916</b>
20 OPER. SUP. & MATERIALS					20 OPER. SUP. & MATERIALS					20 OPER. SUP. & MATERIALS					20 OPER. SUP. & MATERIALS				
21 UNIFORMS					21 UNIFORMS					21 UNIFORMS					21 UNIFORMS				
Annual Allowance Per Employee					Annual Allowance Per Employee					Annual Allowance Per Employee					Annual Allowance Per Employee				
12	x	\$400		4,800	12	x	\$400		4,800	12	x	\$400		4,800	12	x	\$400		4,800
T-Shirts & Swim Suits				<u>5,800</u>	T-Shirts & Swim Suits				<u>5,800</u>	T-Shirts & Swim Suits				<u>5,800</u>	T-Shirts & Swim Suits				<u>5,800</u>
TOTAL UNIFORMS				10,600	TOTAL UNIFORMS				10,600	TOTAL UNIFORMS				10,600	TOTAL UNIFORMS				10,600
24 VEHICULAR FUEL & LUBE					24 VEHICULAR FUEL & LUBE					24 VEHICULAR FUEL & LUBE					24 VEHICULAR FUEL & LUBE				
Fuels - Unleaded					Fuels - Unleaded					Fuels - Unleaded					Fuels - Unleaded				
10,000 gal	x	\$2.50		25,000	10,000 gal	x	\$2.50		25,000	10,000 gal	x	\$2.50		25,000	10,000 gal	x	\$2.50		25,000
Fuels - Diesel					Fuels - Diesel					Fuels - Diesel					Fuels - Diesel				
4,000 gal	x	\$2.77		11,080	4,000 gal	x	\$2.77		11,080	4,000 gal	x	\$2.77		11,080	4,000 gal	x	\$2.77		11,080
Oil, Motor					Oil, Motor					Oil, Motor					Oil, Motor				
100 gal.	x	\$9.85		985	100 gal.	x	\$9.85		985	100 gal.	x	\$9.85		985	100 gal.	x	\$9.85		985
Anti-freeze					Anti-freeze					Anti-freeze					Anti-freeze				
110 gal.	x	\$6.30		693	110 gal.	x	\$6.30		693	110 gal.	x	\$6.30		693	110 gal.	x	\$6.30		693
Grease				<u>100</u>	Grease				<u>100</u>	Grease				<u>100</u>	Grease				<u>100</u>
TOTAL VEHICLE FUEL & LUBE				37,858	TOTAL VEHICLE FUEL & LUBE				37,858	TOTAL VEHICLE FUEL & LUBE				37,858	TOTAL VEHICLE FUEL & LUBE				37,858
26 MINOR APPARATUS & TOOLS					26 MINOR APPARATUS & TOOLS					26 MINOR APPARATUS & TOOLS					26 MINOR APPARATUS & TOOLS				



2 Weed eaters @ \$300	600	2 Weed eaters @ \$300	600	2 Weed eaters @ \$300	600	2 Weed eaters @ \$300	600
2 Handheld Blowers	300	2 Handheld Blowers	300	2 Handheld Blowers	300	2 Handheld Blowers	300
Snow Blower	700	Snow Blower	700	Snow Blower	700	Snow Blower	700
Power Tools	2,000	Power Tools	2,000	Power Tools	2,000	Power Tools	2,000
Pressure Washer	0	Pressure Washer	1,000	Pressure Washer	1,000	Pressure Washer	1,000
Mower	700	Mower	700	Mower	700	Mower	700
Shovels, Rakes, Small		Shovels, Rakes, Small		Shovels, Rakes, Small		Shovels, Rakes, Small	
Hand Tools, Saw Blades	1,200	Hand Tools, Saw Blades	1,200	Hand Tools, Saw Blades	1,200	Hand Tools, Saw Blades	1,200
Athletic Equipment	2,000	Athletic Equipment	2,000	Athletic Equipment	2,000	Athletic Equipment	2,000
Sprayer	0	Sprayer	0	Sprayer	2,600	Sprayer	2,600
Toolcat Blade Attach.	0	Toolcat Blade Attach.	0	Toolcat Blade Attach.	3,500	Toolcat Blade Attach.	3,500
Fire Extinguishers	250	Fire Extinguishers	250	Fire Extinguishers	250	Fire Extinguishers	250
TOTAL MINOR APP. & TOOLS	7,750	TOTAL MINOR APP. & TOOLS	8,750	TOTAL MINOR APP. & TOOLS	14,850	TOTAL MINOR APP. & TOOLS	14,850

27 SIGNS, PAINT & LUMBER		27 SIGNS, PAINT & LUMBER		27 SIGNS, PAINT & LUMBER		27 SIGNS, PAINT & LUMBER	
Lumber, Posts	1,500	Lumber, Posts	3,000	Lumber, Posts	3,000	Lumber, Posts	3,000
Signs	1,000	Signs	1,000	Signs	1,000	Signs	1,000
Pool Paint 10 x \$40	400	Pool Paint 10 x \$40	400	Pool Paint 10 x \$40	400	Pool Paint 10 x \$40	400
Paint 60 x \$25	1,500	Paint 100 x \$25	2,500	Paint 100 x \$25	2,500	Paint 100 x \$25	2,500
TOTAL SIGNS, PAINT&LUM BER	4,400	TOTAL SIGNS, PAINT&LUM BER	6,900	TOTAL SIGNS, PAINT&LUM BER	6,900	TOTAL SIGNS, PAINT&LUM BER	6,900

29 OTHER OPER. SUP. & MAT.		29 OTHER OPER. SUP. & MAT.		29 OTHER OPER. SUP. & MAT.		29 OTHER OPER. SUP. & MAT.	
De-Ice Chemical for Sidewalks		De-Ice Chemical for Sidewalks		De-Ice Chemical for Sidewalks		De-Ice Chemical for Sidewalks	
1,000 lbs. x \$0.30	300	1,000 lbs. x \$0.30	300	1,000 lbs. x \$0.30	300	1,000 lbs. x \$0.30	300
First Aid Supplies	1,000	First Aid Supplies	1,000	First Aid Supplies	1,000	First Aid Supplies	1,000
TOT. OTHER OPER.SUP.&MAT.	1,300	TOT. OTHER OPER.SUP.&MAT.	1,300	TOT. OTHER OPER.SUP.&MAT.	1,300	TOT. OTHER OPER.SUP.&MAT.	1,300
TOTAL OPER. SUP. & MAT.	61,908	TOTAL OPER. SUP. & MAT.	65,408	TOTAL OPER. SUP. & MAT.	71,508	TOTAL OPER. SUP. & MAT.	71,508

30 OTHER OPERATING COSTS		30 OTHER OPERATING COSTS		30 OTHER OPERATING COSTS		30 OTHER OPERATING COSTS	
31 RENT		31 RENT		31 RENT		31 RENT	
Norfolk Sign Rent	2,700	Norfolk Sign Rent	2,700	Norfolk Sign Rent	2,700	Norfolk Sign Rent	2,700
TOTAL RENT	2,700	TOTAL RENT	2,700	TOTAL RENT	2,700	TOTAL RENT	2,700

32 GARBAGE FEES		32 GARBAGE FEES		32 GARBAGE FEES		32 GARBAGE FEES	
Landfill		Landfill		Landfill		Landfill	
12 Mo. x \$600	7,200	12 Mo. x \$600	7,200	12 Mo. x \$600	7,200	12 Mo. x \$600	7,200
Porta Potty Rental	2,500	Porta Potty Rental	2,500	Porta Potty Rental	2,500	Porta Potty Rental	2,500
Pool Collect	1,500	Pool Collect	1,500	Pool Collect	1,500	Pool Collect	1,500
TOTAL GARBAGE FEES	11,200	TOTAL GARBAGE FEES	11,200	TOTAL GARBAGE FEES	11,200	TOTAL GARBAGE FEES	11,200

36 RECREATION PROG. EXP.		36 RECREATION PROG. EXP.		36 RECREATION PROG. EXP.		36 RECREATION PROG. EXP.	
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Referee Costs	6,250	Referee Costs	6,250	Referee Costs	6,250	Referee Costs	6,250
Basketballs, Scorebooks, Rule		Basketballs, Scorebooks, Rule		Basketballs, Scorebooks, Rule		Basketballs, Scorebooks, Rule	
Books, Trophies, Awards	750	Books, Trophies, Awards	750	Books, Trophies, Awards	750	Books, Trophies, Awards	750
Swimming Aides, Lane Ropes, Lifesaving Supplies, Materials for Swimming Lessons, Etc.	8,100	Swimming Aides, Lane Ropes, Lifesaving Supplies, Materials for Swimming Lessons, Etc.	8,100	Swimming Aides, Lane Ropes, Lifesaving Supplies, Materials for Swimming Lessons, Etc.	8,100	Swimming Aides, Lane Ropes, Lifesaving Supplies, Materials for Swimming Lessons, Etc.	8,100
Miscellaneous Recreation Supplies	2,100	Miscellaneous Recreation Supplies	3,100	Miscellaneous Recreation Supplies	3,100	Miscellaneous Recreation Supplies	3,100
Poolside Equipment	5,000	Poolside Equipment	11,000	Poolside Equipment	20,000	Poolside Equipment	20,000
TOTAL REC. PROG. EXPENSES	22,200	TOTAL REC. PROG. EXPENSES	29,200	TOTAL REC. PROG. EXPENSES	38,200	TOTAL REC. PROG. EXPENSES	38,200
TOTAL OTHER OPER. COSTS	36,100	TOTAL OTHER OPER. COSTS	43,100	TOTAL OTHER OPER. COSTS	52,100	TOTAL OTHER OPER. COSTS	52,100

40 UTILITIES & MAINTENANCE

41 ELECTRICITY

Liberty Bell Pool			
12 Mo.	x	\$15	180
Ta-Ha-Zouka Park			
12 Mo.	x	\$2,000	24,000
Ta-Ha-Zouka Complex			
12 Mo.	x	\$400	4,800
Aquaventure			
12 Mo.	x	\$3,500	42,000
Veterans Memorial Park			
12 Mo.	x	\$350	4,200
4th & Elm Tennis & Ice Rinks			
12 Mo.	x	\$150	1,800
Johnson Park			
12 Mo.	x	\$70	840
Central Park			
12 Mo.	x	\$145	1,740
Skyview Park			
12 Mo.	x	\$140	1,680
Skyview Park Pump			
12 Mo.	x	\$2,750	33,000
Ta-Ha Pumping			
12 Mo.	x	\$950	11,400
Berry Hill Park			
12 Mo.	x	\$17	204
Liberty Bell Park			
12 Mo.	x	\$55	660
Misc. Sprinkler Systems			
6 Mo.	x	\$450	2,700

40 UTILITIES & MAINTENANCE

41 ELECTRICITY

Liberty Bell Pool			
12 Mo.	x	\$15	180
Ta-Ha-Zouka Park			
12 Mo.	x	\$2,000	24,000
Ta-Ha-Zouka Complex			
12 Mo.	x	\$400	4,800
Aquaventure			
12 Mo.	x	\$3,500	42,000
Veterans Memorial Park			
12 Mo.	x	\$350	4,200
4th & Elm Tennis & Ice Rinks			
12 Mo.	x	\$150	1,800
Johnson Park			
12 Mo.	x	\$70	840
Central Park			
12 Mo.	x	\$145	1,740
Skyview Park			
12 Mo.	x	\$140	1,680
Skyview Park Pump			
12 Mo.	x	\$2,750	33,000
Ta-Ha Pumping			
12 Mo.	x	\$950	11,400
Berry Hill Park			
12 Mo.	x	\$17	204
Liberty Bell Park			
12 Mo.	x	\$55	660
Misc. Sprinkler Systems			
6 Mo.	x	\$450	2,700

40 UTILITIES & MAINTENANCE

41 ELECTRICITY

Liberty Bell Pool			
12 Mo.	x	\$15	180
Ta-Ha-Zouka Park			
12 Mo.	x	\$2,000	24,000
Ta-Ha-Zouka Complex			
12 Mo.	x	\$400	4,800
Aquaventure			
12 Mo.	x	\$3,500	42,000
Veterans Memorial Park			
12 Mo.	x	\$350	4,200
4th & Elm Tennis & Ice Rinks			
12 Mo.	x	\$150	1,800
Johnson Park			
12 Mo.	x	\$70	840
Central Park			
12 Mo.	x	\$145	1,740
Skyview Park			
12 Mo.	x	\$140	1,680
Skyview Park Pump			
12 Mo.	x	\$2,750	33,000
Ta-Ha Pumping			
12 Mo.	x	\$950	11,400
Berry Hill Park			
12 Mo.	x	\$17	204
Liberty Bell Park			
12 Mo.	x	\$55	660
Misc. Sprinkler Systems			
6 Mo.	x	\$450	2,700

40 UTILITIES & MAINTENANCE

41 ELECTRICITY

Liberty Bell Pool			
12 Mo.	x	\$15	180
Ta-Ha-Zouka Park			
12 Mo.	x	\$2,000	24,000
Ta-Ha-Zouka Complex			
12 Mo.	x	\$400	4,800
Aquaventure			
12 Mo.	x	\$3,500	42,000
Veterans Memorial Park			
12 Mo.	x	\$350	4,200
4th & Elm Tennis & Ice Rinks			
12 Mo.	x	\$150	1,800
Johnson Park			
12 Mo.	x	\$70	840
Central Park			
12 Mo.	x	\$145	1,740
Skyview Park			
12 Mo.	x	\$140	1,680
Skyview Park Pump			
12 Mo.	x	\$2,750	33,000
Ta-Ha Pumping			
12 Mo.	x	\$950	11,400
Berry Hill Park			
12 Mo.	x	\$17	204
Liberty Bell Park			
12 Mo.	x	\$55	660
Misc. Sprinkler Systems			
6 Mo.	x	\$450	2,700

TOTAL ELECTRICITY	129,204	TOTAL ELECTRICITY	129,204	TOTAL ELECTRICITY	129,204	TOTAL ELECTRICITY	129,204
42 NATURAL GAS & HEATING OIL		42 NATURAL GAS & HEATING OIL		42 NATURAL GAS & HEATING OIL		42 NATURAL GAS & HEATING OIL	
Aquaventure		Aquaventure		Aquaventure		Aquaventure	
12 Mo. x \$2,700	32,400	12 Mo. x \$2,700	32,400	12 Mo. x \$2,700	32,400	12 Mo. x \$2,700	32,400
Ta-Ha-Zouka Park		Ta-Ha-Zouka Park		Ta-Ha-Zouka Park		Ta-Ha-Zouka Park	
12 Mo. x \$75	900	12 Mo. x \$75	900	12 Mo. x \$75	900	12 Mo. x \$75	900
Gas Connect & Disconnect	200	Gas Connect & Disconnect	200	Gas Connect & Disconnect	200	Gas Connect & Disconnect	200
TOTAL NAT. GAS & HTG. OIL	33,500	TOTAL NAT. GAS & HTG. OIL	33,500	TOTAL NAT. GAS & HTG. OIL	33,500	TOTAL NAT. GAS & HTG. OIL	33,500
43 WATER & SEWER		43 WATER & SEWER		43 WATER & SEWER		43 WATER & SEWER	
Veterans Memorial Park		Veterans Memorial Park		Veterans Memorial Park		Veterans Memorial Park	
8 Mo. x \$250	2,000	8 Mo. x \$250	2,000	8 Mo. x \$250	2,000	8 Mo. x \$250	2,000
Ta-Ha-Zouka Park		Ta-Ha-Zouka Park		Ta-Ha-Zouka Park		Ta-Ha-Zouka Park	
12 Mo. x \$1,600	19,200	12 Mo. x \$1,600	19,200	12 Mo. x \$1,600	19,200	12 Mo. x \$1,600	19,200
Various Parks & Sprinklers		Various Parks & Sprinklers		Various Parks & Sprinklers		Various Parks & Sprinklers	
12 Mo. x \$1,750	21,000	12 Mo. x \$1,750	21,000	12 Mo. x \$1,750	21,000	12 Mo. x \$1,750	21,000
Aquaventure		Aquaventure		Aquaventure		Aquaventure	
4 Mo. x \$4,000	16,000	4 Mo. x \$4,000	16,000	4 Mo. x \$4,000	16,000	4 Mo. x \$4,000	16,000
TOTAL WATER & SEWER	58,200	TOTAL WATER & SEWER	58,200	TOTAL WATER & SEWER	58,200	TOTAL WATER & SEWER	58,200
46 BLDG. GROUND & PLANT MAINT.		46 BLDG. GROUND & PLANT MAINT.		46 BLDG. GROUND & PLANT MAINT.		46 BLDG. GROUND & PLANT MAINT.	
Vandalism Repairs	3,000	Vandalism Repairs	3,000	Vandalism Repairs	3,000	Vandalism Repairs	3,000
Janitorial Supplies	5,300	Janitorial Supplies	5,300	Janitorial Supplies	5,300	Janitorial Supplies	5,300
Light Bulbs	950	Light Bulbs	950	Light Bulbs	950	Light Bulbs	950
Flowers/Plants	5,000	Flowers/Plants	5,000	Flowers/Plants	5,000	Flowers/Plants	5,000
Plumbing Repairs	3,000	Plumbing Repairs	3,000	Plumbing Repairs	3,000	Plumbing Repairs	3,000
Electrical Contractor	700	Electrical Contractor	700	Electrical Contractor	700	Electrical Contractor	700
Electrical Repairs	3,000	Electrical Repairs	3,000	Electrical Repairs	3,000	Electrical Repairs	3,000
Tree Related Expenditures	2,500	Tree Related Expenditures	2,500	Tree Related Expenditures	2,500	Tree Related Expenditures	2,500
Cesspool Pumping, Ta-Ha	300	Cesspool Pumping, Ta-Ha	300	Cesspool Pumping, Ta-Ha	300	Cesspool Pumping, Ta-Ha	300
Equipment Rental	500	Equipment Rental	500	Equipment Rental	500	Equipment Rental	500
Janitorial Service	560	Janitorial Service	560	Janitorial Service	560	Janitorial Service	560
General Fence & Backstop Repair	2,000	General Fence & Backstop Repair	2,000	General Fence & Backstop Repair	2,000	General Fence & Backstop Repair	2,000
Ballfield Improvements	1,000	Ballfield Improvements	2,000	Ballfield Improvements	2,000	Ballfield Improvements	2,000
Lighting Repairs	2,000	Lighting Repairs	2,000	Lighting Repairs	2,000	Lighting Repairs	2,000
Scoreboard Repairs	2,000	Scoreboard Repairs	2,000	Scoreboard Repairs	2,000	Scoreboard Repairs	2,000
Message Board Repairs	1,000	Message Board Repairs	1,000	Message Board Repairs	1,000	Message Board Repairs	1,000
Sprinkler Repairs	3,000	Sprinkler Repairs	3,000	Sprinkler Repairs	3,000	Sprinkler Repairs	3,000
Skatepark Repairs	1,000	Skatepark Repairs	1,000	Skatepark Repairs	1,000	Skatepark Repairs	1,000
Playground Equipment Repairs	3,000	Playground Equipment Repairs	3,000	Playground Equipment Repairs	3,000	Playground Equipment Repairs	3,000

Pool Maintenance & Supplies	17,500	Pool Maintenance & Supplies	17,500	Pool Maintenance & Supplies	17,500	Pool Maintenance & Supplies	17,500
Park Ground Repairs	4,000	Park Ground Repairs	4,000	Park Ground Repairs	4,000	Park Ground Repairs	4,000
TaHa Building Repairs	2,500	TaHa Building Repairs	3,000	TaHa Building Repairs	3,000	TaHa Building Repairs	3,000
Maintenance on Skyview Lake Pump	4,000	Maintenance on Skyview Lake Pump	4,000	Maintenance on Skyview Lake Pump	4,000	Maintenance on Skyview Lake Pump	4,000
Inspect Well	110	Inspect Well	110	Inspect Well	110	Inspect Well	110
Joint Sealing Repair	500	Joint Sealing Repair	500	Joint Sealing Repair	500	Joint Sealing Repair	500
Material for Softball Fields, Limestone, Sand and Clay Gravel	4,000	Material for Softball Fields, Limestone, Sand and Clay Gravel	4,000	Material for Softball Fields, Limestone, Sand and Clay Gravel	4,000	Material for Softball Fields, Limestone, Sand and Clay Gravel	4,000
33 C.Y. x \$5.00	165	33 C.Y. x \$5.00	165	33 C.Y. x \$5.00	165	33 C.Y. x \$5.00	165
Concrete		Concrete		Concrete		Concrete	
15 Yds. x \$104	1,560	25 Yds. x \$104	2,600	25 Yds. x \$104	2,600	25 Yds. x \$104	2,600
Finish Striper		Finish Striper		Finish Striper		Finish Striper	
5 x \$20	100	5 x \$20	100	5 x \$20	100	5 x \$20	100
Fertilizer	3,000	Fertilizer	3,000	Fertilizer	3,000	Fertilizer	3,000
Liquid Pesticides & Herb. Grass Seed	4,000	Liquid Pesticides & Herb. Grass Seed	4,500	Liquid Pesticides & Herb. Grass Seed	5,000	Liquid Pesticides & Herb. Grass Seed	5,000
500 lbs. x \$2	1,000	500 lbs. x \$2	1,000	500 lbs. x \$2	1,000	500 lbs. x \$2	1,000
Towel Service		Towel Service		Towel Service		Towel Service	
12 Mo. x \$30	360	12 Mo. x \$30	360	12 Mo. x \$30	360	12 Mo. x \$30	360
Grid Marker		Grid Marker		Grid Marker		Grid Marker	
200 bags x \$9.00	1,800	200 bags x \$9.00	1,800	200 bags x \$9.00	1,800	200 bags x \$9.00	1,800
Pool Chemicals	10,000	Pool Chemicals	10,000	Pool Chemicals	10,000	Pool Chemicals	10,000
Mulch	6,000	Mulch	6,000	Mulch	6,000	Mulch	6,000
Bleacher & Seat Repairs	1,000	Bleacher & Seat Repairs	1,000	Bleacher & Seat Repairs	1,000	Bleacher & Seat Repairs	1,000
Boiler Service/Repairs	1,000	Boiler Service/Repairs	1,000	Boiler Service/Repairs	1,000	Boiler Service/Repairs	1,000
Locksmith Work & Key	500	Locksmith Work & Key	500	Locksmith Work & Key	500	Locksmith Work & Key	500
Window Repair	750	Window Repair	750	Window Repair	750	Window Repair	750
Heating & AC Repair	1,000	Heating & AC Repair	1,000	Heating & AC Repair	1,000	Heating & AC Repair	1,000
Roof Repairs	1,000	Roof Repairs	1,000	Roof Repairs	1,000	Roof Repairs	1,000
Armor Coat	0	Armor Coat	0	Armor Coat	12,000	Armor Coat	12,000
Tree Board	1,000	Tree Board	1,000	Tree Board	1,000	Tree Board	1,000
TOT. BLDG, GRD &PLT MAINT.	106,655	TOT. BLDG, GRD &PLT MAINT.	109,695	TOT. BLDG, GRD &PLT MAINT.	122,195	TOT. BLDG, GRD &PLT MAINT.	122,195
47 MACHINERY & VEH. MAINT.		47 MACHINERY & VEH. MAINT.		47 MACHINERY & VEH. MAINT.		47 MACHINERY & VEH. MAINT.	
Maintenance on Mowers, Trucks, & Tractors	26,000	Maintenance on Mowers, Trucks, & Tractors	26,000	Maintenance on Mowers, Trucks, & Tractors	26,000	Maintenance on Mowers, Trucks, & Tractors	26,000
Tires for Equipment	1,500	Tires for Equipment	1,500	Tires for Equipment	1,500	Tires for Equipment	1,500
TOTAL MACH.&VEH. MAINT.	27,500	TOTAL MACH.&VEH. MAINT.	27,500	TOTAL MACH.&VEH. MAINT.	27,500	TOTAL MACH.&VEH. MAINT.	27,500

48 OFFICE EQUIPMENT MAINT.		48 OFFICE EQUIPMENT MAINT.		48 OFFICE EQUIPMENT MAINT.		48 OFFICE EQUIPMENT MAINT.	
Office 365	2,000	Office 365	2,000	Office 365	2,000	Office 365	2,000
ESRI License	0	ESRI License	0	ESRI License	0	ESRI License	500
Asset Management annual fees	0	Asset Management annual fees	0	Asset Management annual fees	0	Asset Management annual fees	2,000
Phone System Maintenance	700	Phone System Maintenance	700	Phone System Maintenance	700	Phone System Maintenance	700
Cash Registers	500	Cash Registers	500	Cash Registers	500	Cash Registers	500
TOTAL OFFICE EQUIP. MAINT.	3,200	TOTAL OFFICE EQUIP. MAINT.	3,200	TOTAL OFFICE EQUIP. MAINT.	3,200	TOTAL OFFICE EQUIP. MAINT.	5,700
TOTAL UTILITIES & MAINT.	358,259	TOTAL UTILITIES & MAINT.	361,299	TOTAL UTILITIES & MAINT.	373,799	TOTAL UTILITIES & MAINT.	376,299
<b>50 LEGISLATIVE AFFAIRS</b>		<b>50 LEGISLATIVE AFFAIRS</b>		<b>50 LEGISLATIVE AFFAIRS</b>		<b>50 LEGISLATIVE AFFAIRS</b>	
53 TRAVEL & TRAINING		53 TRAVEL & TRAINING		53 TRAVEL & TRAINING		53 TRAVEL & TRAINING	
Misc. Workshops, Seminars and Training	500	Misc. Workshops, Seminars and Training	500	Misc. Workshops, Seminars and Training	500	Misc. Workshops, Seminars and Training	500
Seminars for Recreation & Administration	1,000	Seminars for Recreation & Administration	1,000	Seminars for Recreation & Administration	1,000	Seminars for Recreation & Administration	1,000
Recreation & Inst. Certification Conf.	2,500	Recreation & Inst. Certification Conf.	2,500	Recreation & Inst. Certification Conf.	2,500	Recreation & Inst. Certification Conf.	2,500
Mileage 1800 x \$0.56	1,008	Mileage 1800 x \$0.56	1,008	Mileage 1800 x \$0.56	1,008	Mileage 1800 x \$0.56	1,008
Tuition Reimbursement		Tuition Reimbursement		Tuition Reimbursement		Tuition Reimbursement	
1,500 x 1	1,500	1,500 x 1	1,500	1,500 x 1	1,500	1,500 x 1	1,500
TOTAL TRAVEL & TRAINING	6,508	TOTAL TRAVEL & TRAINING	6,508	TOTAL TRAVEL & TRAINING	6,508	TOTAL TRAVEL & TRAINING	6,508
55 DUES & PUBLICATIONS		55 DUES & PUBLICATIONS		55 DUES & PUBLICATIONS		55 DUES & PUBLICATIONS	
Nebraska Turfgrass	150	Nebraska Turfgrass	150	Nebraska Turfgrass	150	Nebraska Turfgrass	150
NERPA	60	NERPA	60	NERPA	60	NERPA	60
NRPA	175	NRPA	175	NRPA	175	NRPA	175
Publications	100	Publications	100	Publications	100	Publications	100
NAA	65	NAA	65	NAA	65	NAA	65
Arbor Day Foundation	25	Arbor Day Foundation	25	Arbor Day Foundation	25	Arbor Day Foundation	25
Statewide Arboretum	130	Statewide Arboretum	130	Statewide Arboretum	130	Statewide Arboretum	130
Books, Magazines	0	Books, Magazines	0	Books, Magazines	200	Books, Magazines	200
TOTAL DUES & PUBLICATIONS	705	TOTAL DUES & PUBLICATIONS	705	TOTAL DUES & PUBLICATIONS	905	TOTAL DUES & PUBLICATIONS	905
TOTAL LEGISLATIVE AFFAIRS	7,213	TOTAL LEGISLATIVE AFFAIRS	7,213	TOTAL LEGISLATIVE AFFAIRS	7,413	TOTAL LEGISLATIVE AFFAIRS	7,413
<b>60 OTHER ADMIN. &amp; OVERHEAD</b>		<b>60 OTHER ADMIN. &amp; OVERHEAD</b>		<b>60 OTHER ADMIN. &amp; OVERHEAD</b>		<b>60 OTHER ADMIN. &amp; OVERHEAD</b>	
61 INSURANCE		61 INSURANCE		61 INSURANCE		61 INSURANCE	
Buildings/Contents	41,600	Buildings/Contents	41,600	Buildings/Contents	41,600	Buildings/Contents	41,600
Additional Property	11,500	Additional Property	11,500	Additional Property	11,500	Additional Property	11,500
Vehicles	3,500	Vehicles	3,500	Vehicles	3,500	Vehicles	3,500
Errors & Omissions	945	Errors & Omissions	945	Errors & Omissions	945	Errors & Omissions	945
General Liability	11,124	General Liability	11,124	General Liability	11,124	General Liability	11,124
TOTAL INSURANCE	68,669	TOTAL INSURANCE	68,669	TOTAL INSURANCE	68,669	TOTAL INSURANCE	68,669

62 TELEPHONE & TELECOMMUNICATIONS	62 TELEPHONE & TELECOMMUNICATIONS	62 TELEPHONE & TELECOMMUNICATIONS	62 TELEPHONE & TELECOMMUNICATIONS
Qwest	Qwest	Qwest	Qwest
Month 12 x \$586 7,032	Month 12 x \$586 7,032	Month 12 x \$586 7,032	Month 12 x \$586 7,032
Long Distance Charges	Long Distance Charges	Long Distance Charges	Long Distance Charges
Month 12 x \$100 1,200	Month 12 x \$100 1,200	Month 12 x \$100 1,200	Month 12 x \$100 1,200
Cellular Charges	Cellular Charges	Cellular Charges	Cellular Charges
Month 12 x \$200 2,400	Month 12 x \$200 2,400	Month 12 x \$200 2,400	Month 12 x \$200 2,400
WiFi Equipment 1,000	WiFi Equipment 1,000	WiFi Equipment 1,000	WiFi Equipment 1,000
Radio System Maint. 11 radios	Radio System Maint. 11 radios	Radio System Maint. 11 radios	Radio System Maint. 11 radios
12 mo. x \$28.43 3,753	12 mo. x \$28.43 3,753	12 mo. x \$28.43 3,753	12 mo. x \$28.43 3,753
Phone Connect & Disconnect	Phone Connect & Disconnect	Phone Connect & Disconnect	Phone Connect & Disconnect
Fees 175	Fees 175	Fees 175	Fees 175
TOT. TELEPHONE&TELECOMM. 15,560	TOT. TELEPHONE&TELECOMM. 15,560	TOT. TELEPHONE&TELECOMM. 15,560	TOT. TELEPHONE&TELECOMM. 15,560
63 POSTAGE	63 POSTAGE	63 POSTAGE	63 POSTAGE
Month \$10 x 12 120	Month \$10 x 12 120	Month \$10 x 12 120	Month \$10 x 12 120
1000 Letters @ .25	1000 Letters @ .25	1000 Letters @ .25	1000 Letters @ .25
+ Bulk/Permit 620	+ Bulk/Permit 620	+ Bulk/Permit 620	+ Bulk/Permit 620
TOTAL POSTAGE 740	TOTAL POSTAGE 740	TOTAL POSTAGE 740	TOTAL POSTAGE 740
64 OFFICE SUPPLIES	64 OFFICE SUPPLIES	64 OFFICE SUPPLIES	64 OFFICE SUPPLIES
Stationery 500	Stationery 500	Stationery 500	Stationery 500
Tree Software/Fees 0	Tree Software/Fees 1,000	Tree Software/Fees 1,000	Tree Software/Fees 1,000
Copy Paper, toner 2,000	Copy Paper, toner 2,000	Copy Paper, toner 2,000	Copy Paper, toner 2,000
Computers & printers 0	Computers & printers 4,000	Computers & printers 7,000	Computers & printers 7,000
Miscellaneous 245	Miscellaneous 325	Miscellaneous 264	Miscellaneous 69
TOTAL OFFICE SUPPLIES 2,745	TOTAL OFFICE SUPPLIES 7,825	TOTAL OFFICE SUPPLIES 10,764	TOTAL OFFICE SUPPLIES 10,569
65 LEGAL NOTICES & ADVERTISE	65 LEGAL NOTICES & ADVERTISE	65 LEGAL NOTICES & ADVERTISE	65 LEGAL NOTICES & ADVERTISE
Seasonal & Part-time Job	Seasonal & Part-time Job	Seasonal & Part-time Job	Seasonal & Part-time Job
Announcements 500	Announcements 500	Announcements 500	Announcements 500
Program Promotions 10,000	Program Promotions 20,000	Program Promotions 25,000	Program Promotions 25,000
TOT. LEGAL NOTICES&ADVER. 10,500	TOT. LEGAL NOTICES&ADVER. 20,500	TOT. LEGAL NOTICES&ADVER. 25,500	TOT. LEGAL NOTICES&ADVER. 25,500
68 OTHER PROFESSIONAL FEES	68 OTHER PROFESSIONAL FEES	68 OTHER PROFESSIONAL FEES	68 OTHER PROFESSIONAL FEES
Lab Fees Charged by Department	Lab Fees Charged by Department	Lab Fees Charged by Department	Lab Fees Charged by Department
of Health for Test of Water Sample	of Health for Test of Water Sample	of Health for Test of Water Sample	of Health for Test of Water Sample
at Ta-Ha-Zouka 100	at Ta-Ha-Zouka 100	at Ta-Ha-Zouka 100	at Ta-Ha-Zouka 100
Aquatic Center/Sports Complex Planning	Aquatic Center/Sports Complex Planning	Aquatic Center/Sports Complex Planning	Aquatic Center/Sports Complex Planning
& Architecture Design 100,000	& Architecture Design 100,000	& Architecture Design 100,000	& Architecture Design 100,000

Drug Screening	500	Drug Screening	500	Drug Screening	500	Drug Screening	500
Drug Screening - 150 tests	6,750	Drug Screening - 150 tests	6,750	Drug Screening - 150 tests	6,750	Drug Screening - 150 tests	6,750
New Hire Physicals		New Hire Physicals		New Hire Physicals		New Hire Physicals	
1 @ \$625	625	1 @ \$625	625	1 @ \$625	625	1 @ \$625	625
CDL Drug Testing	500	CDL Drug Testing	500	CDL Drug Testing	500	CDL Drug Testing	500
TOTAL OTHER PROF. FEES	108,475	TOTAL OTHER PROF. FEES	108,475	TOTAL OTHER PROF. FEES	108,475	TOTAL OTHER PROF. FEES	108,475
69 MISCELLANEOUS EXPENSES		69 MISCELLANEOUS EXPENSES		69 MISCELLANEOUS EXPENSES		69 MISCELLANEOUS EXPENSES	
Concession Stand	97,118	Concession Stand	97,118	Concession Stand	97,118	Concession Stand	97,118
TOTAL MISCELLANEOUS EXP.	97,118	TOTAL MISCELLANEOUS EXP.	97,118	TOTAL MISCELLANEOUS EXP.	97,118	TOTAL MISCELLANEOUS EXP.	97,118
TOT. OTHER ADMIN.&OVHEAD	303,807	TOT. OTHER ADMIN.&OVHEAD	318,887	TOT. OTHER ADMIN.&OVHEAD	326,826	TOT. OTHER ADMIN.&OVHEAD	326,631
70 GOV'T SUBSIDIES & TRANSFERS		70 GOV'T SUBSIDIES & TRANSFERS		70 GOV'T SUBSIDIES & TRANSFERS		70 GOV'T SUBSIDIES & TRANSFERS	
79 TRANSFER TO OTHER GOV'T AGENCY		79 TRANSFER TO OTHER GOV'T AGENCY		79 TRANSFER TO OTHER GOV'T AGENCY		79 TRANSFER TO OTHER GOV'T AGENCY	
City Contribution to Turf replacement	12,500	City Contribution to Turf replacement	12,500	City Contribution to Turf replacement	12,500	City Contribution to Turf replacement	12,500
TOTAL TRANSFER TO OTHER GOV'T AGENCY	12,500	TOTAL TRANSFER TO OTHER GOV'T AGENCY	12,500	TOTAL TRANSFER TO OTHER GOV'T AGENCY	12,500	TOTAL TRANSFER TO OTHER GOV'T AGENCY	12,500
TOTAL GOV'T SUBSID.&TRAN.	12,500	TOTAL GOV'T SUBSID.&TRAN.	12,500	TOTAL GOV'T SUBSID.&TRAN.	12,500	TOTAL GOV'T SUBSID.&TRAN.	12,500
80 CAPITAL OUTLAY		80 CAPITAL OUTLAY		80 CAPITAL OUTLAY		80 CAPITAL OUTLAY	
84 MACHINERY & EQUIPMENT		84 MACHINERY & EQUIPMENT		84 MACHINERY & EQUIPMENT		84 MACHINERY & EQUIPMENT	
6' Front End Mower	0	6' Front End Mower	0	6' Front End Mower	15,000	6' Front End Mower	15,000
Pickup Snow Plow	0	Pickup Snow Plow	0	Pickup Snow Plow	6,500	Pickup Snow Plow	6,500
Chipper	0	Chipper	0	Chipper	0	Chipper	25,000
1/2 Ton Pickup	0	1/2 Ton Pickup	0	1/2 Ton Pickup	0	1/2 Ton Pickup	29,000
Asset Management	0	Asset Management	0	Asset Management	0	Asset Management	13,000
TOTAL MACHINERY & EQUIP.	0	TOTAL MACHINERY & EQUIP.	0	TOTAL MACHINERY & EQUIP.	21,500	TOTAL MACHINERY & EQUIP.	88,500
87 INFRASTRUCTURE		87 INFRASTRUCTURE		87 INFRASTRUCTURE		87 INFRASTRUCTURE	
NECC Funded Improvements	12,500	NECC Funded Improvements	12,500	NECC Funded Improvements	12,500	NECC Funded Improvements	12,500
Park/Playground Upgrades	0	Park/Playground Upgrades	0	Park/Playground Upgrades	0	Park/Playground Upgrades	0
TOTAL INFRASTRUCTURE	12,500	TOTAL INFRASTRUCTURE	12,500	TOTAL INFRASTRUCTURE	12,500	TOTAL INFRASTRUCTURE	12,500
TOTAL CAPITAL OUTLAY	12,500	TOTAL CAPITAL OUTLAY	12,500	TOTAL CAPITAL OUTLAY	34,000	TOTAL CAPITAL OUTLAY	101,000
GRAND TOTAL	2,890,568	GRAND TOTAL	2,919,188	GRAND TOTAL	2,976,427	GRAND TOTAL	3,123,367
FY 20-21 Budget	2,769,221	FY 20-21 Budget	2,769,221	FY 20-21 Budget	2,769,221	FY 20-21 Budget	2,769,221
Less: 4-wheel Drive Pickup	30,000	Less: 4-wheel Drive Pickup	30,000	Less: 4-wheel Drive Pickup	30,000	Less: 4-wheel Drive Pickup	30,000
Plus: April 1st cola adjustment	22,728	Plus: April 1st cola adjustment	22,728	Plus: April 1st cola adjustment	22,728	Plus: April 1st cola adjustment	22,728
Plus: Aquatic Center/Sports Comp.	100,000	Plus: Aquatic Center/Sports Comp.	100,000	Plus: Aquatic Center/Sports Comp.	100,000	Plus: Aquatic Center/Sports Comp.	100,000



Adjusted FY 20-21 Budget	2,861,949	Adjusted FY 20-21 Budget	2,861,949	Adjusted FY 20-21 Budget	2,861,949	Adjusted FY 20-21 Budget	2,861,949
Total Allowable Budget		Total Allowable Budget		Total Allowable Budget			
2,861,949 x 1.01	<u>2,890,568</u>	2861949 x 1.02	<u>2,919,188</u>	2861949 x 1.040	<u>2,976,427</u>		
Total Adjusted Allowable Budget	<u><u>2,890,568</u></u>	Total Adjusted Allowable Budget	<u><u>2,919,188</u></u>	Total Adjusted Allowable Budget	<u><u>2,976,427</u></u>	Percentage Increase	9.134%
Difference Total Budget	0	Difference Total Budget	(0)	Difference Total Budget	(0)		



**Parks and Recreation**  
PERSONNEL ROSTER

<b>Title</b>	<b>Level I</b>	<b>Level II</b>	<b>Level III</b>	<b>Level IV</b>
Parks & Rec. Director	1	1	1	1
Park Maintenance Supervisor	1	1	1	1
Parks/Aquatics/Athletics Supervisor	1	1	1	1
Aquatics/Special Projects	1	1	1	1
Facilities Manager	1	1	1	1
Parks & Recreation Maint. Worker II	1	1	1	1
Arborist	0	0	0	1
Parks & Recreation Maint. Worker I	7	7	7	7
Administrative Assistant I	0.4	0.4	0.4	0.4
Seasonal Park Caretaker	11	11	11	11
Total Park and Recreation	24.4	24.4	24.4	25.4

**FUND REVENUE DETAIL**

**FUND CODE: 701**

<b>Code</b>	<b>Description</b>	<b>2018-2019 Actual Revenues</b>	<b>2019-2020 Actual Revenues</b>	<b>2020-2021 Estimated Revenues</b>	<b>2020-2021 Budget</b>	<b>2021-2022 Budget</b>	<b>Dollar Increase (Decrease)</b>	<b>Percent Increase (Decrease)</b>
	<b>Beginning Fund Balance</b>	4,204,667	3,521,603	2,380,297	2,970,521	2,353,070	(617,451)	(20.79%)
	<b>Internal Service Fund Billing</b>							
35101	Health Insurance Transfer	2,868,300	3,358,434	3,904,408	3,824,272	4,490,069	665,797	17.41%
35102	Billings to Employees	534,309	613,965	685,086	702,813	787,849	85,036	12.10%
	<b>Total Internal Service Fund Billing</b>	3,402,609	3,972,399	4,589,494	4,527,085	5,277,918	750,833	16.59%
	<b>Other Interest Income</b>							
38801	Other Interest Income	68,832	54,187	12,000	3,939	3,510	(429)	(10.89%)
	<b>Total Other Interest Income</b>	68,832	54,187	12,000	3,939	3,510	(429)	(10.89%)
	<b>Total Revenue</b>	3,471,441	4,026,586	4,601,494	4,531,024	5,281,428	750,404	16.56%
	<b>Total Funds Available</b>	7,676,108	7,548,189	6,981,791	7,501,545	7,634,498	132,953	1.77%

**CITY OF NORFOLK, NE**

**GROUP INSURANCE FUND**

**FUND REVENUE BUDGET CALCULATION****FUND CODE: 701**

<b>Code</b>	<b>Description</b>	<b>Amount</b>
	BEGINNING FUND BALANCE	2,353,070
	Estimate of beginning balance on October 1, 2021.	
35101	HEALTH INSURANCE TRANSFER	4,490,069
	City share of health cost.	4,490,069
35102	BILLINGS TO EMPLOYEES	787,849
38801	OTHER INTEREST INCOME	3,510
	Estimate of interest to be earned at 0.15% on average balance available for investment.	

**CITY OF NORFOLK, NE****GROUP INSURANCE FUND**

**DIVISION EXPENDITURE DETAIL**

**DIVISION CODE: 071**

<b>Code</b>	<b>Description</b>	<b>2018-2019 Actual Expenditures</b>	<b>2019-2020 Actual Expenditures</b>	<b>2020-2021 Estimated Expenditures</b>	<b>2020-2021 Budget</b>	<b>2021-2022 Budget</b>	<b>Dollar Increase (Decrease)</b>	<b>Percent Increase (Decrease)</b>
	<b>Personnel Costs</b>							
13	Group Insurance	658,205	984,709	1,041,460	1,391,676	1,195,888	(195,788)	(14.07%)
19	Group Benefit Claims	3,307,555	4,000,850	3,420,000	3,600,000	3,960,000	360,000	10.00%
	<b>Total Personnel Costs</b>	<u>3,965,760</u>	<u>4,985,559</u>	<u>4,461,460</u>	<u>4,991,676</u>	<u>5,155,888</u>	<u>164,212</u>	<u>3.29%</u>
	<b>Other Admin. &amp; Overhead</b>							
68	Other Professional Fees	188,745	182,333	167,261	228,097	152,334	(75,763)	(33.22%)
	<b>Total Other Admin. &amp; Overhead</b>	<u>188,745</u>	<u>182,333</u>	<u>167,261</u>	<u>228,097</u>	<u>152,334</u>	<u>(75,763)</u>	<u>(33.22%)</u>
	<b>Total Expenditures</b>	<u>4,154,505</u>	<u>5,167,892</u>	<u>4,628,721</u>	<u>5,219,773</u>	<u>5,308,222</u>	<u>88,449</u>	<u>1.69%</u>
	<b>Ending Balance</b>	<u>3,521,603</u>	<u>2,380,297</u>	<u>2,353,070</u>	<u>2,281,772</u>	<u>2,326,276</u>	<u>44,504</u>	<u>1.95%</u>
	<b>Total Funds Accounted For</b>	<u><u>7,676,108</u></u>	<u><u>7,548,189</u></u>	<u><u>6,981,791</u></u>	<u><u>7,501,545</u></u>	<u><u>7,634,498</u></u>	<u><u>132,953</u></u>	<u><u>1.77%</u></u>

**CITY OF NORFOLK, NE**

**GROUP INSURANCE FUND**

**DIVISION EXPENDITURE BUDGET CALCULATION**

**DIVISION CODE: 071**

<b>Code</b>	<b>Description</b>	<b>Amount</b>	<b>Code</b>	<b>Description</b>	<b>Amount</b>	<b>Code</b>	<b>Description</b>	<b>Amount</b>
<b>10</b>	<b>PERSONNEL COSTS</b>							
13	GROUP INSURANCE			<b>TOTAL EXPENDITURES</b>	<b>5,308,222</b>			
	Reinsurance							
	Aggregate	29,040		<b>ENDING BALANCE</b>	<b>2,326,276</b>			
	Specific	1,148,848						
	Life and AD&D	18,000		<b>TOTAL FUNDS ACCT. FOR</b>	<b>7,634,498</b>			
	<b>TOTAL GROUP INSURANCE</b>	<b>1,195,888</b>						
19	GROUP BENEFIT CLAIMS							
	Estimated cost for Health							
	Claims							
	320,000 mo. x 12	3,840,000						
	Estimated cost for Dental							
	claims							
	10,000 mo. x 12	120,000						
	<b>TOT.GRP. BENEFIT CLAIMS</b>	<b>3,960,000</b>						
	<b>TOT. PERSONNEL COSTS</b>	<b>5,155,888</b>						
<b>60</b>	<b>OTHER ADMIN. &amp; OVERHEAD</b>							
68	OTHER PROFESSIONAL FEES							
	PCORI Fees	1,423						
	Health Administration:							
	Medical Administration +							
	Network Access Fees	32,213						
	Utilization Management	10,428						
	Healthcare Blue Book	4,356						
	Teladoc	3,300						
	Misc Cost	3,816						
	Dental Administration	12,540						
	Internal Administrative Fee	34,258						
	Reinsurance Consultants Misc.	50,000						
	<b>TOTAL OTHER PROF. FEES</b>	<b>152,334</b>						
	<b>TOT.OTHER ADMIN.&amp;OH</b>	<b>152,334</b>						

**CITY OF NORFOLK, NE**

**GROUP INSURANCE FUND**

**FUND REVENUE DETAIL**

**FUND CODE: 117**

<b>Code</b>	<b>Description</b>	<b>2018-2019 Actual Revenues</b>	<b>2019-2020 Actual Revenues</b>	<b>2020-2021 Estimated Revenues</b>	<b>2020-2021 Budget</b>	<b>2021-2022 Budget</b>	<b>Dollar Increase (Decrease)</b>	<b>Percent Increase (Decrease)</b>
	<b>Beginning Fund Balance</b>	-	-	-	-	2,163,587	2,163,587	100.00%
	<b>Intergovernmental Revenues</b>							
34109	Miscellaneous Federal Grants	-	-	2,163,587	-	2,163,587	2,163,587	100.00%
	<b>Total Intergovernmental Revenues</b>	-	-	2,163,587	-	2,163,587	2,163,587	100.00%
	<b>Total Revenue</b>	-	-	2,163,587	-	2,163,587	2,163,587	100.00%
	<b>Total Funds Available</b>	-	-	2,163,587	-	4,327,174	4,327,174	100.00%

**CITY OF NORFOLK, NE**

**ARP FUND**

**FUND REVENUE BUDGET CALCULATION****FUND CODE: 117**

<b>Code</b>	<b>Description</b>	<b>Amount</b>
	BEGINNING FUND BALANCE	2,163,587
	Estimate of beginning balance on October 1, 2021.	
34109	MISCELLANDOUS FEDERAL GRANTS	2,163,587
	American Rescue Plan Act Funding	

**CITY OF NORFOLK, NE****ARP FUND**

**DIVISION EXPENDITURE DETAIL**

**DIVISION CODE: 036**

<b>Code</b>	<b>Description</b>	<b>2018-2019 Actual Expenditures</b>	<b>2019-2020 Actual Expenditures</b>	<b>2020-2021 Estimated Expenditures</b>	<b>2020-2021 Budget</b>	<b>2021-2022 Budget</b>	<b>Dollar Increase (Decrease)</b>	<b>Percent Increase (Decrease)</b>
	<b>Capital Outlay</b>							
87	Infrastructure	-	-	-	-	4,327,174	4,327,174	100.00%
	<b>Total Capital Outlay</b>	-	-	-	-	4,327,174	4,327,174	100.00%
	<b>Total Expenditures</b>	-	-	-	-	4,327,174	4,327,174	100.00%
	<b>Ending Balance</b>	-	-	2,163,587	-	-	-	-
	<b>Total Funds Accounted For</b>	-	-	2,163,587	-	4,327,174	4,327,174	100.00%

**CITY OF NORFOLK, NE**

**ARP FUND**



**DIVISION EXPENDITURE BUDGET CALCULATION**

**DIVISION CODE: 036**

<b>Code</b>	<b>Description</b>	<b>Amount</b>
87	CAPITAL OUTLAY	4,327,174
	Various improvements allowed in American Rescue Plan Act.	
		4,327,174

**CITY OF NORFOLK, NE**

**ARP FUND**

## FUND REVENUE DETAIL

FUND CODE: 114

Code	Description	2018-2019 Actual Revenues	2019-2020 Actual Revenues	2020-2021 Estimated Revenues	2020-2021 Budget	2021-2022 Budget	Dollar Increase (Decrease)	Percent Increase (Decrease)
	<b>Beginning Fund Balance</b>	557,097	563,815	661,734	594,051	285,459	(308,592)	(51.95%)
	<b>Taxes</b>							
31101	Property Taxes	323,290	398,612	9,779	-	-	-	-
31102	Motor Vehicle Property Tax	67	75	-	-	-	-	-
31401	Motor Vehicle Pro Rate	1,225	1,146	417	-	-	-	-
	<b>Total Taxes</b>	324,582	399,833	10,196	-	-	-	-
	<b>Intergovernmental Revenues</b>							
34109	Miscellaneous Federal Grants	-	-	-	75,000	-	(75,000)	(100.00%)
34501	In Lieu of Taxes	21,596	31,723	157	-	-	-	-
34506	Homestead and Property Tax Relief	14,899	15,285	-	-	-	-	-
34507	Property Tax Credit	18,190	21,034	-	-	-	-	-
	<b>Total Intergovernmental Revenues</b>	54,685	68,042	157	75,000	-	(75,000)	(100.00%)
	<b>Interest Income</b>							
38801	Other Interest Income	8,901	10,374	2,600	400	100	(300)	(75.00%)
	<b>Total Interest Income</b>	8,901	10,374	2,600	400	100	(300)	(75.00%)
	<b>Total Revenue</b>	388,168	478,249	12,953	75,400	100	(75,300)	(99.87%)
	<b>Total Funds Available</b>	945,265	1,042,064	674,687	669,451	285,559	(383,892)	(57.34%)

CITY OF NORFOLK, NE

LB 840 ECONOMIC DEVELOPMENT FUND

**FUND REVENUE BUDGET CALCULATION****FUND CODE: 114**

<b>Code</b>	<b>Description</b>	<b>Amount</b>
	BEGINNING FUND BALANCE	285,459
	Estimate of beginning fund balance on October 1, 2021.	
38801	OTHER INTEREST INCOME	100
	Estimate of interest to be earned at 0.15% on average balance available for investment.	

**CITY OF NORFOLK, NE****LB 840 ECONOMIC DEVELOPMENT FUND**

**DIVISION EXPENDITURE DETAIL**

**DIVISION CODE: 361**

<b>Code</b>	<b>Description</b>	<b>2018-2019 Actual Expenditures</b>	<b>2019-2020 Actual Expenditures</b>	<b>2020-2021 Estimated Expenditures</b>	<b>2020-2021 Budget</b>	<b>2021-2022 Budget</b>	<b>Dollar Increase (Decrease)</b>	<b>Percent Increase (Decrease)</b>
	<b>Other Operating Costs</b>							
39	Other C.D. & E.D. Expend.	-	4,500	15,500	293,771	285,559	(8,212)	(2.80%)
	<b>Total Other Operating Costs</b>	-	4,500	15,500	293,771	285,559	(8,212)	(2.80%)
	<b>Other Administration &amp; Overhead</b>							
68	Other Professional Fees	-	75	48	2,000	-	(2,000)	(100.00%)
	<b>Total Other Administration &amp; Overhead</b>	-	75	48	2,000	-	(2,000)	(100.00%)
	<b>Debt Service</b>							
91	Debt Service - Principal	345,000	350,000	360,000	360,000	-	(360,000)	(100.00%)
92	Debt Service - Interest	36,450	25,755	13,680	13,680	-	(13,680)	(100.00%)
	<b>Total Debt Service</b>	381,450	375,755	373,680	373,680	-	(373,680)	(100.00%)
	<b>Total Expenditures</b>	381,450	380,330	389,228	669,451	285,559	(383,892)	(57.34%)
	<b>Ending Balance</b>	563,815	661,734	285,459	-	-	-	-
	<b>Total Funds Accounted For</b>	945,265	1,042,064	674,687	669,451	285,559	(383,892)	(57.34%)

**CITY OF NORFOLK, NE**

**LB 840 ECONOMIC DEVELOPMENT FUND**

**DIVISION EXPENDITURE BUDGET CALCULATION****DIVISION CODE: 361**

<b>Code</b>	<b>Description</b>	<b>Amount</b>
39	OTHER C.D. & E.D. EXPENDITURES	285,559
	Other CD & ED Expenditures	285,559
	ENDING BALANCE	-

**CITY OF NORFOLK, NE****LB 840 ECONOMIC DEVELOPMENT FUND**

## FUND REVENUE DETAIL

FUND CODE: 116

Code	Description	2018-2019 Actual Revenues	2019-2020 Actual Revenues	2020-2021 Estimated Revenues	2020-2021 Budget	2021-2022 Budget	Dollar Increase (Decrease)	Percent Increase (Decrease)
	<b>Beginning Fund Balance</b>	257,090	226,813	295,553	258,014	333,684	75,670	29.33%
	<b>Intergovernmental Revenues</b>							
34603	County Economic Development Funding	160,843	161,312	166,358	166,358	170,716	4,358	2.62%
	<b>Total Intergovernmental Revenues</b>	160,843	161,312	166,358	166,358	170,716	4,358	2.62%
	<b>Other Interest Income</b>							
38801	Other Interest Income	5,753	6,184	2,100	300	400	100	33.33%
	<b>Total Other Interest Income</b>	5,753	6,184	2,100	300	400	100	33.33%
	<b>Non-Revenue Receipts</b>							
39101	Interfund Operating Transfer In	160,843	163,835	166,358	166,358	170,716	4,358	2.62%
	<b>Total Non-Revenue Receipts</b>	160,843	163,835	166,358	166,358	170,716	4,358	2.62%
	<b>Total Revenue</b>	327,439	331,331	334,816	333,016	341,832	8,816	2.65%
	<b>Total Funds Available</b>	584,529	558,144	630,369	591,030	675,516	84,486	14.29%

CITY OF NORFOLK, NE

ECONOMIC DEVELOPMENT OPERATING FUND

**FUND REVENUE BUDGET CALCULATION****FUND CODE: 116**

<b>Code</b>	<b>Description</b>	<b>Amount</b>
	BEGINNING FUND BALANCE	333,684
34603	COUNTY ECONOMIC DEVELOPMENT FUNDING 170,716	170,716
38801	OTHER INTEREST INCOME Estimate of interest to be earned at 0.15% on average balance available for investment.	400
39101	INTERFUND OPERATING TRANSFER IN	170,716
	Water Fund 85,358	
	Sewer Fund 85,358	

**CITY OF NORFOLK, NE****ECONOMIC DEVELOPMENT OPERATING FUND**

**DIVISION EXPENDITURE DETAIL**

**DIVISION CODE: 362**

<b>Code</b>	<b>Description</b>	<b>2018-2019 Actual Expenditures</b>	<b>2019-2020 Actual Expenditures</b>	<b>2020-2021 Estimated Expenditures</b>	<b>2020-2021 Budget</b>	<b>2021-2022 Budget</b>	<b>Dollar Increase (Decrease)</b>	<b>Percent Increase (Decrease)</b>
	<b>Personnel Costs</b>							
11	Salaries & Wages	207,878	117,149	149,580	208,650	193,166	(15,484)	(7.42%)
12	VEBA Trust Contribution	1,440	1,020	1,440	2,340	2,160	(180)	(7.69%)
13	Group Insurance	44,621	32,015	42,763	72,903	76,089	3,186	4.37%
14	Pension	14,719	8,263	10,533	14,606	13,522	(1,084)	(7.42%)
15	FICA	14,803	8,138	10,485	15,962	14,777	(1,185)	(7.42%)
16	Worker's Compensation	161	159	239	142	149	7	4.93%
	<b>Total Personnel Costs</b>	<b>283,620</b>	<b>166,744</b>	<b>215,040</b>	<b>314,603</b>	<b>299,863</b>	<b>(14,740)</b>	<b>(4.69%)</b>
	<b>Operating Supplies &amp; Materials</b>							
21	Uniforms	-	-	377	500	500	-	-
	<b>Total Operating Supplies &amp; Materials</b>	<b>-</b>	<b>-</b>	<b>377</b>	<b>500</b>	<b>500</b>	<b>-</b>	<b>-</b>
	<b>Utilities &amp; Maintenance</b>							
48	Office Equipment Maintenance	-	-	84	200	200	-	-
	<b>Total Utilities &amp; Maintenance</b>	<b>-</b>	<b>-</b>	<b>84</b>	<b>200</b>	<b>200</b>	<b>-</b>	<b>-</b>
	<b>Legislative Affairs</b>							
51	Public Relations	14,168	2,548	256	3,000	3,000	-	-
53	Travel and Training	11,534	2,537	3,000	15,591	14,637	(954)	(6.12%)
55	Dues & Publications	969	534	1,800	3,000	3,000	-	-
	<b>Total Legislative Affairs</b>	<b>26,671</b>	<b>5,619</b>	<b>5,056</b>	<b>21,591</b>	<b>20,637</b>	<b>(954)</b>	<b>(4.42%)</b>
	<b>Other Administration &amp; Overhead</b>							
61	Insurance	1,865	2,016	2,549	2,066	2,555	489	23.67%
62	Telephone & Teletype	701	966	484	1,000	1,504	504	50.40%
63	Postage	37	12	6	100	100	-	-
64	Office Supplies	4,262	3,949	5,429	6,000	11,700	5,700	95.00%
65	Legal Notices & Advertising	20,983	25,154	28,141	55,000	55,000	-	-
68	Other Professional Fees	19,578	58,131	39,519	98,000	98,000	-	-
	<b>Total Administration &amp; Overhead</b>	<b>47,425</b>	<b>90,228</b>	<b>76,128</b>	<b>162,166</b>	<b>168,859</b>	<b>6,693</b>	<b>4.13%</b>

**CITY OF NORFOLK, NE**

**ECONOMIC DEVELOPMENT OPERATING FUND**



**DIVISION EXPENDITURE DETAIL**

**DIVISION CODE: 362**

<b>Code</b>	<b>Description</b>	<b>2018-2019 Actual Expenditures</b>	<b>2019-2020 Actual Expenditures</b>	<b>2020-2021 Estimated Expenditures</b>	<b>2020-2021 Budget</b>	<b>2021-2022 Budget</b>	<b>Dollar Increase (Decrease)</b>	<b>Percent Increase (Decrease)</b>
	<b>Capital Outlay</b>							
84	Machinery & Equipment	-	-	-	-	35,000	35,000	100.00%
	<b>Total Capital Outlay</b>	-	-	-	-	35,000	35,000	100.00%
	<b>Total Expenditures</b>	357,716	262,591	296,685	499,060	525,059	25,999	5.21%
	<b>Ending Balance</b>	226,813	295,553	333,684	91,970	150,457	58,487	63.59%
	<b>Total Funds Accounted For</b>	584,529	558,144	630,369	591,030	675,516	84,486	14.29%

**CITY OF NORFOLK, NE**

**ECONOMIC DEVELOPMENT OPERATING FUND**

**DIVISION EXPENDITURE BUDGET CALCULATION**

**DIVISION CODE: 362**

Code	Description	Amount	Code	Description	Amount	Code	Description	Amount
10	<b>PERSONNEL COSTS</b>		20	<b>OPER.SUP.&amp; MATERIALS</b>			Annual CYN Summit	
11	SALARIES & WAGES		21	UNIFORMS			Registration Fee	80
	Average Monthly Salary			Uniform	500		Mileage 280.37 x \$0.56	157
	\$15,542 x 12	186,504		TOTAL UNIFORMS	500		Meals 2.94 x \$35	103
	Overtime Avg. Hr.			<b>TOTAL OPER. SUP. &amp; MAT.</b>	<b>500</b>		Hotel 1 x \$125	125
	\$41.64 x 160	6,662	40	<b>UTILITIES &amp; MAINTENANCE</b>			NIFA Conference	
	TOTAL SALARIES	193,166	48	OFFICE EQUIPMENT MAINT.			Registration Fee	150
12	VEBA TRUST CONTRIBUTION			Phone System Maintenance	200		Mileage 233.64 x \$0.56	131
	\$180 per Mo. x 12	2,160		TOTAL OFFICE EQUIP. MAINT.	200		Meals 1.47 x \$35	51
	TOTAL VEBA TRUST CONTRI.	2,160		<b>TOTAL UTIITIES &amp; MAINT.</b>	<b>200</b>		Hotel 1 x \$125	125
13	GROUP INSURANCE		50	<b>LEGISLATIVE AFFAIRS</b>			Annual Nebraska Diplomats (2)	
	Avg. Mo. \$6,309 x 12	75,708	51	PUBLIC RELATIONS			Registration Fee	100
	Employee Assistance Program			Miscellaneous	3,000		Mileage 280.37 x \$0.56	157
	\$21 ea. x 3	63		TOTAL PUBLIC RELATIONS	3,000		Meals 1.47 x \$35	51
	LTD Premium						Hotel 2 x \$125	250
	Avg. Mo. \$26.53 x 12	318	53	TRAVEL & TRAINING			Annual Governor's ED Summit (2)	
	TOTAL GROUP INS.	76,089		Mileage 1000 x \$0.56	560		Registration Fee	120
14	PENSION			NEDA Educational Series			Mileage 280.37 x \$0.56	157
	\$193,166 Monthly x 7.00%	13,522		Registration Fee	150		Meals 1.47 x \$35	51
	TOTAL PENSION	13,522		Mileage 186.91 x \$0.56	105		Hotel 2 x \$125	250
15	FICA			Meals 1.47 x \$35	51		Corporate Business Visit	
	\$193,166 x 7.65%	14,777		Hotel 1 x \$125	125		Mileage 232.14 x \$0.56	130
	TOTAL FICA	14,777		Tradeshow/Conference			Airfare 1 x \$475	475
16	WORKER'S COMPENSATION			Registration Fee	1,600		Meals 2 x \$50	100
	Avg. Mo. \$12.43 x 12	149		Airfare 3 x \$475	1,425		Hotel 1 x \$250	250
	TOTAL WORKER'S COMP.	149		Hotel 10 x \$250	2,500		Cab Fare & Airport Parking	150
	<b>TOTAL PERSONNEL COSTS</b>	<b>299,863</b>		Meals 10 x \$50	500		Network Meetings	500
				Mileage 700 x \$0.56	392		Tuition Reimbursement	
				Cab Fare & Airport Parking	150		1 x \$1,500	1,500
				Annual NEDA Conference (2)		55	<b>TOTAL TRAVEL &amp; TRAINING</b>	<b>14,637</b>
				Registration Fee	1,000		<b>DUES &amp; PUBLICATIONS</b>	
				Mileage 373.83 x \$0.56	209		Dues	3,000
				Meals 5.88 x \$35	206		<b>TOTAL DUES &amp; PUBLICATIONS</b>	<b>3,000</b>
				Hotel 4 x \$125	500		<b>TOTAL LEGISLATIVE AFFAIRS</b>	<b>20,637</b>

**CITY OF NORFOLK, NE**

**ECONOMIC DEVELOPMENT OPERATING FUND**

**DIVISION EXPENDITURE BUDGET CALCULATION**

**DIVISION CODE: 362**

Code	Description	Amount	Code	Description	Amount	Code	Description	Amount
60	<b>OTHER ADMIN. &amp; OVERHEAD</b>		80	<b>CAPITAL OUTLAY</b>				
61	INSURANCE		84	MACHINERY & EQUIPMENT				
	Errors & Omissions	118		Dodge Durango	35,000			
	General Liability	1,200		TOTAL MACHINERY & EQUIP.	35,000			
	Director & Officer Liability	1,237		<b>TOTAL CAPITAL OUTLAY</b>	<b>35,000</b>			
	TOTAL INSURANCE	2,555						
				<b>GRAND TOTAL</b>	<b>525,059</b>			
62	TELEPHONE & TELECOMMUNICATIONS							
	Business cell for CA							
	Smartphone \$42 x 12	504						
	Long Distance	1,000						
	TOTAL TELE. & TELECOM.	1,504						
63	POSTAGE	100						
	TOTAL POSTAGE	100						
64	OFFICE SUPPLIES							
	Laptop/Tablet	2,700						
	Laptop w/Docking Station	3,000						
	Computers/Tech	4,000						
	Misc. Supplies	2,000						
	TOTAL OFFICE SUPPLIES	11,700						
65	LEGAL NOTICES & ADVERTISING							
	Visitors Bureau	20,000						
	Marketing for ED	20,000						
	SBRT Training & Promotion	15,000						
	TOTAL LEGAL NOTICES & ADV.	55,000						
68	OTHER PROFESSIONAL FEES							
	Site Diligence & Master Plan	50,000						
	Misc. Fees/Studies/Projects	40,000						
	Bus/Industry Research	8,000						
	TOTAL OTHER PROF. FEES	98,000						
	<b>TOT. OTHER ADMIN.&amp;OVHEAI</b>	<b>168,859</b>						

**CITY OF NORFOLK, NE**

**ECONOMIC DEVELOPMENT OPERATING FUND**

**Economic Development**  
PERSONNEL ROSTER

<b>Title</b>	<b>Level I</b>	<b>Level II</b>	<b>Level III</b>	<b>Level IV</b>
Economic Developer	1	1	1	1
Economic Development Coordinator	1	1	1	1
Economic Development Assistant	1	1	1	1
Total Economic Development	3.000	3.000	3.000	3.000